

*Maulana Azad*

**National Institute of Technology Bhopal- 462 003**

(An Institution of National Importance under MoE, Govt. of India)



**E-TENDER DOCUMENT**

FOR

**SUPPLY OF (A) HONEYCOMB OPTICAL TABLE WITH PNEUMATIC ISOLATION, AND (B) BASIC INVERTED MICROSCOPE**

Website [www.manit.ac.in](http://www.manit.ac.in)

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No: 4052000

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(An Institution of National Importance under MOE, Govt. of India)

No. MANIT/Che/2022:558

Date: 27/09/2022

**NOTICE INVITING e-TENDER**

**Sub: Supply, Installation, Testing & Commissioning of (a) Honeycomb optical table with pneumatic isolation, and (b) Basic inverted microscope.**

Maulana Azad National Institute of Technology (MANIT) is one of the leading institutions of national importance in the area of technical education, established with the objective of developing a “Centre of Excellence” in the central region. Its aim at becoming a multi-disciplinary Centre for technical education by strengthening both teaching and research activities besides contributing to the needs of rural community, society and industry at large.

Institute is fully funded by Ministry of Education, Government of India and is governed as per provisions made under the National Institute of Technology, Science Education and Research Act 2007. (NITSER Act 2007).

E-Tenders in (two bid system) are invited for *Supply, Installation, Testing and Commissioning of (a) Honeycomb optical table with pneumatic isolation, and (b) Basic inverted microscope*. Interested Manufacturers/Authorized Partner/Agencies may log on Institute website [www.manit.ac.in](http://www.manit.ac.in) for further details. Tender Document can be downloaded after registration of bidder on the website <https://eprocure.gov.in/eprocure/app>.

Last date of receipt of complete tender document is **28/10/2022 up to 17.00** hours. The Director of the Institute reserves the right to accept or reject any or the entire tender in full or in part without assigning any reason whatsoever.

**Registrar**

*Maulana Azad*

**National Institute of Technology Bhopal- 462 003**

<b>IMPORTANT INFORMATION AT A GLANCE</b>		
Scope of Tender	Supply, Installation, Testing and Commissioning of (a) Honeycomb optical table with pneumatic isolation, and (b) Basic inverted microscope.	
Access of Tender Document	Tender document can be obtained free of cost after registration of bidder on the website: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> .	
Cost of Tender	Rs. 29,50,000.00	
Date & Time of Pre-bid Meeting	<b>17/10/2022 at 15:00 hours</b> Seminar Room Department of Chemistry	
Earnest Money Deposit (EMD)	Rs. 60,000.00 (Sixty Thousand only) by way of RTGS/NEFT or bank deposition only	
Last Date & Time of Submission of Tender	<b>28/10/2022 up to 17:00 hours</b>	
Date & Time of Opening of Techno-commercial Bids	<b>01/11/2022 at 12:00 hours</b>	
Date & Time of Opening of Price Bids	Shall be informed after evaluation of Techno-commercial bid through website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>	
Tender Validity Period	120 days	
Delivery/ Supply period	90 days	
Warranty Period	Two years	
Performance Security	03% of order value	
Details of Contact Persons for Technical Query		
<b>Dr. D. K. Sharma</b> Asstt. Professor Chemistry 0755-4051660 <a href="mailto:drdksharma@manit.ac.in">drdksharma@manit.ac.in</a>	<b>Dr. C. Sasikumar</b> Asstt. Professor MSME 0755- 4051750 <a href="mailto:c.sasikumar@manit.ac.in">c.sasikumar@manit.ac.in</a>	<b>Dr. Piyush K. Patel</b> Asstt. Professor Physics <b>0755-4051582</b> <a href="mailto:piyush.phy@manit.ac.in">piyush.phy@manit.ac.in</a>
Details of Contact Person for Commercial Query	<b>Shri Harish Vaidya</b> Asstt. Registrar- Stores & Purchase 0755- 4051040 <a href="mailto:arstores@manit.ac.in">arstores@manit.ac.in</a>	

