

*MAULANA AZAD*  
**NATIONAL INSTITUTE OF TECHNOLOGY**  
**BHOPAL-462 003**



**BOG- 51<sup>st</sup> (2017 - 5) MEETING OF  
THE BOARD OF GOVERNORS**

**Date: 03/11/2017**  
**Time: 10.30 AM**

**Venue:**  
**Institute Committee Room**

**MINUTES**

## **BOG- 51<sup>st</sup> (2017 - 5) MEETING OF THE BOARD OF GOVERNORS**

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**Venue:**  
**Institute Committee Room**

The 51<sup>st</sup> BOG (2017-5) meeting of the Board of Governors of Maulana Azad National Institute of Technology, Bhopal, was held on 03/11/2017 at 10.30 AM in the Institute Committee Room. The Following members were present in the meeting:

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| 1. Prof. Geetha Bali          | Chairperson, BOG, MANIT  |
| 2. Dr. N.S. Raghuwanshi       | Ex-Officio Member, Director, MANIT   |
| 3. Shri Sanjeev K Sharma      | Member (MHRD representative)   |
| 4. Ms Nandini Harinath        | Member (Nominee of NIT Council)<br>(participated through Video-Conferencing)                       |
| 5. Prof. Ratnam V. Raja Kumar | Member (Nominee of NIT Council)<br>(participated through Video-Conferencing)                       |
| 6. Shri Sabhujeet Yadav       | Member (Representative of Principal<br>Secretary, Technical Education, Govt. of<br>Madhya Pradesh) |
| 7. Mr. Shailendra Sharma      | Member (Nominee of MP State Govt.)   |
| 8. Dr. M.K. Gupta             | Member (Nominee of the Senate, MANIT)  |
| 9. Dr. Dheeraj Agrawal        | Member (Nominee of the Senate, MANIT)  |
| 10. Dr. N.D. Mittal           | Secretary (Registrar, MANIT, Bhopal)   |

Following Member could not attend the meeting and were granted leave of absence:

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|-------------------------|---------------------------------|
| 1. Ms Darshana M Dabral | Joint Secretary & FA, IFB, MHRD |
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The Chairperson, Prof. Geetha Bali, welcomed all the Members of the BOG.

It was mentioned that the meeting was a special meeting. However, the same was not mentioned in the notice calling for meeting.

The Agenda of the BOG was taken up thereafter for discussion as under:

## SECTION - A: PRELIMINARIES

<b>BOG-51(2017-5)/A-1</b>	<b>Confirmation of the Minutes of the 50<sup>th</sup> BOG meeting held on 06/10/2017</b>
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Comments were received from Shri Shailendra Sharma and Shri Sanjay Bandopadhyaya. Members, BoG. The comments were discussed and the comments along with the observations of the Chairperson were incorporated in the minutes. The minutes, thus modified was confirmed.

<b>BOG-51(2017-5)/A-2</b>	<b>Action Taken Report on the decisions of 50<sup>th</sup> BOG meeting</b>
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The action taken report was perused and discussed in detail and the following directions given item-wise for further action:

<b>Item No.</b>	<b>Directions Given by BoG in previous Board meeting</b>	<b>Action Taken and Further Directions Given</b>
BOG-45(2016-3)/B-2: Advertisement for Recruitment of Non-Teaching Posts – Amendment thereof	It was directed that the report be placed before the Board as a separate agenda  In future as a standing instruction if a matter has to be decided by the BoG, it should be put up as a separate BoG proposal, and not in the action taken report.	The report was circulated along with the agenda and the matter is placed in the main agenda of the 51 <sup>st</sup> meeting of the BoG
BOG-44(2016-2)/C-5: Eligibility of Mr. Ajit Narayan, Registrar, MANIT, Bhopal and the issue of his conduct as Registrar	It was directed that the report be placed in the next BOG meeting as a separate Agenda item.	The report was circulated along with the agenda and the matter is placed in the main agenda of the 51 <sup>st</sup> meeting of BoG
BOG-47(2017-1)/C-II: Any Other Matter - Adoption of Guidelines for utilization of	The Board noted the matter and directed that the guidelines be strictly followed in letter and spirit and the	Direction is followed.

