

# LIST OF PROFORMAS (Ph.D.)

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**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY  
BHOPAL – 462003 (M.P.) INDIA**

Department Dispatch No..... & Date:.....

**Application Form for Course work for Ph.D. Programme  
(To be submitted before starting of course work)**

Name of the Department : \_\_\_\_\_

Name of the Student : \_\_\_\_\_

Scholar No. : \_\_\_\_\_

UG Degree			PG Degree		
Discipline & Name of Degree	Year of passing	% of marks	Discipline & Name of Degree	Year of passing	% of marks

Any other Degree : \_\_\_\_\_

Proposed Title/ Area : \_\_\_\_\_

Proposed Supervisor(s) :

Name \_\_\_\_\_ Designation \_\_\_\_\_ Deptt. \_\_\_\_\_ Sign. \_\_\_\_\_

Name \_\_\_\_\_ Designation \_\_\_\_\_ Deptt. \_\_\_\_\_ Sign. \_\_\_\_\_

Name \_\_\_\_\_ Designation \_\_\_\_\_ Deptt. \_\_\_\_\_ Sign. \_\_\_\_\_

**Proposed course work (as par norms)**

S.No.	Name of Subject	Subject Code	Credits
i.			
ii.			
iii.			
iv.			
v.			
<b>Total Credits:</b>			

I hereby undertake to abide by all rules, regulation, norms and all academic requirements of the Institute as applicable from time to time.

(Signature of Candidate with date)

**DRPC/ RDC Coordinator**

**HOD**

**Associate Dean (PG & Ph.D)**

**Dean (Academic Affairs)**

**HOD with a copy to AR (Admission)**



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY,  
BHOPAL – 462003 (M.P.) INDIA**

Department Dispatch No..... & Date:.....

**PROFORMA FOR APPROVAL OF SEMINAR EXPERT**

**Name of Candidate** : \_\_\_\_\_  
**Scholar No.** : \_\_\_\_\_  
**Department** : \_\_\_\_\_  
**Date of Registration** : \_\_\_\_\_  
**Name of Guide(s)** : \_\_\_\_\_

The following panel of experts is being submitted for approval, conducting seminar of Ph.D.  
Candidate:

<b>A. Expert Internal to the Department</b>		
S.No.	Name & Designation	Specialization
1.		
2.		

<b>B. Expert External to the Department</b>			
S.No.	Name & Designation	Department	Specialization
1.			
2.			

Encl: 1. Admission letter

Name & Signature of Supervisor(s)

**(HOD)**

**Assoc. Dean (PG & Ph.D)**

**Dean (Academic)**



MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL – 462003 (M.P.) INDIA

Department Dispatch No..... & Date:.....

EVALUATION FORM FOR Ph.D SEMINAR

Name of Candidate :
Scholar No. :
Department :
Seminar No. (I/II) :
Date of Seminar :

EVALUATION by SUBJECT EXPERTS

Table with 4 columns: S.No., Evaluation Criteria, Maximum Marks, Marks Awarded. Rows include criteria like Topic importance, Material Presented, Literature, Presentation, and Discussions.

Total Marks Obtained (out of 100) \_\_\_\_\_

Signature of Supervisor(s)

Signature of Subject Experts

Name:
Designation:

Name:
Designation:

Name:
Designation:

Name:
Designation:

To be forwarded by concerned HOD to COE (One copy must be kept in concern department)



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY  
BHOPAL – 462003 (M.P.) INDIA**

Department Dispatch No..... & Date:.....

**PROFORMA FOR CONSTITUTION OF SRPC**  
(Student Research Program Committee (SRPC) for Ph.D. Candidate)

Name of Candidate : \_\_\_\_\_

Scholar No. : \_\_\_\_\_

Department : \_\_\_\_\_

Date of Registration : \_\_\_\_\_

Name of Guide(s) : \_\_\_\_\_

Course work completed Yes/No CGPA: \_\_\_\_\_  
(Attach copy of Mark-sheet)

Certified that the candidate has completed the required course work and seminars. His/ Her SRPC is to be constituted. The following panel of experts is being submitted for approval:

<b>A. Expert Internal to the Department</b>		
S.No.	Name & Designation	Specialization
1.		
2.		