CHAPTER-I	
INSTRUCTIONS TO BIDDERS	
1	<p><b>Location of Supply &amp; Installation:</b></p> <p>a MANIT- Bhopal &amp; its premises.</p> <p>b Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (So far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.</p>
2	<p><b>Scope of Supplies &amp; Work:</b></p> <p>a The equipments &amp; its accessories shall be supplied as per the Bill of Quantity and Technical Specifications mentioned in <b>ANNEXURE-3</b>.</p> <p>b The specifications of the equipment mentioned in the Bill of Quantity are the requirement of tender, however higher specifications of equipment may be considered subject to their cost economics competitiveness in the financial terms.</p> <p>c Bidder should offer only one best &amp; appropriate model of equipment available with them along with its brochure, data sheet, pre-installation advice and power requirement. Bid offering multiple models shall liable to be rejected.</p> <p>d After the supply of equipments &amp; accessories as mentioned in the Bill of Quantity, the bidder has to execute its installation, testing and commissioning at the designated location(s).</p> <p>e Any accessories/ manuals that are required to make the equipment (s) operational but not mentioned in the document, are required to be supplied by the bidder as to make the equipment (s) fully &amp; systematically operational.</p> <p>g No bidder is allowed to sub-contract any part of the work to any firm/party.</p>
3	<p><b>Delivery of Supplies &amp; Installation:</b></p> <p>a The purchaser interested for complete delivery of equipments along with Installation, Testing and Commissioning by bidder as mentioned at IMPORTANT INFORMATION AT GLANCE sheet. Delivery period shall start from issuance of order or the date of opening Foreign Letter of Credit (FLC) whichever is later. However, the bidder has an option to submit the best delivery with installation time, but in any case that should not be beyond delivery period + 30 days from the date of issue of supply of order by purchaser.</p> <p>b The material shall be inspected on receipt at site and bidder/OEM shall be responsible for any damage during the transit of equipments.</p> <p>c The insurance cover including insuring the goods against the loss or damage</p>

		incidental to manufacture or acquisition, transportation, storage and delivery/ installation shall be obtained by bidder in his own name and not in the name of purchases. The purchaser will as soon as possible but not late than 45 days (forty five) from the date of arrival of goods at destination shall notify the bidder of any loss or damage to the goods.
4	<b>Warranty &amp; After Sales Services:</b>	
	a	The bidder shall offer on-site comprehensive warranty of equipments as mentioned at IMPORTANT INFORMATION AT GLANCE sheet. Warranty shall cover each and every part of the equipments including parts having limited life etc. Warranty period shall be started from the date of successful Installation & Commissioning of equipments. The purchaser is not liable to pay any extra charges on any account during warranty period.
	b	The bidder shall provide service support within a week time. The breakdown period shall not be counted under warranty and shall be extended further.
	c	The bidder shall pay to the purchaser such compensations that may arise by reasons of the warranty there in contained but not attended by the bidder.
	d	Any part or parts fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.
	e	During the warranty period, expert(s) shall be deputed at site by the bidder within seven working days from the date of request from purchaser, to rectify and fix the defects of equipment (s) at the location where equipment (s) is installed. The cost of deputation of expert(s) and any other associated expenditure shall be borne by the bidder.
	f	The OEM should have authorized service centre in India and shall ensure to render after sales services during the warranty period to the satisfaction of purchaser.
	g	The bidder should ensure to extend service & spare support at least triple of the warranty period, after the specified warranty period at separate commercial terms mutually agreed upon.
5	<b>Tender &amp; its Clarification:</b>	
	a	The tender document can be downloaded free of cost after registration of bidder on website: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> between start date and end date of tender.
	b	A prospective bidder requiring clarification on the tender document may notify to the contact Person (s) as mentioned at IMPORTANT INFORMATION AT GLANCE sheet in writing, well before the date of pre-bid meeting, and a response will be sent in writing to the clarifications sought prior to the date of opening of the tenders.
6	<b>Amendment &amp; Corrigendum:</b>	
	a	At any time prior to the date submission of bids, the purchaser, may, for any reason, whether at its own initiative or in response to a clarification sought by a prospective bidder, amend tender document and specification by issuing

		corrigendum.		
	b	The corrigendum will be notified/ published in e-tendering website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> & Institute website only. Any corrigendum, addendum etc issued shall be part of this tender document and shall be made available on this e-tending portal.		
	c	In order to facilitate prospective bidders, reasonable time may be provided to take the amendment into account in preparing their bids, the purchaser may, at its discretion, extend the last date for the receipt of bids if required.		
7	<b>Earnest Money Deposit:</b>			
	a	The EMD amount as mentioned at IMPORTANT INFORMATION AT GLANCE sheet, shall be remitted through RTGS/NEFT/ Bank deposition into Institute bank account as under:		
		Account Name	Bank Name	Bank A/c No.
		Director MANIT Bhopal	State Bank of India	10020150107
		Bank IFS Code		
		SBIN0001608		
		The bidder is instructed to submit the RTGS/ NEFT/ Bank deposition slip in along with Techno-commercial Bid to prove the transfer of payment to the purchaser's Account. The offers without EMD from the bidders shall be rejected.		
	b	The Purchaser shall not be liable for payment of any interest on EMD.		
	c	Any request by the bidders to consider their EMD already furnished by them to any of the other office of the purchaser, for any other contract/ tender will not be considered as EMD for this tender.		
	d	The EMD will be returned to the unsuccessful bidders soon after the orders are placed on the successful bidder.		
	e	The EMD will be returned to the successful bidder soon after supply of material at Institute.		
	f	The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category. Manufacturers for goods and service providers for services are eligible for exemption from EMD under MSME Category. Traders are excluded from the purview of this policy.		
8	<b>Submission of Tender :</b>			
	a	The person signing the tender form or any other documents on behalf of the bidder shall be deemed to warrant that he has authority to bind the bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the bidder liable for all costs, charges and damages.		
	b	The bidder is expected to examine all Instructions, Forms, Terms & Conditions and Specifications in the tender document and to furnish with its bid all documents or information as required in tender document through e-tendering website i.e. <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> . No documents shall be submitted in hard copy (s).		
	c	The bidder is instructed to give their online offer through two bid system for this tender. i.e. Techno-commercial Bid and Price Bid.		
	d	The Techno-commercial bid cover shall include all technical details &		