CPDA and for Testing & Consultancy:	prescribed proforma be adopted while applying for the grant.	
BOG-47(2017-1)/C-III: Any Other Matter - Complaint received from Bhartiya Students Union	The Board noted the matter and stated that the auditors be requested in writing to communicate the decisions at the earliest.	Direction is being followed.
BOG-48(2017-2)/B-4: Recruitment for the post of Registrar	The Board directed to complete the recruitment process within one month.	Necessary action is being taken and the Interviews are likely to be held on 19 <sup>th</sup> November 2017
BOG-48(2017-2)/C: Any Other Matter – 1: CBI reference RC 0082008A0016 against the officials of MANIT, Bhopal regarding initiation of RDA against Dr. K.K.Dhote, Professor, Architecture & Planning	The Board noted the matter and directed to send a reminder to the CVC.	The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of the BoG
BOG-48(2017-2)/C: Any Other Matter – 2: Representation from Students:	<p>The Board noted the report and appreciated the efforts being made by the current Director to address various issues connected with facilities provided to students</p> <p>The Board advised that the Student Grievance Redressal mechanism prescribed by the MHRD which requires addressing the issue at multiple levels within the institute and uploading information on common portal be studied properly and implemented in the right spirit.</p>	Departmental Level Grievance Redressal Committee has been established. Action is being taken with respect to the remaining matters.
BOG-48(2017-2)/C: Any Other Matter – 7:	The Board also noted that memos are issued when the Board has resolved to issue charge sheet, time and again and directed that it is necessary to comply with the resolutions of the BoG.	The Directions will be complied with.

BOG-49(2017-3)/B-2: CVC Reference: CBI Case No.RC-PE0082010A0001/CBI/BZ/2010 dated 12/7/2010 against Dr. Sanjay Soni, Associate Professor, Dept. of Mechanical Engineering - Case pertaining to wrong waiver of Liquidated Damage:	The Board noted the matter and directed that action be taken to expedite the matter and the reply placed in the next meeting.	The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of the BoG
BOG-49(2017-3)/B-3: CBI Report against Dr. Sanjay Soni, Associate Professor, Dept. of Mechanical Engineering regarding non-reporting of property transactions - Case pertaining to non-reporting of property transactions in violation of Conduct Rules:	The Board noted the matter and directed that action be taken to expedite the matter and the reply be placed in the next meeting.	The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of BoG
BOG-49(2017-3)/C: Any Other Matter -1. Dr. Lavit Rawtani's Case :	A certified copy of the Hon'ble Supreme Court of India was put up and the Board noted the matter. The Board directed that all details connected with this issue be placed before the Board in its next meeting in view of the seriousness of the mental health of the faculty member.	The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of BoG
BOG-49(2017-3)/C: Any Other Matter- 3. Extension to Contract Faculty:	The Board noted the matter. The Board directed that the Government of India rules must be followed to restrict the duration for which a person is employed on contract in future and under any circumstances, the services of the same faculty cannot be sought indefinitely which is illegal amounting to serious lapse in the administration. The institute has been facing serious problems and court cases due to such practices in the past. It should also be noted that the recommendations of the HoDs cannot over ride the Gol rules which are very clear..	The term of present contract faculty will be over by December 2017.  The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of the BoG
BOG-50(2017-4)/B-1: Approval of Minutes of 33 <sup>rd</sup> Finance Committee meeting held on 7/6/2017	The minutes of the 33 <sup>rd</sup> meeting of the Finance Committee held on 7/6/2017 and confirmed during the 34 <sup>th</sup> meeting of the FC were approved.	Noted. No action required
BOG-50(2017-4)/B-2: Presentation of Minutes of 24 <sup>th</sup> Building Works Committee meeting held on 22/6/2017	The minutes of the 24 <sup>th</sup> meeting of the Building Works Committee held on 22/6/2017 were noted.	Noted. No action required
BOG-50(2017-4)/B-3: Presentation of Minutes of 27 <sup>th</sup> and 28 <sup>th</sup> Senate meetings held	The Board directed that only such matters approved by the Senate that require specific approval of the Board	Noted