**B. Expert External to the Department**

S.No.	Name & Designation	Department	Specialization
1.			
2.			

Encl: 1. Copy of Mark-sheet  
2. Admission letter

Name & Signature of Supervisor(s)

(HOD)

Assoc. Dean (PG & Ph.D)

Dean (Academic)

AR (Admission)



MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA

Department of \_\_\_\_\_

Department Dispatch No..... & Date:.....

Six monthly SRPC Evaluation Report (I / II /III /IV /V /VI )

Semester \_\_\_\_\_ to \_\_\_\_\_ Date:\_\_\_\_\_

Name of the Ph.D. Candidate : \_\_\_\_\_

Scholar No. : \_\_\_\_\_

Date of Admission : \_\_\_\_\_

SRPC Approval No. : \_\_\_\_\_ Date: \_\_\_\_\_

Registration fee paid (current Sem.) : Yes/ No (enclosed the receipt)

Ph.D. Topic/ Area : \_\_\_\_\_

: \_\_\_\_\_

Description of work done during last semester: (Attach extra sheet)

Paper published/ presented till date and last semester: (Attach extra sheet)

(SCI..... SCIE.....SCOPUS.....Peer Reviewed Journal.....)

**Evaluation Committee report:**

**Recommendation:** Satisfactory/ Not satisfactory

**Suggestions made if any:**

**Evaluation committee:**

Designation	Name	Signature
HOD	_____	_____
SRPC Internal Expert	_____	_____
SRPC External Expert	_____	_____
Supervisor (1)	_____	_____
Supervisor (2)	_____	_____

(Should be submitted to AR Admission through Dean (Academic))



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY,  
BHOPAL – 462003 (M.P.) INDIA**

Performa-V(b)

Department Dispatch No..... & Date:.....

**PROFORMA FOR RECOMMENDATION OF ENHANCEMENT OF ASSISTANSHIP**

**Name of the Candidate** : \_\_\_\_\_

**Scholar No** : \_\_\_\_\_ Full Time/Part Time\_\_\_\_\_

**Research Topic/ Area** : \_\_\_\_\_

**Department** : \_\_\_\_\_

**Date of Registration** : \_\_\_\_\_

**Name of Guide(s)** : \_\_\_\_\_

**Course Work Completed** : Yes / No \_\_\_\_\_ CGPA \_\_\_\_\_

**SRPC Order No.** : \_\_\_\_\_ Date;\_\_\_\_\_

**No of SRPC Conducted** : \_\_\_\_\_ (Enclose Copies)

**Dates of SRPCs** I .....II.....III.....IV.....

**RDC conducted** : Yes /No \_\_\_\_\_ Ref.No:\_\_\_\_\_ Date\_\_\_\_\_ (Enclose Copy)

**Paper Publications** : SCI\_\_\_\_\_ SCIE\_\_\_\_\_ Scopus\_\_\_\_\_

Peer Reviewed \_\_\_\_\_ Conferences: \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of the Candidate**

**Recommendation of Supervisor(s):**

**Recommendation of DRPC:**

Date of meeting.....

<b>Member-1</b>	<b>Member-2</b>	<b>Member-3</b>
<b>DRPC Coordinator</b>		<b>HOD (.....)</b>

**Recommendation of the Review Committee:**

Date of meeting.....

<b>Recommended/ Not Recommended:</b>
Enhancement of Assistantship Recommended w.e.f. _____

**Name and Signature of Committee Members (Ref. No.AS/Ph.D./2015/1499, dated 27.03.2015):**

Supervisor (1)

Supervisor (2)

HOD(.....)

Assoc. Dean (PG & Ph.D)

Dean (R&C)

**Dean (Academic)**

**DIRECTOR**

**AR (Academic) for issue of Order.**



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY,  
BHOPAL – 462003 (M.P.) INDIA**

Performa-V(d)

Department Dispatch No..... & Date:.....

