

**MAULANA AZAD
NATIONAL INSTITUTE OF TECHNOLOGY
BHOPAL-462 003**



**BOG- 50th (2017 - 4) MEETING OF
THE BOARD OF GOVERNORS**

**Date: 06/10/2017
Time: 10.30 AM**

**Venue:
Institute Committee Room**

MINUTES

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The 50th BOG (2017-4) meeting of the Board of Governors of Maulana Azad National Institute of Technology, Bhopal, was held on 06/10/2017 at 10.30 AM in the Institute Committee Room. The Following members were present in the meeting:

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| 1. Prof. Geetha Bali | Chairperson, BOG, MANIT |
| 2. Dr. N.S. Raghuwanshi | Ex-Officio Member, Director, MANIT |
| 3. Shri Sanjeev K Sharma | Member (MHRD representative) |
| 4. Ms Nandini Harinath | Member (Nominee of NIT Council) |
| 5. Prof. Ratnam V. Raja Kumar | Member (Nominee of NIT Council)
(participated through Video-Conferencing) |
| 6. Shri Sanjay Bandopadyaya | Member (Nominee of MP State Govt.) |
| 7. Mr. Shailendra Sharma | Member (Nominee of MP State Govt.) |
| 8. Dr. M.K. Gupta | Member (Nominee of the Senate, MANIT) |
| 9. Dr. Dheeraj Agrawal | Member (Nominee of the Senate, MANIT) |
| 10. Dr. N.D. Mittal | Secretary (Registrar, MANIT, Bhopal) |

Following Member could not attend the meeting and were granted leave of absence:

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| 1. Ms Darshana M Dabral | Joint Secretary & FA, IFB, MHRD |
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The Hon'ble Chairperson, Prof. Geetha Bali, introduced the new Director Dr. N.S. Raghuwanshi to the BOG and welcomed all the Members especially Shri Sanjay Bandopadyaya, Principal Secretary to Govt. of Madhya Pradesh.

The Agenda of the BOG was taken up thereafter for discussion as under:

SECTION - A: PRELIMINARIES

BOG-50(2017-4)/A-1	Intimation regarding appointment of Prof. N.S. Raghuwanshi, as Director, MANIT, Bhopal
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The BOG welcomed Prof. NS Raghuwanshi and wished him success in all his endeavours in developing and strengthening the institute.

BOG-50(2017-4)/A-2	Confirmation of the Minutes of the 49th BOG meeting held on 07/6/2017
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The Minutes of the 49th BOG meeting was circulated among all Members of the BOG. No comments have been received. The minutes were confirmed.

BOG-50(2017-4)/A-3	Action Taken Report on the decisions of 49th BOG meeting
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The action taken report was perused and discussed in detail and the following directions given item-wise for further action:

Item No.	Directions Given by BoG in previous Board meeting	Action Taken and Further Directions Given
BOG-45(2016-3)/B-2: Advertisement for Recruitment of Non- Teaching Posts – Amendment thereof	The matter should be expedited and progress reported in the next BOG positively.	Report was submitted and is placed before the Board It was directed that the report be placed before the Board as a separate agenda. In future as a standing instruction if a matter has to be decided by the BoG, it should be put up as a separate BoG proposal, and not in the action taken report.
BOG-44(2016-2)/ C-5: Eligibility of Mr. Ajit Narayan, Registrar, MANIT, Bhopal and the issue of his conduct as Registrar	The Board directed to get the final report from the Inquiry Officer within two weeks and put up to the next BOG meeting.	The final report has been submitted by the Inquiry Officer and placed before the Board. It was directed that the report be placed in the next BOG meeting as a separate Agenda item.

