

MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY
BHOPAL - 462003

ACADAMIC SECTION

Ref: AS/2021/1411


Date: 23/11/2021

NOTICE

Students of 2020-21 batch are cancelling their admission are to follow the following procedures.

- i) Students has to submit an application for cancellation duly signed by their parents along with the copy of admission slip, aadhar card of the parent and the fee receipts.
- ii) Admission section shall take the no dues from the account section only (not from other section).
- iii) The students will have to pay the fee of semester till the date of application for cancellation duly signed by the parents. If the application is after the start of next semester then he/she has to pay the full semester fee.
- iv) The application for cancellation should have the copy of proof of photo identification like PAN. Aadhar, Passport, driving license etc.
- v) On receipt of the no dues from the finance section academic section shall process for cancellation and issue the cancellation order against which they can get the migration certificate as per Institute norms.
- vi) Character certificate (if required) shall also be issued for such students after confirmation from the Dean (SW)/ Proctor.

This is issued with the approval of the competent authority.


Asstt. Registrar (Academic)

Copy to;

- i) All Deans
- ii) All HoDs
- iii) AR (Finance & Accounts)
- iv) Website Incharge – for uploading on the Institute website.