		technical specifications, offered Product & its make and also the commercial documents as mentioned in tender document for the supplies to be made and the services to be rendered EXCLUDING ANY PRICE DETAILS THEREOF.
	e	The Price bid cover shall contain only prices of the equipments offered for supply and the charges for the services to be rendered.
	f	Tenders received in open covers/ letters/ fax/ email will not be considered.
	g	Complete & concise bids (Techno-commercial & Price) must be uploaded on the website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> within the stipulated time frame of the tender.
	h	The Institute may, at its discretion, extend the deadline for the submission of bids by amending the tender documents in that case all rights and obligations of the Institute and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are advised to remain in touch with website for any update in respect of their tender.
9	<b>Techno-commercial Bid Submission:</b>	
	Bidder or OEM should submit following documents sequentially duly signed along with techno-commercial bid:	
	a	<b>ANNEXURE-1, 2, 3, 4 and 6</b> duly filled, signed and accepted.
	b	Copy of other documents as mentioned in Chapter-II “ <b>ELIGIBILITY &amp; QUALIFICATION CRITERIA</b> ”
10	<b>Price Bid Submission:</b>	
	a	The Prices should be quoted in the <b>ANNEXURE-6</b> preferably in Indian Rupees. In case of foreign OEM, prices may be quoted either in its currency or US Dollar. Indian bidder shall quote the price considering F.O.R. Institute Bhopal and foreign bidder shall quote the price considering Delivered Duty Paid (DDP as defined in the current edition of INCOTERMS) at Institute, Bhopal. Institute will provide necessary documents upon request of bidder in advance.
	b	Purchaser (being a research Institution) is registered with the Department of Scientific & Industrial Research (DSIR) for the purpose of availing custom duty exemption in terms of GoI Notification No. 51/96-Customs dated 23 July 1996. The bidder should quote their prices considering the exemption certificate. If any certification is needed by bidder, may be given to avail this benefit.
	c	Government of India, Ministry of Finance (Department of Revenue) Notification No: 47/2017 integrated Tax dated 14/11/2017, the NITs are exempted from GST in excess of the amount calculated at the rate of 5% (Five per cent) under the following categories: (a) Scientific and technical Instruments, Apparatus, Equipment (including Computers); (b) Accessories, Parts, Consumables and live animals ( experimental purpose); (c) Computer Software, Compact Disc-Read only Memory (CD-ROM), recorded magnetic tapes, Microfilms, Microfiches;



		(d) Prototypes, the aggregate value of prototypes received by an institution does not exceed fifty thousand rupees in financial years. The bidder should quote their prices considering the exemption. If any certification needed by bidder, may be given to avail this benefit.
	d	The bidder shall take into account all costs including unloading at the location of purchaser, cartage etc. for giving delivery of material at site(s) before quoting the rates. In this regard no claim what so ever shall be entertained
	e	The bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted unit prices. Discount of any type, indicated separately, will not be taken into account for evaluation purpose. However, in the event of such an offer, without considering discount, if it is found to be the lowest, the purchaser shall avail such discount at the time of award of contract.
	f	The price quoted in price bid shall be firm but subject to change in rate of applicable taxes if any.
	g	No extra payment shall be paid on account of any discrepancy in nomenclature of items. The bidder shall seek clarifications if any before submitting the tender.
	h	No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed to the designated location.
	i	Bidder shall prepare price bid as per the annexure in .xls format and upload the same in CPPP. In case of any difficulty is found, may contact on toll free numbers available on Central Public Procurement Portal.
	j	The bidder would have to quote the prices for the total scope of work in the <b>ANNEXURE-6</b> . Partial quote are liable to be rejected.
11	<b>Opening of Techno-commercial &amp; Price Bid</b>	
	a	The Techno-commercial Bid of tenders will be opened as per schedule mentioned at Important Information at a glance sheet.
	b	The Price bid of only technically qualified bidders will be opened on the stipulated due date. The date & time for opening of Price Bid shall be intimated to the technically qualified bidders through website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> or telephonically or email, after the evaluation of Techno-commercial Bid.
12	<b>Withdrawal &amp; re-submission:</b>	
	a	The bidder, after submitting the tender, is permitted to withdraw and re-submission as per laid down the procedure available on Government CPPP up to the date and time of the tender through on-line only. Any such request received after prescribed date and time of receipt of tender will not be considered. No bid shall be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity. Withdrawal of bid during this period will result in forfeiture of the bidder's EMD and imposition of other sanctions.
13	<b>Evaluation of Bids:</b>	