on 5/6/2017 and 4/7/2017 respectively	for implementation be brought before the Board, placing the same as a separate item in the agenda.	
BOG-50(2017-4)/B-5: Re-structuring of MANIT Campus Network	The proposal and the recommendations of the internal committee constituted for the purpose including the budget estimate and phase wise implementation procedure to be followed was presented by a member of the committee and the recommendations of the external committee constituted was also placed before the Board. The Board deliberated on the proposal at length and approved the proposal. The Board directed that restructuring of the network in the campus be taken up immediately, on top priority, adopting due procedures in view of the urgency of the need to provide this facility for students and faculty.	Action is being taken for providing necessary budget
BOG-50(2017-4)/B-6: Letter from Cyber Crime Cell, Pune Rural Police, Maharashtra	The Board resolved that a letter be written to DG, NIC with a copy to the Cyber Crime Cell to provide required assistance to the Crime Cell as the entire IT system is administered by NIC. Member BoG representing MHRD may like to coordinate with NIC Office in Delhi.	Action to be taken
BOG-50(2017-4)/B-7: Amendment to the Rule 126 of General Financial Rule, 2005	The Board noted the matter.	No action is required
BOG-50(2017-4)/C: Any Other Matter	Mr. Sanjay Bandopadhyaya, Principal Secretary stated that the matters listed as any other matter may be 2-3 of urgent nature and not a list of 17 brought at the last moment as this does not give time to the Members for study and analysis of the documents submitted. He also stated that the personnel matters being brought to the Board are many, for which a Sub-Committee of Board may be constituted for detailed analysis and clear recommendations before bringing to the Board. This will save the precious time of the Members which should be used more for developing the policies, dwell in academic and infrastructure improvements. It was also requested by him to bring a proposal on the development plan for the Institute before the Board for academic and infrastructure development.  Noted. The Chairperson mentioned that there were more items under any other items during this particular meeting because of the urgency in addressing some issues and that this has not been a practice.	
BOG-50(2017-4)/C: Any Other Matter – 1: Registered Certified	While appreciating the importance of offering such courses by	The Prof. I/C will be asked to re-submit the proposal through a

<p>Courses at MANIT-ROLTA INCUBATION CENTRE (MRIC) under Continuing Education Cell</p>	<p>MANIT, the Board advised that the courses be implemented through one or more teaching department (s) that would be better equipped to offer such courses and to place the matter before the respective BoS rather than implementing them under the umbrella of ROLTA incubation centre. The Board opined that while it is necessary to develop the ROLTA centre as a vibrant incubation centre, offering courses through the centre would undermine the purpose for which the centre was established and would be an added burden on the infrastructure, human resources as well as other resources within the reach of the centre.</p>	<p>teaching department</p>
<p>BOG-50(2017-4)/C: Any Other Matter – 2: Letter from Bhopal Municipal Corporation for permission to lay the pipeline in the Campus for water supply.</p>	<p>The Board authorized the Director to examine this matter and refer the matter to MHRD for approval. Director was also authorized by the Board to take appropriate action against the employees of MANIT responsible for giving permission to lay pipe line within the campus, construction of Sump Well and land without taking proper permission from higher authorities, if it is done so.</p>	<p>Action is being taken</p>
<p>BOG-50(2017-4)/C: Any Other Matter – 3: Letter from Madhya Pradesh Power Transmission Co. Ltd. (MPPTCL) to lay 132 KV electric line over MANIT Campus and 33 KV line by Madhya Pradesh Madhya Kshetriya Vidyud Vitaran Company Ltd.</p>	<p>The Board authorized the Director to examine this matter and refer the matter to MHRD for approval. The Board further directed that the concerned authorities be informed about the need to restrict the path of power line passing through the campus to the periphery of the campus and ensure its implementation. The Board also directed that a proper exercise be undertaken to chalk out a Master plan for the campus, ensuring proper utilization of space bearing in mind the aesthetics and other logistics.</p>	<p>Action is being taken</p>
<p>BOG-50(2017-4)/C: Any Other Matter – 4: Letter from Indian Military Academy, Dehradun dated 21/7/2017</p>	<p>The Board authorized the Director to respond to the communication received from the Indian Military Academy after examining the matter and report the same to the Board.</p>	<p>Action to be taken</p>
<p>BOG-50(2017-4)/C: Any Other Matter – 5: To create a new</p>	<p>The Board approved creation of one more position of Dean in</p>	<p>Prof. Manmohan Kapse has been appointed as Dean</p>