**PROFORMA FOR RECOMMENDATION OF ENHANCEMENT OF ASSISTANSHIP  
(BEYOND 3 Yrs)**

**Name of the Candidate** : \_\_\_\_\_  
**Scholar No** : \_\_\_\_\_  
**Research Topic/ Area** : \_\_\_\_\_  
**Department** : \_\_\_\_\_  
**Date of Registration** : \_\_\_\_\_  
**Name of Guide(s)** : \_\_\_\_\_  
**Course Work Completed** : Yes / No \_\_\_\_\_ CGPA \_\_\_\_\_  
**SRPC Order No.** : \_\_\_\_\_ Date: \_\_\_\_\_  
**No of SRPC Conducted** : \_\_\_\_\_ (Enclose Copies)  
**Dates of SRPCs** : I .....II.....III.....IV.....  
**RDC conducted** : Yes /No \_\_\_\_\_ Ref.No: \_\_\_\_\_ Date \_\_\_\_\_ (Enclose Copy)  
**Paper Publications** : SCI \_\_\_\_\_ SCIE \_\_\_\_\_ Scopus \_\_\_\_\_  
 (Enclosed List) Peer Reviewed \_\_\_\_\_ Conferences: \_\_\_\_\_

**UNDERTAKING BY THE CANDIDATE**

My proposed research plan is enclosed. I undertake that I will stick with the proposed work plan.

**Date:** \_\_\_\_\_

**Signature of the Candidate**

**Recommendation of Supervisor(s):**

This is to certify that the candidate's progress is satisfactory and he/she has published one SCI Journal Paper as first author, as per Ph.D. Ordinance Clause 10.2.2 (ix) and eligible for TA Enhancement.

**Name & Signature of Supervisor(s)**

**Recommendation of DRPC** (Please give the justification if publication condition is not satisfied): \_\_\_\_\_ **Date of meeting**.....

TA Extension recommended from..... To..... of .....Months

**Recommendations:**

**Member-1**

**Member-2**

**Member-3**

**DRPC Coordinator**

**HOD (.....)**

**Assoc. Dean (PG & Ph.D.)**

**Dean (Academic)**

**DIRECTOR**

**AR (Academic) for issue of Order.**





MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL – 462003 (M.P.) INDIA

Department Dispatch No..... & Date:.....

PROFORMA FOR EXTENSION BEYOND FIVE YEARS

Name of Candidate : \_\_\_\_\_
Scholar No. : \_\_\_\_\_ Date of Registration \_\_\_\_\_
Research Topic/ Area : \_\_\_\_\_
With/ Without Assistantship : \_\_\_\_\_ Full Time/Part Time \_\_\_\_\_
Department : \_\_\_\_\_
Name of Guide(s) : \_\_\_\_\_
Date of Course Work result : \_\_\_\_\_ CGPA \_\_\_\_\_
SRPC Order No. : \_\_\_\_\_ Date \_\_\_\_\_
No of SRPC Conducted : \_\_\_\_\_ (Enclose Copies)
Dates of SRPCs I .....II.....III.....IV.....
RDC conducted : Yes /No \_\_\_\_\_ date: \_\_\_\_\_ (Enclose Copy)
Paper Publication : SCI \_\_\_\_\_ SCIE \_\_\_\_\_ Scopus \_\_\_\_\_
Peer Reviewed \_\_\_\_\_ Conferences: \_\_\_\_\_

Date: \_\_\_\_\_ Name & Signature of the Candidate

Note: Enclose research plan for extension period desired.

Recommendation of DRPC stating the Status & Progress with specific reasons for delay

Extension period recommended: from ..... to.....duration.....(M/Y)

Name and Signature of Committee members:

Supervisor(s) DRPC Member (1) DRPC Member (2)

DRPC Member (3) DRPC Coordinator HOD(.....)

Assoc. Dean (PG & Ph.D.)

Dean (Academic)

DIRECTOR

AR (Academic) for issue of Order.



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

Department Dispatch No..... & Date:.....

**PROFORMA FOR APPROVAL OF RDC EXPERT**

Name of Candidate : \_\_\_\_\_

Scholar No. : \_\_\_\_\_

Department : \_\_\_\_\_

Date of Registration : \_\_\_\_\_

Name of Guide(s) : \_\_\_\_\_

Course work completed Yes/No CGPA: \_\_\_\_\_

(Attach copy of Mark-sheet)

SRPC Constitution Ref. No. : \_\_\_\_\_

Certified that the candidate has completed the required course work and seminars. The following panel of experts is being submitted for approval for the constitution of RDC:

**Expert External to the Institute**

S.No.	Name, Department and complete Address with Email and Phone no.	Designation	Specialization
1.			
2.			
3.			