	a	Price bid shall be submitted preferably in Indian Rupees. In case of foreign OEM, foreign currency conversion rate shall be taken into consideration on the date of opening of opening Price bid.
	b	If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the purchaser if there is an obvious misplacement of the decimal point in the unit price, in such case the line item total as quoted shall govern and the unit price shall be corrected.
	c	If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected.
	d	If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
	e	To assist in the examination, evaluation, comparison of the bids and qualification of the bidders, the purchaser may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a bidder in respect to its Bid that is not in response to a request by the purchaser shall not be considered. The purchaser's request for clarification and the response shall be in writing only.
	f	If a Bidder or OEM does not provide clarifications of its bid by the date and time set in the purchaser's request for clarification, its bid may be rejected.
	g	The purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to supply order, without thereby incurring any liability to Bidder or OEM In case of annulment, all bids submitted and specifically bid document, EMD deposits shall be promptly returned to the bidders.
	h	The purchaser shall compare the evaluated prices of all substantially responsive bids to determine the lowest evaluated bid for a particular location. The comparison shall be on the basis of landed cost at individual destination.
	i	The Institute may evaluate all the required goods/items in this tender together or independent depending upon nature of items & compatibility.
	j	At the time the contract is awarded, the purchaser may increase the quantity of Equipments without any change in the unit prices or other terms & conditions of the bid and the bidding documents subject to the acceptance of bidder in writing for the same.
	k	The purchaser have right to verify the particulars furnished by the bidder independently.
14	<b>Validity of Tender:</b>	
	a	The tender shall be valid as mentioned at IMPORTANT INFORMATION AT GLANCE sheet. Validity days shall be calculated from the date of opening of the Techno-commercial bid. Terms and financial details submitted in the bid shall be treated as firm during the validity period.

	b	In exceptional circumstances, prior to the expiry of the bid validity period, the purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing.
15	<b>Causes of rejection of Tender:</b>	
	a	The bidder must be a single company, consortium will not be allowed.
	b	While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.
	c	If any bidder stipulates any condition of his own, such conditional tender is liable to be rejected.
16	<b>Forfeit of Earnest Money Deposit:</b>	
	a	If any bidder withdraws his tender before the period of 180 days from the date opening of Techno-commercial Bid or makes any modifications in the terms and the conditions of the tender which are not acceptable to the purchaser, then the purchaser shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.
	b	The EMD will also be forfeited in following cases: <ul style="list-style-type: none"> <li>i. If the bidder fails to accept the order based on his offer (bid) and within the prescribed time.</li> <li>ii. If the bidder fails to supply the Equipments with specifications as mentioned in <b>Annexure –3</b>.</li> <li>iii. If the bidder delays supplies beyond a reasonable time resulting in disruption of project.</li> <li>iv. Bidder for any reasons whatsoever withdraws the tender after it is accepted or becomes unable or fails to execute the orders within stipulated delivery period.</li> <li>v. Submission of misleading/contradictory/false statement or information and fabricated/invalid documents is detected before or after the issue of order to execute the supplies.</li> </ul>
17	<b>Notification of Award:</b>	
	a	Prior to the expiry of the period of bid validity, the purchaser shall notify the successful bidder, in writing, that its bid has been accepted. The notification letter shall specify the sum that the purchaser will pay to the Bidder or OEM in consideration of the supply of equipments, installation, testing & commissioning.
	b	Purchaser may issue purchase order in the name of OEM on the request of bidder with a copy to bidder.
	c	The successful Bidder shall, within a week from the date of receipt of communication of acceptance of quotes from purchaser shall intimate his acceptance of the order.
18	<b>Performance Security Deposit:</b>	
	a	The bidder has to deposit performance security for warranty period plus two months as mentioned at IMPORTANT INFORMATION AT GLANCE sheet through BG/ FDR/DD along with submission of invoice.
	b	In case of breach of contract, performance security shall be forfeited and the

