

Maulana Azad

National Institute of Technology Bhopal- 462 003

Date: 15/05/2018

## MINUTES OF PRE-BID MEETING

Sub: **Open Tender for maintenance & supply of manpower for housekeeping and for office up-keep**

Ref: Tender No: MANIT/S&P/2018/1/2/3 dated 25/04/2018

With reference to above Tenders, pre bid meeting was convened 11/05/2018 at 15.00 o'clock at Institute Committee Room in presence of prospective bidders. Representatives of companies/agencies had attended as per attendance sheet at **Annexure-A** and following points were observed/discussed:

DISCUSSION IN THE MEETING	
Observation	Clarification
Bidders were interested to amend the tender document by quoting the quantity of Raw-material which will be used under Housekeeping tenders.	Committee members were of the opinion that Institute has already mentioned in the tender that bidder should participate in the tender after reading conditions mentioned at point no-1 of Instructions to bidders and satisfy themselves about nature of the site and sub-soil ( so far as is practicable), risks, contingencies and other circumstances. As far as raw- material is concerned bidder should assess themselves and quote the price for it. Not only this, Committee has given an opportunity to prospective bidders to visit Institute buildings/ Hostels and other areas for assessing themselves about the site conditions and required raw material under the scope to work and supplies. Apart from above, this being a service contract (and not a material supply contract), the material quantity cannot be specified because use of material is only incidental to the main contract nor there are any criteria/ guidelines to determine the quantity. Hence, observation raised by bidders is not workable on above ground and same was informed to prospective bidders.
Bidders were in the opinion that Institute should fix minimum service charges.	It has been clarified by the committee that there is no such rule / guideline prevails.
Bidders asked about MSEs benefits available in the tender document	It has been clarified that Tender fee and EMD will be exempted subject to production of desired document like Udhog Adhar and registration specified authorities (DICs/KVIC/KVIB/Coir Board/ NSIC/ Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small & Medium Enterprises, for product & services. Since, this is a tender for rendering services, Special privileges to ST/SC bidders and piece-mealing are not possible.
Answers of queries received through emails	
Observation	Clarification
Why the security service providers have allowed to participate in current tender along with housekeeping service providers?	The query is premature at this stage. All bids will be evaluated after bid opening.
In tender documents why the material costing is not specified	All these queries regarding

to avoid any confusion while quoting the material rates?	quantity of material have already been dealt with above.
Why the specifications and quantity were not given in the tender to guide the inviting vendors regarding costing of material as there are so many material supply agencies which offers material on different rates?	
Why the proper guidelines or any private or govt. supplier name in not mentioned in the tender document to make the exact costing for housekeeping material?	
From Where have you taken the reference to estimate the costing of material? If yes, kindly furnish the name and rate list of that private or govt. supplier?	
From Where have you taken the reference to set the benchmark of service charge? If any vendor quotes unreasonably low service charge for becoming L-1 than what rules will be followed is not mentioned in the Tender documents. Therefore to avoid any ambiguity, Kindly furnish the ruling / notification of govt. from where the agency will take reference and not quote unreasonably low prices (for e.g like Rs .001/- per person (One Paise) service charge?	The question is hypothetical, if any such situation arises, will be dealt by evaluation committee.
Will you award the tender to L-1 only as per CVC guidelines as per your NIT which says nothing about deciding the L-1 or any reason for not awarding the tender to L-1, if L-1 quotes unreasonable price on material aspect and service charge aspect. Will you compromise on the quality of work if you will award the tender on unreasonable quotation?	
	The question is hypothetical, if any such situation arises, will be dealt by evaluation committee.



Shri Harish Vaidya  
Convener

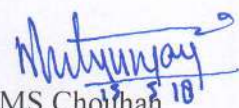


Shri Rajesh Lokhande  
Member



15/5/18

Shri Gautam Kumawat  
Member



15/5/18

Dr. MS Chouhan  
Chairman

Registrar 

15-5-18

Director 








15/5/18

## National Institute of Technology Bhopal- 462 003

Tender No	MANIT/S&P/2018/1/2/3
Date	25/04/2018

## ATTENDANCE SHEET



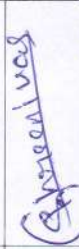



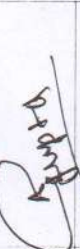

Regarding → Pre-bid meeting in respect of Open Tender for maintenance & Supply of manpower for housekeeping and for office upkeep

SN	Company Name	Representative Name	Mobile No	Signature
1	Whiskers Infocare Pvt Ltd	Santosh Rai	7982470116	
2	principle Security	Sanjay singh	7999314718	
3.	PRIMEONE WORKFORCE P.T. LTD.	AMBIKA PRASAD	9755556046	
4.	Sushil Security Services	Udit D Singh	7999213739	
5.	Chambal India Pvt Ltd.	Kandeep Singh.	7415393289	
6.	Ashirbad Housekeeping Service Pvt Ltd	Sarvesh Singh Chauhan	921242536	
7	Laxmi Chand & Sons	Neeraj Gupta	9893125759	
8	<del>Principle Security</del>			

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SN	Company Name	Representative Name	Mobile No	Signature
8	P.S.S. RL LN	Vijay Verghen	9997859100	
9	Third eye Security Services PVT. LTD.	Krishna Palash Khar	88895-77747	
10	Mandavi Building Management Services	Shroonivas R. Gajala	8108635654	
11	M/S Updaters Service	GROUND VERMA	<del>9285548849</del> 9284348849	
12	M/S Updaters Service	D. N. D. L. M.	9755556757	
13	M/S Asian Smile	Vikas Bhisara	9109129131	
14	Krishna Security Services	Ankur Gupta	8989717423	
15	Impressions Services Pvt Ltd	Dilish Khade	9755112240	
16.	Bvg India Ltd	Bubul Joshi	6262848672	