Name & Signature of Supervisor(s)

(HOD)

Assoc. Dean (PG & Ph.D.)

Dean (Academic)

DIRECTOR



MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA

Department of \_\_\_\_\_

Department Dispatch No..... & Date:.....

**RDC EVALUATION REPORT**  
(Constitution of RDC As par Ph.D. Ordinance clause 10.8.2)

Semester \_\_\_\_\_ to \_\_\_\_\_ Date: \_\_\_\_\_

Name of the Ph.D. Candidate : \_\_\_\_\_

Scholar No. : \_\_\_\_\_

Date of Admission : \_\_\_\_\_

RDC Approval No. : \_\_\_\_\_ Date: \_\_\_\_\_

Registration fee paid (current Sem.) : Yes/ No (enclosed the receipt)

Ph.D. Topic : \_\_\_\_\_

: \_\_\_\_\_

**Recommendation/ Suggestion of RDC:**

**Evaluation committee:**

<b>Designation</b>	<b>Name</b>	<b>Signature</b>
HOD	_____	_____
RDC Expert (Outside Institute)	_____	_____
SRPC Internal Expert	_____	_____
SRPC External Expert	_____	_____
Supervisor (1)	_____	_____
Supervisor (2)	_____	_____

(Should be submitted to AR Admission through Dean (Academic))



MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL BHOPAL – 462003 (M.P.) INDIA

Department Dispatch No..... & Date:.....

COVERING LETTER FOR SUBMISSION OF SYNOPSIS

(Synopsis to be submitted after 2 1/2 years for full time and 3 1/2 years for part time from the date of Admission)

Department : .....

Subject: Forwarding of Synopsis of Ph.D.

The pre thesis submission seminar of the following Ph.D research scholar is completed

Table with 3 columns: Scholar No., Name of the Candidate, Name of Supervisors. Includes numbered rows 1 and 2.

Date of Admission..... Ph.D Full Time /Part Time.....

With / Without Scholarship. ....

The following documents are forwarded:

Table with 4 columns: S.N, Event, Attached Yes/No, Remarks (Annexure No.). Lists 8 items for forwarding.

Submitted for approval of experts for final examination, and necessary action.

Supervisor(s)

HOD

A.R (Admission)

Associate Dean (PG & Ph.D)

COE/ Dean (Academic Affairs)



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

Department Dispatch No..... & Date:.....

Department : .....

Date:

***CERTIFICATE***

This is to certify that all the prescribed Course Credits and related comprehensive viva of Mr/Ms. ....  
Scholar No. .... are completed.

Signature :  
Name of Supervisor(s) :

Countersigned by

Signature :  
Name :  
(DRPC Coordinator)

HOD

(Original to be submitted along with synopsis)



MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA

Department Dispatch No..... & Date:.....

Department : .....

Date:

**CERTIFICATE**

This is to certify that the research work entitled “ ..... ”  
.....

is a piece of research work carried out by Mr/Ms. ....

Scholar No. .... under my guidance and supervision for the degree  
of Doctor of Philosophy from the Department .....

Maulana Azad National Institute of Technology, Bhopal (M.P) India

Also certify to the best of my knowledge and belief that:

- i) Prima face this thesis can be considered for the award or degree,
- ii) This thesis does not contain any work which has previously submitted for the award or degree, and
- iii) This thesis work has not been carried out in collaboration with any other organization.

Signature :

Name of Supervisor(s) :

Countersigned by

Signature :

Name :

(Chairman DRPC)

(Original to be submitted along with Synopsis)



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

Department Dispatch No..... & Date:.....

Department : .....

Date:

**Recommendations of DRPC**

Mr/Ms. .... Scholar No. ....

submitted five copies of synopsis of proposed Doctoral thesis in the Department of

..... entitled “.....

.....”.