		bidder shall be blacklisted for such period as decided by the competent authority in addition to cancellation of order.
	c	Performance Security shall be returned to the bidder without any interest, whatsoever, after completion of warranty period as specified in the tender.
19	<b>Packing of Equipments:</b>	
	a	The bidder shall provide packing of the equipments, as is required to prevent their damages or deterioration during the transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit. In case the consignment received with damaged packaging, the purchaser would not accept the delivery.
	b	The equipments shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport. The bidder shall be responsible for any loss/ damage to material during transportation to the designated location.
20	<b>Time Limit for Supply of Equipments, Installation, &amp; Commissioning:</b>	
	a	The bidder shall indicate the period within which the ordered quantity will be supplied along with Installation & Commissioning of equipments. The Bidder or OEM shall note that in case Bidder or OEM fails to do so within the period of delivery indicated by the bidder in Techno-commercial Bid of this tender, penalty @ 0.50% on total value of the order per week of delay would be levied subject to maximum 20 weeks. It means, the Bidder or OEM shall have the liability of delayed supply to the maximum of 20 weeks after expiry of scheduled delivery date. Afterwards, it shall be sole discretion of the purchaser whether to accept the material with penalty or cancel the supply order, forfeit the EMD and debar from participation in any future tenders.
21	<b>Terms of Payment:</b>	
	a	In case of price quoted in Indian currency, the 100% payment of total bill will be made by purchaser after supply installation, commissioning, testing and training upon submission of inspection report duly signed by Committee and Performance Security.
	b	In case of price quoted in foreign currency, LC shall be opened for entire quote value. 80% payment of total bill will be made by purchaser after delivery of material at Institute. Remaining 20% payment will be made after installation, commissioning, testing & training upon submission of inspection report duly signed by Committee and Performance Security.
	c	Bidder has to provide necessary documents like Commercial Invoice, Certificate of origin, Packing list, Wood packing certificate, Bill of lading Insurance cover and Custom clearance document as the case may be.
	c	All the payment to bidder shall be made by crossed account payee Cheque/ RTGS/ NEFT/FLC for which the bidder shall send bills in duplicate (Original + copy) giving the reference number of the purchase order along with copies of delivery note & satisfactory report on the Installation of Equipments, from committee of the institute. The details about the authorized person to take the

		delivery of equipments shall be informed to the successful bidder through the supply order placed for the supply of equipments.
22	<b>Claims:</b>	
	a	If the specification of supplied equipments are found to be lower than those stipulated in the accepted offer, the purchaser shall have right to totally reject the supplied equipments to claim for compensation from bidder. The bidder shall reimburse the claim to purchaser, lodged in writing within 15 (fifteen) days of its demand. The bidder shall also compensate for losses, if any, sustained by purchaser due to defective packaging and/or wrong marking of the equipments.
	b	The bidder shall be responsible for arranging the rejected equipments to be removed at his cost from purchaser's premises.

CHAPTER-II	
<b>ELIGIBILITY &amp; QUALIFICATION CRITERIA</b>	
1	Bidder should be a Company/Partnership firm/ Proprietary firm/ Agency with registered office in India and operational from at least 03 years (Three) as on close date of tender. Copy of registration shall be attached.
2	Bidder or Original Equipment Manufacturers (OEM) must have ISO certification for their establishment. The copy of the valid ISO Certificate shall be attached with the Techno-commercial Bid.
3	The Bidder/OEM must have at least three installation of same product/ equipment in last five years to Central/State government Organizations, PSU's, Government research Institute or other government organization in India. Copies of Purchase Order (PO) as a documentary evidence for the same shall be furnished with installation reports and customer details. Following information should be provided as a proof (i) three PO copies without erasing consideration price (ii) Installation reports with customer names, contact details such as phone number, email-id.
4	The bidder must have average financial turnover 30% of tender value. Relevant supporting document like Profit & Loss Account/ CA certification shall be submitted.
5	Bidder shall submit brochure, complete Data sheet of offered equipment along with pre-installation advice & power requirement. The same should also reflect on bidder/ OEM website.
6	Bidder shall remit The EMD through RTGS/NEFT/ Bank deposition into Institute bank account as mentioned at IMPORTANT INFORMATION AT GLANCE sheet.
7	The Bidder/OEM must have Income Tax PAN and GST Number. Copy of the same shall be attached.
8	The bidder should be OEM or Authorized Dealer/Distributor/System Integrator of the OEM of the offered product. Authorization Letter from OEM specific to this tender need to be submitted.
9	The Bidder/ OEM must have its own service/ support centre in India preferably in MP for attending complaints / suggestions.
10	The Bidder/OEM should have a clean Track record, i.e. The Bidder/OEM should not have been black listed by any Govt. or Quasi- Govt/ Govt. under taking companies in India at any point of time.
11	The Bidder/OEM who has refused to execute any work order issued by MANIT in the past is disqualified from participating in this tender.

