



MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, *BHOPAL*

(An Institute of National Importance under Ministry of Education, Govt. of India)

MBA Admissions

2022-2023

INFORMATION BROCHURE

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Note:

1. Candidates are advised to visit the institute website regularly for updates (if any). No individual communication via postal or e-mail shall be made regarding selection procedure by the institute.
2. Applicants are advised to go through the institute's PG Ordinance and amendments as available on the institute website <http://www.manit.ac.in> for norms, rules and regulations.
3. Institute reserves the right to refuse admission to any candidate, or cancel the whole admission process, without assigning any reason.
4. In case of any ambiguity, typographical error or mistake, the decision of Chairman, Senate shall be final.
5. All disputes related to admission shall be subject to Bhopal Jurisdiction only.

1. ADMISSION CATEGORIES:

Following are the four categories under which a candidate can apply depending upon his/her eligibility:

1. MBA 2 years Full time Degree with **dual specialization** (Finance/Human Resource /Marketing) course (66 numbers of seats).
2. Sponsored Full Time (2 number of seats). Any student seeking admission under this category shall be working on a regular post in any Government/semi government/public sector (units/industries/ academic institutes/ research organizations/Architectural firm) for a minimum of two years at the time of admission. Scientist working in Government of Indian Research organization such as ISRO, DRDO, CEPET, etc. can seek direct admission with the permission of senate.

The admission of sponsored candidates of MANIT Bhopal in the program may be given with following norms:

- (i) The application form of such candidates should be duly forwarded by the parent organizations and should record that the candidate will be allowed to attend the classes in day time and will be allowed to stay in the campus/ Bhopal during his/ her PG program.
- (ii) There will be NO concessions on fee to be deposited in MANIT Bhopal.
- (iii) No financial liability will be on the part of the MANIT Bhopal.
- (iv) Admission of such candidates will be based on the Group Discussion & Personal Interview and the required working experience.

2. ELIGIBILITY:

a) For admission category 1

The candidate must hold a bachelor's degree or equivalent qualification with minimum 60% (CGPA 6.5) and valid CAT/MAT/CMAT score.

b) For admission category 2

The candidate must hold a bachelor's degree or equivalent qualification with minimum 60% (CGPA 6.5) and relevant experience as mentioned at sr no 1.

Reservations are as per prevailing GOI Norms. For reserved category students i.e. SC/ST/PwD a relaxation of 5% (0.5 in CGPA) is applicable.

3. SEAT MATRIX:

a) Full Time Students

S. No	Department	UR	EWS	SC	ST	OBC-NCL	Total
1	Management Studies	27	6	10	5	18	66

Note: The reservation of Persons with Disability (PwD) is 5% overall as per Government of India norms.

b) Sponsored Full Time: There shall be two seats of Sponsored candidates.

4. FEE STRUCTURE:

The fee structure for the session 2022-23 is in the process of approval and will be notified later on the Institute website. There will be no exemption of tuition fee to any category of students. Hostel facility is subject to availability.

5. APPLICATION PROCEDURE:

Applications are invited for MBA Programme:

- a) The application form can be filled from <http://erp.manit.ac.in/ext/adm/login>
- b) Completed form downloaded along with self attested copies of essential documents and **non-refundable processing fee of Rs. 1500/- (for UR, OBC & EWS) and Rs. 1000/- (for SC/ST/PwD candidates) should be submitted to Assistant Registrar (Academic), MANIT Bhopal – 462003 upto 3rd June, 2022**. The payment of processing fee is to be done only through SBI online “SBI Collect” (**The steps are available for online fee payment through SBI Collect on the institute website**) into the account of the Director, MANIT, Bhopal. **The envelope must contain the following header “Application form for MBA Admission”**. Applications received after due date will not be entertained.
- c) No individual communication via postal or e-mail shall be made regarding the written test and/or interview of the institute. The schedule of the selection process will be displayed on the institute website only, after initial scrutiny of the application forms. Candidates are advised to visit the institute website regularly for further updates.
- d) List of Essential Documents:
 - (i) 10th Class Marksheet
 - (ii) 12th Class Marksheet
 - (iii) Graduation Marksheets (All semesters)
 - (iv) Graduation Degree Certificate/ Completion Certificate
 - (v) CAT/MAT/CMAT qualified certificate.
 - (vi) EWS/OBC/SC/ST/PWD Certificate , If applicable
 - (vii) Experience Certificate and NOC (for sponsored candidates only)
 - (viii) Publication details, if applicable
 - (ix) OBC-NCL certificate (issued by competent authority on or after 1st April, 2022)
 - (x) EWS Certificate (issued by competent authority on or after 1st April, 2022)

- (xi) Experience/ Gap Certificate, if applicable
- (xii) SBI Collect receipt copy.
- (xiii) Any other relevant documents

6. SELECTION PROCEDURE:

Short-listed candidates will be called for Group Discussion (GD) and Personal Interview (PI). Selection depends on rank list prepared by the Institute giving weightage as 70% for valid CAT/MAT/CMAT score, 20% for Group Discussion and 10% Personal Interview. The list of selected candidates will be made available on the Institute website. No individual communication via postal or e-mail shall be made regarding the Group Discussion and/or Personal interview.

No TA/DA will be paid for attending the Group Discussion &/or Personal Interview.

7. SCHEDULE:

S.No.	Schedule	Date
1.	Last Date of form submission	3 rd June 2022
2.	Date of Group Discussion	Please visit regularly the Institute website www.manit.ac.in for further instructions & schedule.
3.	Date of Interview	
4.	Result Declaration on institute website	4 th July 2022
5.	Admission Date	14 th and 15 th July 2022
6.	Start of Classes	As per the academic calendar

Institute reserves the right to change the schedule as per the prevailing conditions.

8. ADDRESS FOR COMMUNICATION:

The hardcopy of the application along with the self attested documents and fee details should be sent by speed post to:

Assistant Registrar (Academic)

Maulana Azad National Institute of Technology (MANIT),

Near Link Road no. 3, Bhopal (MP)-462003

Contact No. - 0755-4051055, 0755-4051056

DIRECTOR

ANNEXURE A: Certificate from the employer for sponsored candidates to be issued on employers letter head

1. Name of the Employer : _____
2. Type of Organization: Central Government State Government
 National Level Research Organization
 Public Sector Enterprise
3. Address of Administrative Officer/HR Manager : _____

Phone : _____ Fax: _____
Email : _____ Mob. _____
4. Designation of the Employee : _____
Seeking admission in MANIT
5. Employment Details :
a) First joined on (date) : _____
b) Holding the present Position since (date) : _____
c) Nature of Job : _____

(R & D, Design, Production, Marketing, Administrative, Teaching)

This is to certify that, Mr/Ms. _____ employed as _____ in this organization in regular capacity, is sponsored for admission to Full Time MBA Programme at MANIT, Bhopal. He / She has been employed in this organization for the past _____ years in a regular cadre. If selected the organization has no objection to his/her undergoing MBA Programme under Sponsored category at MANIT, Bhopal. He/ She, if selected, shall be allowed to attend the classes in day time and to stay in the campus/ Bhopal during his/ her PG program.

Signature of Applicant

Seal & Signature of Competent Authority

Name, Designation