DRPC has reviewed the journal publication requirement, and approved the synopsis.

DRPC also recommends submission of five copies of synopsis along with the required certificates as per Ordinance.

(Signature of members of DRPC)

1.

2.

3. Coordinator DRPC

4. HoD & Chairman DRPC)

(Original to be submitted along with synopsis)



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

Proforma-IX(a)

Department Dispatch No..... & Date:.....

**Ph.D THESIS SUBMISSION FORM ( EXAMINATION FORM)**

*(Thesis in spiral form will be accepted after 3 years for full time and 4 years for part time from the date of Admission.)*

Department : .....

Scholar No. ....Date of Admission.....Full Time /Part Time

1. Name of Candidate :.....

2. Father's/Husband's Name :.....

3. Course Work Result ;..... Cleared on Dt./Year.....

4. Name of Supervisor's  
1. ....  
2.....  
3.....

5. Fee Receipt No. .... Date.....Amount:.....

6. SRPC Order No: .....Date: .....

7. Date of Pre – thesis/Synopsis Submission: .....

*(THESIS in spiral form to be submitted only after 1 month and before six months of submission of Pre Thesis /Synopsis)*

8. Migration Submitted / Not submitted: .....

9. Credits to be transferred from other approved Institute/University approved by Director Vide order No. .... dated. ....  
(Documents in support to be enclosed if applicable)

10. Students transferred from other Institute / University approved by Director Vide order No. .... dated. ....  
(Documents in support to be enclosed if applicable)

**List of enclosure:-**

S.N	Event	Attached Yes /No	Remarks (Annexure No.)
1.	Fee receipt and Exam Form		
2.	No dues certificate		
3.	Extension letter (if required)		
4.	Certificate of Title, Plagiarism, Undertaking (Supervisor & HOD)		
5.	4 copies of Thesis in spiral for with CDs		



The particulars given above are true to the best of my knowledge. I shall be responsible in case any of them being found to be incorrect at any point of time. I shall be liable for any punishment /action taken by the Institute. In light of above kindly grant me permission for submission and evaluation of the thesis.

Name:.....

Signature of Candidate

Scholar No. :.....

Date :

Name and Signature of Supervisor : .....

Signature of HoD concerned : .....

---

### **RECEIPT**

Received the Examination form and Thesis from Mr./Ms. ....

Scholar No. ....for evaluation and viva-voce.

Based on the above information/documents the candidate is eligible to submit the thesis.

Date:

Signature  
AR (Admission)

**Associate Dean (PG & PhD)**

**Dean (Academic)**

**COE**



MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL BHOPAL – 462003 (M.P.) INDIA

Department Dispatch No..... & Date:.....

Department : .....

Date: .....

CERTIFICATE OF PLAGIARISM

This is to certify that the Ph.D. Thesis entitled "....." is a piece of research work carried out by Mr/ Ms. .... Scholar No. .... under my guidance and supervision for the degree of Doctor of Philosophy from the Department of ..... Maulana Azad National Institute of Technology, Bhopal (M.P.) India

To the best of my knowledge and belief he is to certify that:

- i. Prima face this thesis can be considered for the award of the degree,
ii. Thesis does not contain any work which has previously submitted for the award of any other degree.
iii. Percentage of plagiarism is ..... (max 8-12% as per clause 10.12). Please check report is enclosed for reference.
iv. This thesis work:
a. Has not been carried out in collaboration with any other organization.
b. Has been carried out in collaboration with M/s..... (Specify type and work done under collaboration and the binding if any)

.....
.....

Signature :
Name of the Candidate:

Signature :

Signature :

Name of Supervisor(s) :

Name of Supervisor(s) :

Countersigned by

Signature :

Signature :

Name :

Name :

Department :

HOD, Department:

(DRPC Coordinator)

(Original to be submitted along with Spiral Thesis)



**Proforma-X(a)**

**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

Department Dispatch No..... & Date:.....

**Ph.D. THESIS VIVA EVALUATION REPORT**

FOIL/ COUNTER FOIL

Name of the Candidate:

Scholar No.

