

Maulana Azad National Institute of Technology, Bhopal – 462003

MANIT/Dean(Acad.)/994

Dated: 07-12-2020

Subject: Collection of mark sheets, degrees, migration certificate, character certificate etc.

The many students are coming to collect their mark sheets, degrees, migration certificate, character certificate etc in Estate Building. In this process the permitted norms for preventing COVID 19 virus are not followed such as using masks, maintaining social distance and cleaning of hands. Also the working staff in exam section, academic section and other sections is exposed to threat of spreading of the virus.

It has been decided that students will not be permitted in Estate building and manual collection of these documents is stopped for time being. Any student can take these documents by writing an application mentioning the current postal address so that it can be sent by speed post. The application may be addressed to PIC (Exam).

In case very urgency student should take prior appointment in advance from PIC (Exam).

Authority: Approval from Director dated 07-12-2020

*ndm*  
7.12.2020  
Dean (Academic)

### Notice Board

- Copy to (1) AR (Academics)  
(2) Security Section  
(2) PIC (Exam)  
(3) Prof I/c Web site  
(4) Registrar  
(5) Director for kind information.