<p>position of Dean for International Relations and Institutional Development to look after International Collaborations, MOUs, QIP and Outreach Programs, NIRF, Flagship Schemes and Programs of Govt. of India, etc.</p>	<p>principle as per the provision made in the NIT statutes. However, it was felt that the title was too wide and broad and the purpose of creating this position was vague. The Board expressed the need to clearly define the portfolio and the matters that come under the purview of the Dean to be appointed and appraise the Board about the same in its next meeting.</p>	<p>(Institutional Development).</p>
<p>BOG-50(2017-4)/C: Any Other Matter – 6: The post of Controller of Examinations (COE) may be abolished and permission may be given to have Associate Dean (Examinations) under Dean (Academic) to involve academician in the process.</p>	<p>The Board approved the proposal and authorized the Director to implement the matter.</p>	<p>Action to be taken</p>
<p>BOG-50(2017-4)/C: Any Other Matter – 7: The format of MOU is standardized. We have received the offer from the following:</p>	<p>The Board noted that proposals for entering into MoU with various institutions have been proposed by various departments or centers except the first one namely MGCGV, which implies that they are relevant proposals which are of interest to the respective departments/centres. There is a clear need for strengthening interactions with other institutions and industries at the international and national levels given the prevailing situation in MANIT. In view of this, the Board approved entering into MoU with the above mentioned institutions and authorized the Director to proceed further and do the needful to successfully implement collaborative research as well as other academic programs under the umbrella of such agreements. In case of MGCGV, the areas of collaboration including implementation of collaborative outreach programs may be identified.</p>	<p>Action to be taken for signing MoU with the identified institutions and to seek permission of the MHRD in the case of foreign institutions.</p>
<p>BOG-50(2017-4)/C: Any Other Matter – 8: The list of Advocates may be updated by addition of the following:</p>	<p>The Board directed that credentials of the candidates must be checked first in the light of guidelines of the Ministry of Law and then bring recommendations as a proposal to the Board with all relevant documents.</p>	<p>Action to be taken</p>



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BOG-50(2017-4)/C: Any Other Matter – 10: Permission is required to have a Security Officer (purely temporary on contract) to look after the security of the Campus.	The Board resolved to appoint one Security Officer on contract basis, according to the NIT Act and Statute. The Board also directed to initiate regular recruitment process for the post of Security Officer.	Noted. Action is being taken. The Board also asked to process the regular appointment of Security Officer.
BOG-50(2017-4)/C: Any Other Matter – 11: Permission is required to have a Professor In-charge Students Activities under Dean (Students Welfare) to look after the extracurricular activities of students with similar benefits as Chief of Wardens.	The Board approved the proposal. However, it would be necessary to consult the NIT statutes and carefully examine what benefits could be extended to the concerned rather than equating with another position. The Board authorized the Director to study the matter and lay down clearly the responsibilities and entitlements of the person chosen for the said purpose.	Action to be taken.
BOG-50(2017-4)/C: Any Other Matter – 12: It is informed that (i) Prof. Shailendra Jain, Professor of Electrical Engineering, is selected as Director of SLIET, Longowal by MHRD and (ii) Shri Benny Abraham, Assistant Registrar as Registrar of AIIMS Bhopal	The Board noted the matter.	The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of the BoG