BOG-47(2017-1)/C-II: Any Other Matter - Adoption of Guidelines for utilization of CPDA and for Testing & Consultancy:	<p>The proposed CPDA guidelines should be in accordance with the 6th CPC recommendations. Also it should note the audit objections raised with respect to CPDA utilization in NIT, Nagpur.</p> <p>Regarding Consultancy and testing fee, objections raised by the CAG in case of NIT Nagpur should be taken into account while deciding the matter. Guidelines from the Council of NITSER are expected. The same should be adopted subsequently.</p>	<p>The new CPDA guidelines approved by the Council of NITSER have been circulated to all Departments.</p> <p>The Board noted the matter and directed that the guidelines be strictly followed in letter and spirit and the prescribed proforma be adopted while applying for the grant.</p>
BOG-47(2017-1)/C-III: Any Other Matter - Complaint received from Bhartiya Students Union	<p>The Board was apprised that reply to CAG Auditor has been submitted. The Board directed NIT administration that final audit observations may be brought in the next meeting.</p>	<p>The Audit observations are awaited.</p> <p>The Board noted the matter and stated that the auditors be requested in writing to communicate the decisions at the earliest.</p>

BOG-48(2017-2)/B-4: Recruitment for the post of Registrar	Board directed that a letter be sent to the MHRD again.	MHRD has been contacted in this regard. The advertisement for the post of Registrar has been published and the last date for submission of application form was 29 th Sept. 2017. The Board directed to complete the recruitment process within one month.
BOG-48(2017-2)/C: Any Other Matter – 1: CBI reference RC 0082008A0016 against the officials of MANIT, Bhopal regarding initiation of RDA against Dr. K.K.Dhote, Professor, Architecture & Planning	The Board desired that the first stage report from CVC be sought in the prescribed 10 point format.	First stage advice in 10 point format has been communicated to CVC. The Board noted the matter and directed to send a reminder to the CVC.
BOG-48(2017-2)/C: Any Other Matter – 2: Representation from Students:	The Board noted with displeasure that not a single action as been taken to address the grievances of students despite the elaborate discussions on the matter during the previous meeting of the BoG and clear directions given. MHRD representative mentioned that a letter has been sent by the Ministry for a para-wise reply. The Board directed that immediate action be taken in this regard and the Board be intimated about the action taken within a month through email. It was resolved to establish a Student Grievance Redressal Cell with immediate effect, identifying the existing staff to take care of the cell. The Board also directed that arrangements be made for using the portal developed for the purpose.	The matter was communicated to Dean (SW) on 4/7/2017. Action taken on various issues is given in Annexure – XV. Student Grievance Redressal Cell already exists in the Institute. Dr. R.N. Yadav is functioning as Chairman. The Board noted the report and appreciated the efforts being made by the current Director to address various issues connected with facilities provided to students The Board advised that the Student Grievance Redressal mechanism prescribed by the MHRD which requires addressing the issue at multiple levels within the institute and uploading information on common portal be studied properly and implemented in the right spirit.

BOG-48(2017-2)/C: Any Other Matter – 7:	<p>The Chairperson, BoG brought to the notice of the Board that many teachers have gone abroad without any prior permission from the Board or the Chairperson, BoG.</p> <p>The Board directed that charge sheet be issued to the concerned faculty immediately and further disciplinary action taken and the action taken reported in the next meeting of the BoG.</p>	<p>Memo dated 31/8/2017 were issued to two faculty members. Replies have been received. Further action may be directed by BOG.</p> <p>Matter already dealt with under BOG-47(2017-1)/B-5: of the current Action taken report.</p> <p>The Board also noted that memos are issued when the Board has resolved to issue charge sheet, time and again and directed that it is necessary to comply with the resolutions of the BoG.</p>
BOG-49(2017-3)/B-1: Approval of Minutes of 32 nd Finance Committee meeting held on 24/4/2017	The Board approved the minutes the 32 nd meeting of the Finance Committee held on 24/4/2017.	Noted
BOG-49(2017-3)/B-4: Permission to start the recruitment process of Non-Teaching and Teaching Staff	The Council of NITSER in its 10 th meeting has recommended new Recruitment Rules for Faculty which has been conveyed by MHRD vide letter F.No.33-9/2011-TS.III dated	Advertisements to the post of Assistant Professor, Associate Professor and Professor have been published and the last date