**CHAPTER-III**

**GENERAL CONDITIONS OF CONTRACT**

1	<b>Abbreviations &amp; Acronyms:</b>
a	Abbreviations & Acronyms and Definitions used in this tender document shall be in accordance with GFR 2017 and Manual for procurement of Goods 2017.
2	<b>Language of Bids:</b>
a	The bids prepared by the bidder and documents relating to the bids exchanged by the bidder and the Purchaser, shall be written in the English language only. Moreover, the printed literature/Technical details may be furnished in English/ Hindi.
3	<b>Standards of Performance:</b>
a	The bidder shall perform the services and carry out its obligations under the contract with due diligence, efficiency and economy, in accordance with generally accepted techniques and practices used in the industry and with professional engineering and consulting standards recognized by international professional bodies and shall observe sound management, engineering practices. It shall employ prudent technical and engineering practices. It shall employ advanced technology, safe and effective equipment, machinery, material and methods. The bidder shall always act, in respect of any matter relating to this contract, as faithful advisors to the client and shall, at all times, support and safeguard the client's legitimate interests in any dealings with third Parties.
4	<b>Force Majeure:</b>
a	In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.
5	<b>Code of Ethics:</b>
a	The purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the Supply & Installation or execution of such contracts. If the bidders are found in bid pooling or against law against fraud and corruption then their firms may be blacklisted.
6	<b>Address for communication:</b>
a	All the communication with respect to the tender shall be addressed to: The HoD Chemistry Department Maulana Azad National Institute of Technology- Bhopal- 462 003
7	<b>Jurisdiction:</b>
a	In the event of any dispute the legal matter shall be subjected to the jurisdiction of Bhopal court only.

## BIDDER INFORMATION FORM

		Name of Agency→	
		Registered Complete Address→	
Year of Establishment→			
Type of Agency→ <small>Company / Partnership Firm/ /Proprietary Firm/</small>			
Name of Owner / Authorized Person→			
Contract No with e-mail ID→			
<b>Details of Statutory compliances and its valid Numbers:</b>			
SN	Particular	Number	Remarks
1.	Bidder's Registration Gumasta License →		
2.	Income Tax PAN→		
3.	GST Number→		
4.			
<b>Details of Bank Account :</b>			
Beneficiary Name			
Bank Name		Branch	
Account Number		IFSC	

### DECLARATION

It is certified that the information furnished in this form is complete and correct to the best of our knowledge & belief.

Signature of authorized Person and Seal



				<b>ANNEXURE- 2</b>	
<b>PRIMARY COMMERCIAL COMPLIANCE STATEMENT</b>					
Ref:	Tender Document dated: 27/09/2022				
SN	Institute Requirement as per tender document	Compliance		Deviation if any	
		Yes/ No			
1	Copy of Certificate of Registration of Company/ Firm/ Agency				
2	Copy of valid PAN and GST No:				
4	Copy valid ISO certificate OEM or Bidder				
5	Undertaking for participation <b>ANNEXURE-4</b>				
6	Authorization Certificate from Original Equipment Manufacturer for components <b>ANNEXURE-5</b>				
7	Details of Service/ Support Centre				
<b>Details of EMD &amp; its Exemption</b>					
Amount in Rs.		Mode of Deposition		Date of Deposition	
Basis of EMD Exemption					
<b>Details of all ongoing &amp; completed supplies during the last five years as per eligibility &amp; qualification criteria in Chapter-II. (Copies of Purchase order / Work Completion Certificate must be attached)</b>					
SN	Name of the organization with address	Period of Contract		Nature of Work	Value of Contract
		From	To		
1					
2					
3					
4					
<b>Details of financial Turnover during last three year i.e. 30% of Value of Tender.</b> (Please attach copy of P&L Accounts/ CA Certificate)					
<b>Financial Year</b>		<b>Amount ( in Lakhs)</b>		<b>Remarks, if any</b>	

**Seal & Signature of Bidder**

		<b>ANNEXURE- 3</b>
<b>Bill of Quantity</b>		
Ref:	Tender Document No: dated: 27/09/2022	
Description of Item & technical specification		Quantity
<b>Supply, Installation, Testing and Commissioning of</b>		
<b>(a) Honeycomb optical table with pneumatic isolation, and</b>		<b>01 No</b>
<b>(b) Basic inverted microscope.</b>		<b>01 No</b>
<b>(a) Honeycomb optical table with pneumatic isolation</b>		
1	<b>Honeycomb Optical Tabletop:</b> <ul style="list-style-type: none"> <li>• Size range: Length 2200±200 mm x 1500 ±100 mm x 200 ±20 mm</li> <li>• Top skin: 4.5-6 mm thick, non-magnetic SS top skin</li> <li>• Flatness of the top: ±0.1mm over a minimum area of 300 mm x 300 mm</li> <li>• Core: Honeycomb 0.25 mm thick aluminum honeycomb core made of Al or SS core cell,</li> <li>• Mounting holes: M6 tapped holes on top on 25mm grid, Grid Marking: Alphanumeric grid label on top of the breadboard. Nylon cups under each tapped hole for Dust/ Equivalent liquid protection.</li> <li>• Bottom skin: Epoxy coated MS 4.5-6 mm thick</li> <li>• Sidewalls: Compressed wooden particle boards to dampen acoustic vibrations. Black mat finish by black form sheet.</li> </ul>	
2	<b>Table top support and Vibration Isolation system:</b> <ul style="list-style-type: none"> <li>• Suitable tabletop support made of steel tube to support the optical tabletop.</li> <li>• Height adjustable legs: 4 Nos with nylon base at bottom to stabilize the table freeing caster wheels, heavy caster wheel at bottom to shift the table.</li> <li>• Height: 700-800 mm</li> <li>• Height adjustment Range: <math>\geq \pm 15</math> mm</li> <li>• Load capacity: 800-1000 kg</li> <li>• Vertical Resonant frequency: <math>\leq 1.7</math> (1.2-1.7) Hz or better</li> <li>• Horizontal Resonant frequency: <math>\leq 1.9</math> (1.0-1.9) Hz or better</li> <li>• Air Compressor: Suitable low noise operation (40-45 dB at 1 m) air compressor with integrated automated pressure regulator/controller. Air pressure: 80-120 psi. Any other items/accessories such as tubing, air outlet pressure regulator with gauge, a filter, a pressure tank with gauge, and a safety valve, compressor oil (on refill bottle extra) and power cord etc. required for installation/satisfactory operation of instrument should be inclusive of the price.</li> </ul>	
<b>(b) Basic inverted microscope (<i>without imaging camera</i>)</b>		
3	<b>Microscope Body:</b>	