<p>BOG-50(2017-4)/C: Any Other Matter – 13: The Institute Executive Engineer (Electrical Maintenance) Shri SNS Tomar is suffering from brain injury and in his absence it is very difficult to carry out the entire electrical maintenance work of the Institute. It is proposed to appoint a retired Engineer.</p>	<p>In view of the fact that electrical maintenance in the campus is of utmost importance and in view of the fact that there is no other person in the engineering section qualified to undertake the responsibilities that were assigned to Mr. Tomar, the Board resolved to have the post advertised and recruit a suitable Engineer on temporary basis.</p>	<p>Action is being taken. The Board also asked to process the regular appointment of AE/EE.</p>

BOG-50(2017-4)/C: Any Other Matter – 15: ORDERS OF THE HON'BLE HIGH COURT WITH RESPECT TO THE WRIT PETITION FILED BY THE ASST. LIBRARIAN, MANIT.	The Chairperson appraised the Board that an email was sent on 27 <sup>th</sup> September asking the Registrar to include the above matter in the agenda and provide all the related documents to the members. However, this was not complied with either. The Director was asked to look into the matter and take appropriate action in order to comply with the directives of the Hon'ble High Court of MP and not attract contempt of court.	The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of the BoG.
BOG-50(2017-4)/C: Any Other Matter – 16: EVOLVING NORMS FOR APPOINTMENT OF DEANS	The Chairperson, BoG expressed that it is important to identify faculty with proven record of good academic performance and capacity to contribute for the growth of the institution and faculty not facing any kind of charges of misconduct or malpractices, to shoulder important administrative responsibilities such as Deanship. She suggested that some norms be prepared and adopted for appointing Deans in the institute by the Director.	The Item is placed in the main agenda of the 51 <sup>st</sup> meeting of the BoG.
BOG-50(2017-4)/C: Any Other Matter – 17: ADOPTION OF BYE-LAWS FOR THE FUNCTIONING OF THE ALUMNI CELL OF	The Board noted the legal opinion obtained and accepted the recommendations made by the advocate and resolved to adopt the By-laws of the Alumni Cell	Action to be taken to implement the approved By-laws and take immediate steps to actively involve Alumni in the

MANIT:	along with the clauses added as per the legal advice and take necessary action to activate the Alumni Cell at the earliest	development of the institute
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The Board noted the action taken as above.

<b>BOG-51(2017-5)/A-3</b>	<b>Approval of Minutes of 34<sup>th</sup> and 35<sup>th</sup> Finance Committee meetings held on 6/10/2017 and 03/11/2017</b>
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The minutes were presented and approved.

## **SECTION – B: ADMINISTRATIVE MATTERS**

<b>BOG-51(2017-5)/B-1</b>	<b>Report on Re-structuring of Non-Teaching Staff Members</b>
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The Board directed that a copy of the full report may be circulated to all the Members and put up in the next BoG meeting.

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<b>BOG-51(2017-5)/B-5</b>	<b>Relieving of Dr. Shailendra Jain, Prof. of Electrical Engineering, as Director of Sant Longowal Institute of Engineering &amp; Technology (SLIET), Longowal, Punjab</b>
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The Hon'ble Chairperson, BoG gave approval as per the recommendations of the administration and in view of the urgency expressed and Dr. Shailendra Jain was relieved on 30/10/2017 and the Board ratified the approval of the Hon'ble Chairperson.

<b>BOG-51(2017-5)/B-6</b>	<b>Relieving of Shri Benny Abraham, Asst. Registrar to the post of Registrar at AIIMS, Bhopal</b>
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The Hon'ble Chairperson, BoG gave approval as per the recommendations of the administration and in view of the fact that Mr Benny Abraham was required to report by 29<sup>th</sup> Nov. 2017. Mr. Benny Abraham was relieved on 27/10/2017 and the Board ratified the approval of the Hon'ble Chairperson.