	<p>29/5/2017. Also the Council recommended that the above Recruitment Rules should be made part of Statutes. The Board deliberated the matter and resolved the following:</p> <p>1.To adopt the Recruitment Rules for Faculty placed at annexure of MHRD letter F.No. 33-9/2011-TS.III dated 29/5/2017. Further, such Recruitment Rules to be incorporated in the Statutes as a Schedule. It may be implemented in MANIT, Bhopal with immediate effect;</p> <p>2. To adopt the modification of Statute No. 17(1) regarding Search-cum-Selection Committee for the selection of the Director as per MHRD letter No. 33-9/2011-TS.III dated 29/5/2017; and</p> <p>3. To adopt the modifications in the Statutes as per the decision taken by the 9th meeting of Council of NITSER vide MHRD letter F.No.34-6/2015-TS.III dated 20/10/2015.</p>	<p>for submission of application was 21/8/2017. Scrutiny of application forms are under process.</p> <p>A committee was constituted to adopt proper and uniform procedures for scrutiny of the applications and the committee has made its recommendations.</p> <p>The Board noted the matter.</p>
BOG-49(2017-3)/B-6: Bye Laws of MANIT Alumni Cell	The Board resolved to adopt the Bye Laws of the MANIT Alumni Cell for implementation after vetting by the Legal Cell.	<p>Legal Opinion regarding the Bye-Laws framed for Alumni Cell of MANIT has been received and placed before the Board.</p> <p>The matter is taken up in the Agenda under any other items</p>
BOG-49(2017-3)/C: Any Other Matter -1. Dr. Lavit Rawtani's Case :	The Board desired that a copy of the Order passed by the Hon'ble Supreme Court of India may be placed before its next meeting. The Board also directed that if there is any order from Hon'ble Supreme Court of India in the intervening period, it should also be presented in the next BOG meeting.	<p>Request has been made to the Petitioner to provide certified copy of the Order of Hon'ble Supreme Court of India.</p> <p>A certified copy of the Hon'ble Supreme Court of India was put up and the Board noted the matter. The Board directed that all details connected with this issue be placed before the Board in its next meeting in view of the seriousness of the mental health of the faculty member.</p>

BOG-49(2017-3)/C: Any Other Matter -2. Adoption of Annual Accounts for the year 2016-17:	As per the recommendation of 33 rd Finance Committee meeting held on 7/6/2017, the Board approved the Annual Accounts for the year 2016-17 for submission to CAG Audit.	Annual Accounts for the year 2016-17 has been submitted to CAG and audit was done by the CAG Team. The Board noted the matter.
BOG-49(2017-3)/C: Any Other Matter- 3. Extension to Contract Faculty:	The Board resolved that advertisement for fresh walk in interview be floated in the news papers for recruitment of contract faculty and the process may be completed within one month time.	Contract appointment of faculty was done through advertisement and fresh walk in interview and orders issued until the end of September. In view of the fact that the ongoing semester will be ending shortly, the services of the appointed faculty was extended until 20 th December with no further extension. A list of contract faculty currently employed is presented. The Board noted the matter. The Board directed that the Government of India rules must be followed to restrict the duration for which a person is employed on contract in future and under any circumstances, the services of the same faculty cannot be sought indefinitely which is illegal amounting to serious lapse in the administration. The institute has been facing serious problems and court cases due to such practices in the past. It should also be noted that the recommendations of the HoDs cannot over ride the Gol rules which are very clear.

The Board noted the action taken as above.

SECTION – B: ADMINISTRATIVE MATTERS

BOG-50(2017-4)/B-1	Approval of Minutes of 33rd Finance Committee meeting held on 7/6/2017
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The minutes of the 33rd meeting of the Finance Committee held on 7/6/2017 and confirmed during the 34th meeting of the FC were approved.

BOG-50(2017-4)/B-2	Presentation of Minutes of 24th Building Works Committee meeting held on 22/6/2017
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The minutes of the 24th meeting of the Building Works Committee held on 22/6/2017 were noted.

BOG-50(2017-4)/B-3	Presentation of Minutes of 27th and 28th Senate meetings held on 5/6/2017 and 4/7/2017 respectively
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The Board directed that only such matters approved by the Senate that require specific approval of the Board for implementation be brought before the Board, placing the same as a separate item in the agenda.

