



Maulana Azad National Institute of Technology Bhopal (M.P.) India
मौलाना आजाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल मध्यप्रदेश भारत

Annexure- 1

**APPLICATION FORMAT FOR REGISTRATION FEE & TRAVELLING ALLOWANCE FOR ATTENDING THE
 CONFERENCES BY P.G. /Ph.D. STUDENTS/SCHOLARS**

Department: **Course Name:** P.G. / Ph.D.

The undersigned wishes to attend the Conference and the details are as follows:-

Points	Remarks (Please tick/ comment)
Name of Candidate	
Scholar No.	
Mobile Number	
E-Mail ID	
Name of Conference	
Conference Organized by	
Conference Conducted at (City)	
Mode of Conference	Online/ Offline
Date of Conference	Total Days from to
Total Period of Academic Leave (If Required) working days	Total Days from to
Permission for Headquarter Leave (If Required) Including Travel	Total Days from to
Paper Title	
Registration Fee	
Conferences approved by CPDA committee of the Institute	Yes/ No (If yes, please attached the marked list)
Conferences conducted at IITs, IIMs, IISc & Conferences whose papers are published in SCOPUS Journals/Web of Science/SCI/SCIE	Please Specify & enclose the relevant documents
If the Students/Scholars are availing financial support from Sponsored research/ Consultancy projects of his /her supervisor (s). The Recommendation of supervisor shall include the Information about his research and consultancy project and clearly mention the type of funding.	Yes/ No (If yes please specify the project and attach the recommendation of the supervisor)
If the Student / Scholar is availing Institute funding, it would be maximum of 10,000/- per Student / per Scholar / per year. Recommendation of DRPC /DPPC Supervisor Students/Scholars will get only Travelling Allowance (TA) travel by train up to third AC to travel in India and Conference registration fee. However, fund allocation shall not cover boarding and lodging charges.	Yes/ No (Attach DRPC/DPPC/Supervisor recommendation)
If the Scholar has availed Institute funding earlier. If yes, Please specify	Yes/No (The amount received Rs. and date))
Attach the copy of Conference Brochure	Numbers of Pages

Name & Signature of the student:

Recommendation: Recommended/ Not Recommended

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Signature of

Name & Signature of Supervisor DRPC/DPPC Coordinator Signature & Seal of HoD

To,
AR (Academics)