Department:

Date of Examination:

Title of the Thesis:

Comments of the Examiners:

Recommendations of the Examiners:

S.No.	Name of Examiner	Designation	External/ Supervisor/ SRPC member	Signature



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

**Proforma-X(b)**

Department Dispatch No..... & Date:.....

**Ph.D THESIS VIVA**

**ATTENDANCE SHEET**

Name of Candidate	Scholar No.	Department	Date of Examination	Title of the Thesis

S.No.	Name of Examiner	Designation	External/ Supervisor	Signature



**MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY,  
BHOPAL – 462003 (M.P.) INDIA**

Proforma-XI

Department Dispatch No..... & Date:.....

DEPARTMENT OF \_\_\_\_\_

**PANEL OF EXAMINERS FOR PH.D. THESIS EVALUATION**

The panel of following examiners is proposed for evaluation of Ph.D. Thesis of Mr./Ms. \_\_\_\_\_

Candidates Name & Sch No	Thesis Title	Supervisor(s)

	Examiners (From IITs/IISc/TIFR)				Examiners (National level institute from India/ Abroad)		
	Name & Designation	Affiliation & postal address	Email ID & Phone No		Name & Designation	Affiliation & postal address	Email ID & Phone No
1				1			
2				2			
3				3			
4				4			
5				5			

Submitted for approval please.

**Undertaking:** The field of expertise of the proposed referees are in line with the submitted research work by the scholar.

(Name & Signature of Supervisor(s))

HOD/ Chairman DRPC



Proforma-XII

**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

Guidelines for Synopsis summary to be submitted in pre submission seminar (5 Copies)

1.	Introduction	} 11 Arial or 12 Times New Roman Double sided print Up to 15 pages
2.	Brief Literature review and problem formulation	
3.	Methodology of research work (in brief)	
4.	Result and Discussion	
5.	Author's contribution	
6.	List of publications	
7.	Bibliography in standard format	9 pt Arial or 10 pt Times New Roman

Signature of Supervisor(s)

Signature of the Candidate

**Note:** Please submit 5 hard copies along with soft copy (.pdf) to [coe@manit.ac.in](mailto:coe@manit.ac.in) (not exceeding 10 MB)



**MAULANA AZAD  
NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL  
BHOPAL – 462003 (M.P.) INDIA**

**THESIS FORMAT**

**Paper**

- The size of the paper shall be standard A 4 (height 297 mm, width 210 mm), 90 GSM.
- **The thesis must be printed or photocopied on both sides of white paper.**

**Font Size and Margins:**

- The standard font of the text shall be Times New Roman of 12 or Arial 11 pts with 1.5 line spacing.
- Font size of Chapter, heading/ sub heading will be on the Authors discretion.
- The top, bottom and right side margins should be 25 mm, whereas the left side margin should be 35 mm for both textual and non-textual (e.g., figures, tables) pages, with mirror margin on even pages.

**Pagination:**

- Pagination for pages before the Introduction chapter shall be in lower case Roman numerals, e.g., “iv”.
- Page numbering in the text of the thesis shall be Hindu-Arabic numerals at the center of the footer.

**Paragraph format:**

- Vertical space between paragraphs shall be about 2.5 line spacing.
- The first line of each paragraph should normally be indented by five characters or 12mm.

**Bibliography**

- Should be given preferably alphabetically or in the order of citations in the thesis

**Binding:**

- The evaluation copies of the thesis may be spiral bound or soft bound (4 copies to be submitted to COE)
- The final hard bound copies to be submitted after the viva voce examination will be accepted during the submission of thesis with the BLUE colour (2 copies to be submitted to COE)

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**Chapter 2** . . . . .

**C3** . . . . .

**Chapter N CONCLUSION AND FUTURE SCOPE**

N.1	Conclusion . . . . .	
N.2	Author's Contribution . . . . .	
N.3	Future Scope . . . . .	

## **PUBLICATIONS FROM THE WORK**

**BIBLIOGRAPHY**

**APPENDICES**



**SAMPLE COPY**

**Ph.D. THESIS TITLE**

16 + Bold &  
Single Space

Ph.D. Thesis

NOTE: Font may be Arial or  
New Time Roman all  
through out

**Ph.D. THESIS**

12 + Bold

*by*

12 Italic

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