Maulana Azad National Institute of Technology, Bhopal

Application form for attending Seminar/ Conferences/ Workshop/ Training Program etc under CPDA fund/ Faculty Development fund/ TEQIP fund

Name of Applicant	
Department/ Section	
Participation in program as	Session Chair
	Expert Lecture
	Paper/ Poster presenter
	Participant in Workshop/ Training program
	Observer
	Other (specify)
Name of organizing Institute/ organization	
Title of program	
Details of program	Name of city (within India)-
	Date of program from…………to………..
Broacher of program	Enclosure 01
Invitation/ Acceptance letter	Enclosure 02
Copy of Paper (if paper presenter)	Enclosure 03

	Details of previous attended programs as	2015	2016	2017
1	Session Chair			
2	Expert Lecture			
3	Paper presenter/ Poster presenter			
4	Participant in Workshops/ Training program			
5	Observer			
6	In any other capacity (specify)			
Note: kindly enter numeric numbers only. In case of nil enter NIL				

	Expected Expenditure	Amount
1	Registration Fees	
2	To and fro travel – Train/ Air	
3	Hotel/ Accommodation @ per day …..for …….. days	
4	Any other (specify)	
	Total	

Sanction of Amount	In words
Permission to leave headquarter	Date: Days:
	Holidays prefix / Suffix not included
Note : In one academic year not more than 15 days leave is permitted	

Signature of Applicant with date

Conference Tier-	Recommendation :
Relevance to area-	Signature of HOD

Dean (FW)

Director