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BOG-50(2017-4)/B-5	Re-structuring of MANIT Campus Network
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The proposal and the recommendations of the internal committee constituted for the purpose including the budget estimate and phase wise implementation procedure to be followed was presented by a member of the committee and the recommendations of the external committee constituted was also placed before the Board. The Board deliberated on the proposal at length and approved the proposal. The Board directed that restructuring of the network in the campus be taken up immediately, on top priority, adopting due procedures in view of the urgency of the need to provide this facility for students and faculty.

BOG-50(2017-4)/B-6	Letter from Cyber Crime Cell, Pune Rural Police, Maharashtra
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The Board resolved that a letter be written to DG, NIC with a copy to the Cyber Crime Cell to provide required assistance to the Crime Cell as the entire IT system is administered by NIC. Member BoG representing MHRD may like to coordinate with NIC Office in Delhi.

BOG-50(2017-4)/B-7	Amendment to the Rule 126 of General Financial Rule, 2005
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The Board noted the matter.

BOG-50(2017-4)/C	Any Other Matter
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Mr. Sanjay Bandopadhyaya, Principal Secretary stated that the matters listed as any other matter may be 2-3 of urgent nature and not a list of 17 brought at the last moment as this does not give time to the Members for study and analysis of the documents submitted. He also stated that the personnel matters being brought to the Board are many, for which a Sub-Committee of Board be constituted for detailed analysis and clear recommendations before bringing to the Board. This will save the precious time of the Members which should be used more for developing the policies, dwell in academic and infrastructure improvements. It was also requested by him to bring a proposal on the development plan for the Institute before the Board for academic and infrastructure development.

1. Registered Certified Courses at MANIT-ROLTA INCUBATION CENTRE (MRIC) under Continuing Education Cell

While appreciating the importance of offering such courses by MANIT, the Board advised that the courses be implemented through one or more teaching department (s) that would be better equipped to offer such courses and to place the matter before the respective BoS rather than implementing them under the umbrella of ROLTA incubation centre. The Board opined that while it is necessary to develop the ROLTA centre as a vibrant incubation centre, offering courses through the centre would undermine the purpose for which the centre was established and would be an added burden on the infrastructure, human resources as well as other resources within the reach of the centre.

2. Letter from Bhopal Municipal Corporation for permission to lay the pipeline in the Campus for water supply.

The Board authorized the Director to examine this matter and refer the matter to MHRD for approval. Director was also authorized by the Board to take appropriate action against the employees of MANIT responsible for giving permission to lay pipe line within the campus, construction of Sump Well and land without taking proper permission from higher authorities, if it is done so.

3. Letter from Madhya Pradesh Power Transmission Co. Ltd. (MPPTCL) to lay 132 KV electric line over MANIT Campus and 33 KV line by Madhya Pradesh Madhya Kshetriya Vidyud Vitaran Company Ltd.

The Board authorized the Director to examine this matter and refer the matter to MHRD for approval. The Board further directed that the concerned authorities be informed about the need to restrict the path of power line passing through the campus to the periphery of the campus and ensure its implementation. The Board also directed that a proper exercise be undertaken to chalk out a Master plan for the campus, ensuring proper utilization of space bearing in mind the aesthetics and other logistics.

4. Letter from Indian Military Academy, Dehradun dated 21/7/2017

The Board authorized the Director to respond to the communication received from the Indian Military Academy after examining the matter and report the same to the Board.

5. To create a new position of Dean for International Relations and Institutional Development to look after International Collaborations, MOUs, QIP and Outreach Programs, NIRF, Flagship Schemes and Programs of Govt. of India, etc.

The Board approved creation of one more position of Dean in principle as per the provision made in the NIT statutes. However, it was felt that the title was too wide and broad and the purpose of creating this position was vague. The Board expressed the need to clearly define the portfolio and the matters that come under the purview of the Dean to be appointed and appraise the Board about the same in its next meeting.

6. The post of Controller of Examinations (COE) may be abolished and permission may be given to have Associate Dean (Examinations) under Dean (Academic) to involve academicians in the process.

The Board approved the proposal and authorized the Director to implement the matter.