	<ul style="list-style-type: none"> <li>• Inverted Microscope body with infinity corrected optical system. Capable for Bright field, Fluorescence, DIC and simple polarization applications. The same body should be upgradable for Dark Field and multi-tier/multiport system i.e., dual camera attachment to perform two-color simultaneous fluorescence imaging.</li> <li>• Intermediate Magnification of (1.5X or suitable) should be available for both observation and imaging purposes.</li> <li>• Back port available for laser excitation/epifluorescence, Provision for Laser safety interlock.</li> <li>• Two active side ports with proper adaptors (‘C mounts) i.e., right side port for imaging camera (CCD/CMOS/EMCCD) and a left side port for future up gradation to perform spectroscopy.</li> <li>• Four-way light path selector for 100% Eyes, 100 % Left port, 100% Right port, Eyes: Side port = 50:50 or 20:80 split. Microscope imaging port should have large diameter observation <i>FOV 22 mm or better</i>.</li> <li>• Microscope should have provision for Phase contrast facility with appropriate technique. DIC attachments for 40X and 60X should be supplied.</li> </ul>
4	<p><b>Sample Stage:</b></p> <ul style="list-style-type: none"> <li>• Rectangular XY mechanical stage (250±50 X 230±50 mm with min. 130±20 x 85±10 mm X - Y stage travel). Universal holder to accept all types of specimen, holder for the specimen of different size (Glass slides, coverslips, Hemocytometer, Petri Dish Micro plate etc.). Coarse and fine movement of stage. Coaxial focusing.</li> <li>• Future upgradation for piezoelectric/ motorized stage and thermostat should be available.</li> </ul>
5	<p><b>Transmitted illumination</b></p> <ul style="list-style-type: none"> <li>• Stand for transmitted illumination, lamp housing for LED</li> <li>• High Power (<b>equivalent to 100W halogen or better</b>) White LED with adjustable intensity and internal power supply 100-240V (CE) system with built in provision of providing uniform illumination in the large FOV for high magnification DIC etc.</li> <li>• Adjustable filed iris diaphragm and filter (2-4) holder.</li> </ul>
6	<p><b>Universal Condenser:</b></p> <ul style="list-style-type: none"> <li>• 5-7 position Universal long working distance (LWD) Universal turret condensers to perform all microscope application BF, POL, Dark field, DIC etc. Suitable DIC (transmitted) attachment and appropriate dark field condenser suitable with offered objective should supply.</li> </ul>
7	<p><b>Eyepieces:</b></p> <ul style="list-style-type: none"> <li>• Trinocular tube and video port adaptor, 10X paired eyepiece, F.N. 22 or higher with diopter adjustment on both eyes. The eyepiece holder provided with the reticule holder and eyepiece Guard. All optics should anti-fungus treated and anti-reflection coated.</li> </ul>
8	<p><b>Objective turret:</b></p>