<b>BOG-51(2017-5)/B-7</b>	<b>Norms for Appointment of Deans</b>
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The Director informed the Board that certain norms will be followed in the appointment of Deans. The matter was deferred.

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<b>BOG-51(2017-5)/B-9</b>	<b>Appointment of Registrar: Constitution of Selection Committee and interview for filling the post of Registrar, MANIT</b>
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The Board was informed that action has been taken to short list the candidates and Selection Committee is being formed. The interviews are likely to be held on 19<sup>th</sup> November, 2017.

<b>BOG-51(2017-5)/B-10</b>	<b>Appointment of contract faculty for the coming semester</b>
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The Chairperson, BoG asked to advertise the requirement of contract faculty right now so that sufficient time will be available to carry out the process.

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<b>BOG-51(2017-5)/B-12</b>	<b>Representation from Students: Establishment of Grievance redressal units at the Department, institute levels and the level of Director. Steps to utilize the common national portal established</b>
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The Board was appraised of the progress. The Departmental Grievance redressal committee has already been formed. The Board asked to implement the rest of the guidelines prescribed by the MHRD.

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<b>BOG-51(2017-5)/B-15</b>	<b>Reports of the arbitration committee and the technical committee constituted with reference to the dispute regarding payment for LRC building</b>
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It was brought to the notice of the Board that the Members of Technical Committee constituted visited the Institute during 31<sup>st</sup> September and 3<sup>rd</sup> November, 2017 and have been deliberating on the matter and that the report is awaited. It was mentioned that the report will be placed before the BoG during its next meeting.

<b>BOG-51(2017-5)/B-16</b>	<b>House Allotment Rules in MANIT</b>
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Chairperson suggested that the House Allotment Rules framed by MANIT be reviewed once again and mentioned that she would be communicating some suggestions to address some existing lacunae and to make the document gender neutral.

<b>BOG-51(2017-5)/C</b>	<b>Any Other Matter</b>
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- 1. Adoption of MHRD letter F.No.33-9/2011-TS.III dated 6/10/2017 regarding recommendations of the Anomaly Committee on new Recruitment Rules for Faculty in NITs and IEST**

It was resolved to adopt the same.

- 2. Up-gradation of Grade Pay of Shri Pankaj Sharma, Asst. Librarian - from GP 6000 to GP 7000**

It was resolved to take up this matter in the next meeting of the BoG

- 3. The presentation by Chairman, Energy Centre, as required by Hon'ble Chairperson about the activities of Energy Centre.**

The presentation will be held in the next BoG meeting.

- 4. Adoption of Revision of pay of Faculty and Scientific/Design Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 7<sup>th</sup> Central Pay Commission(7<sup>th</sup> CPC) – MHRD letter F.No.15-4/2017-TC dated 27<sup>th</sup> October 2017.**

It was resolved to adopt the same.

- 5. Extension of services of contract Medical Officer Dr. Justin Xavier Lobo**

It was resolved not to give extension to Dr. Justin Xavier as he had already served for more than 05 years and to follow the set procedure for appointing one if there is a need.

- 6. Extension of deputation period to Dr. V.K. Soni in AICTE as requested by Chairman, AICTE**

It was resolved to give extension for one more year to Dr. VK Soni.

The Chairperson, BoG, wished to place on record her thanks to each Member of the Board for their cooperation and active participation as well as suggestions provided during the meetings of the Board and the Finance Committee, that were valuable in protecting the interest of the institution and in strengthening the institution by bringing considerable reforms in its functioning and facilitating up-gradation of infrastructure and encouraging academics. She extended special thanks to Dr. Ratnam Rajkumar, Director, IIT Bhubaneswar and Mrs. Nandini Harinath who took the trouble of participating through skype on occasions when the circumstances did not permit their travel. She also expressed her thanks to the Registrar and his supporting staff for all the cooperation extended in conducting the meetings.

The meeting ended with thanks to the Chair.

**Sd/-  
SECRETARY, BOG**