7. The format of MOU is standardized. We have received the offer from the following:

1. Mahatma Gandhi Chitrakoot Gramoday Vishwavidyalaya
2. Italian National Agency for New Technologies for Energy and Sustainable Economic Development)(ENEA)
3. Mechanical Department proposed for MOU with (i) BHEL Bhopal and (ii) RRCAT Indore
4. Incubation Center proposed for MOU with (i) BHEL Bhopal, (ii) MP State Electronics Development Corporation Ltd. (MPSEDCL) and (iii) Bhopal Smart City Development Corporation Ltd.
5. Energy Centre proposed for MOU with University of Malaysia Pahang (UMP)

The Board noted that proposals for entering into MoU with various institutions have been proposed by various departments or centers except the first one namely MGCGV, which implies that they are relevant proposals which are of interest to the respective departments/centres. There is a clear need for strengthening interactions with other institutions and industries at the international and national levels given the prevailing situation in MANIT. In view of this, the Board approved entering into MoU with the above mentioned institutions and authorized the Director to proceed further and do the needful to successfully implement collaborative research as well as other academic programs under the umbrella of such agreements. In case of MGCGV, the areas of collaboration including implementation of collaborative outreach programs may be identified.

8. The list of Advocates may be updated by addition of the following:

1. Shri Alok Pathak
2. Shri Deepesh Joshi
3. Shri Parag S Chaturvedi

The Board directed that credentials of all candidates must be checked first in the light the of guidelines of the Ministry of Law and then bring recommendations as proposal to the Board with all relevant documents.

10. Permission is required to have a Security Officer (purely temporary on contract) to look after the security of the Campus.

The Board resolved to appoint one Security Officer on contract basis, according to the NIT Act and Statute. The Board also directed to initiate regular recruitment process for the post of Security Officer.

- 11. Permission is required to have a Professor In-charge Students Activities under Dean (Students Welfare) to look after the extracurricular activities of students with similar benefits as Chief of Wardens.**

The Board approved the proposal. However, it would be necessary to consult the NIT statutes and carefully examine what benefits could be extended to the concerned rather than equating with another position. The Board authorized the Director to study the matter and lay down clearly the responsibilities and entitlements of the person chosen for the said purpose.

- 12. It is informed that (i) Prof. Shailendra Jain, Professor of Electrical Engineering, is selected as Director of SLIET, Longowal by MHRD and (ii) Shri Benny Abraham, Assistant Registrar as Registrar of AIIMS Bhopal**

The Board noted the matter.

- 13. The Institute Executive Engineer (Electrical Maintenance) Shri S.N.S.Tomar is suffering from brain injury and in his absence it is very difficult to carry out the entire electrical maintenance work of the Institute. It is proposed to appoint a retired Engineer.**

In view of the fact that electrical maintenance in the campus is of utmost importance and in view of the fact that there is no other person in the engineering section qualified to undertake the responsibilities that were assigned to Mr. Tomar, the Board resolved to have the post advertised and recruit a suitable Engineer on temporary basis.

15. ORDERS OF THE HON'BLE HIGH COURT WITH RESPECT TO THE WRIT PETITION FILED BY THE ASST. LIBRARIAN, MANIT.

The Chairperson appraised the Board that an email was sent on 27th September asking the Registrar to include the above matter in the agenda and provide all the related documents to the members. However, this was not complied with either. The Director was asked to look into the matter and take appropriate action in order to comply with the directives of the Hon'ble High Court of MP and not attract contempt of court.

16. EVOLVING NORMS FOR APPOINTMENT OF DEANS

The Chairperson, BoG expressed that it is important to identify faculty with proven record of good academic performance and capacity to contribute for the growth of the institution and faculty not facing any kind of charges of misconduct or malpractices, to shoulder important administrative responsibilities such as Deanship. She suggested that some norms be prepared and adopted for appointing Deans in the institute by the Director.

17. ADOPTION OF BYE-LAWS FOR THE FUNCTIONING OF THE ALUMNI CELL OF MANIT:

The Board noted the legal opinion obtained and accepted the recommendations made by the advocate and resolved to adopt the Bye-Laws of the Alumni Cell along with the clauses added as per the legal advice and take necessary action to activate the Alumni Cell at the earliest

It was resolved to hold the next meeting of the Board on 3rd November,17.

The meeting ended with thanks to the Chair.

**Sd/-
SECRETARY, BOG**