	<ul style="list-style-type: none"> <li>Sextuple, 6- fold rotatable turret is required with appropriate DIC nosepiece to accommodate 5- 6 objective lens at a time.</li> </ul>
9	<p><b>Epi-Fluorescence filter cube (with 6-position fluorescence turret)</b></p> <ul style="list-style-type: none"> <li>4 Nos. blank/empty filter cubes for fluorescence, all filter cubes must be long life hard coated to accommodate dichroic, excitation and emission filters.</li> </ul>
10	<p><b>Objective lens:</b></p> <ul style="list-style-type: none"> <li>High performance objective lens for Bright field, DIC, Fluorescence and polarized light applications:</li> <li>Plan Achromatic 20X NA 0.4 or better</li> <li>Plan Achromatic 40X NA 0.65 or better</li> <li>Plan Apo 60/63X (oil) NA 1.49 (or better) TIRF objective for single molecule localization.</li> <li>Universal Semi-Apochromatic/ CFI Plan Fluor 100X Iris objective lens, NA ranges 0.6-1.25 or better.</li> </ul>
11	<p><b>Imaging Camera Adaptor:</b></p> <ul style="list-style-type: none"> <li>Change from C-mount to F mount and suitable high resolution adaptor to attach Digital SLR/Canon EOS camera with video port.</li> </ul>
13	<p><b>Microscope protective cover:</b></p> <ul style="list-style-type: none"> <li>Appropriate dust covers (and spare covers) for the microscope should provide.</li> </ul>
14	<p><b>Spares and Accessories:</b></p> <ul style="list-style-type: none"> <li>Stage micrometer: 1 Nos. (1mm= 100 divisions)</li> <li>Cover Glass: Superior quality, No. 1 Cover glass, Square (22 x 22 - 25 x 25 mm<sup>2</sup>), Thickness 0.14-0.17 mm, 500 counts.</li> <li>Immersion oil for microscopy: 100 ml high quality immersion oil for high NA objective lens suitable to perform microscopy in UV-Vis. &amp; NIR region.</li> <li>Lens Cleaning kit: One lens cleaning kit having soft lens brush, microfiber objective cleaning tissue (20 packages containing min. 50 sheets each), soft cloth for removing dirt or oil from the microscope etc.</li> <li>Tool kit: appropriate tool kit for attachment/detachment of microscope parts, adaptors etc.</li> </ul>

		<b>ANNEXURE- 4</b>
	(Undertaking from Bidder on their official stationery)	
To,		
The Director		
Maulana Azad National Institute of Technology		
Bhopal- 462 003		

Sub:	Undertaking for the participation in the Tender Document No: MANIT/Che/2022: 558 dated: 27/09/2022.
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Dear Sir,

<b>HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS</b>	
1	Complete Tender Document
2	Bidder information Form ( <b>Annexure- 1</b> )
3	Primary Commercial Compliance Statement ( <b>Annexure- 2</b> )
4	Bill of Quantity and Technical Specifications ( <b>Annexure-3</b> )
5	Price Bid ( <b>Annexure- 6</b> )
<p>I/We .....do hereby submit the above tender in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents.</p> <p>I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully followed the instructions and I/We have understood the existing system of supply at the location of purchaser including the scope and nature of duties expected from the bidder.</p> <p>I/We distinctly agree that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.</p>	
<p>I/ We declare that our unit has never made any default in supplying the Equipments / equipment to Government / Semi Government/ Central or State Public Sector Enterprise(s) in terms of quality and financial agreed supply conditions.</p>	
<p>I/We fully understand the terms and conditions in the tender documents.</p>	
<p>I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.</p>	
Date:	Authorized Signatory

		<b>ANNEXURE- 5</b>
<b>AUTHORIZATION LETTER FROM ORIGINAL EQUIPMENT MANUFACTURER</b>		
No:	Date:	
To,		

Ref:	Tender Document No: MANIT/Che/2022:558	dated: 27/09/2022
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Dear Sir,

We \_\_\_\_\_ who are established and reputable manufac  
*goods offered*) having factories at \_\_\_\_\_ (*address of factor*  
\_\_\_\_\_ (*Name and address of Agent*) to submit a bid, and sign t  
manufactured by us against the above tender and they are in the supply and maintenance of o

We hereby extend our full guarantee and warranty as per terms & Conditions of Contract for  
supply by the above firm against this Tender.

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

Modifying this format suitably in case where manufacturer's warranty and guarantee are not applicable for the items for which bids are invited.

## FORMAT FOR SUBMISSION OF PRICE BID

From,	To,
	<b>The Director</b>
	MANIT- Bhopal- 462 003

Sub: **Price Bid with reference to Tender Document No: MANIT/CHE/2022: 558 dated: 27/09/2022**

SN	Description of Material	Make & Product No	Discounted Unit Price	Quantity In Nos	Basic Price	Custom Duty	GST 5%	Total Price
1	2	3	4	5	6 (4*5)	7	8	9(6+7+8)
a	<b>Honeycomb optical table with pneumatic isolation</b>			<b>01</b>				
b	<b>Basic inverted microscope</b>			<b>01</b>				
<b>Gross Total →Net offered Price→</b>								

Net offered Price ( In Words)

The followings things are confirmed and undertake by us that:

a	The total price quoted above are inclusive of basic price, statutory duty & taxes, Transportation, Incidental services (including Insurance, Loading/ unloading, Packing & Forwarding charges, Installation etc.) at site.
b	We agree with the terms and conditions specified in tender document and if selected, the execution of supplies would be made in compliance.

Date:	Signature of Authorized Bidder with proper rubber stamp
	Name:
	Designation:
	Mobile No: