



मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल-462003
(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL- 462003
(An Institution of National importance under Ministry of Education, Govt. of India)

No:-MANIT/F&A/2024/96

Date.08.04.2024

//Circular//

Subject: Allotment of Budget for the financial year 2024-25 under recurring Head (OH-31).

With reference to above subject matter, it is informed to all the Heads/Chairman/Section I/c of respective departments/centers that the competent authority has approved the Budget for the financial year 2024-25.

The concerned Heads/Chairman/Section I/c are requested to ensure that the proposed procurement/expenditure are planned in such a manner that the amount is utilized for the specific purpose for which it has been allotted and to the best advantage to the Institute.

While incurring expenditure, it may also be ensured that the amount will be utilized very economically within the allotted amount and schedule time frame.

Further all Government of India orders on Economy in Expenditure adoption of austerity measures issued from time to time shall be applicable. The allocation shall be reviewed half yearly based on the progress of the expenditure.


Registrar

Enclosed:- As Above.

Copy to:-

1. All Deans
2. All HoDs/Chairman, Centers for circulation amongst the employees.
3. All Assistant Registrars/Deputy Registrars
4. PIC, Institute website, to ensure upload of this circular
5. PA to Registrar, for record
6. PA to Director, for kind information


Registrar

08/4/2024

**Budget Allocation for the Financial Year 2024-25
Under Recurring Head (OH-31)**

Sr. No	Name of Department /Section/Office	Budget Allocation For 2024-25
1	Department of Architecture and Planning	2,50,000
2	Department of Biological Science & Engineering	10,00,000
3	Department of Chemical Engineering	7,50,000
4	Department of Chemistry	9,00,000
5	Department of Civil Engineering	10,00,000
6	Department of Computer Science and Engineering	3,50,000
7	Department of Electrical Engineering	6,50,000
8	Department of Electronics & Communication Engineering	4,00,000
9	Department of Energy Centre	1,00,000
10	Department of Humanities	50,000
11	Department of Management Studies (DMS)	50,000
12	Department of Materials Science and Metallurgical Engineering MME	8,50,000
13	Department of Mathematics & Computer Applications	3,00,000
14	Department of Physics	5,00,000
15	Department of Mechanical Engg	14,00,000
16	Physical Education & Sports	5,00,000
17	Central Library	1,50,000
18	Training & Placement Cell	1,00,000
19	Dean (Academic)	20,000
20	Dean (Faculty Welfare)	20,000
21	Dean (Student WeI fare)	20,000
22	Dean (P&D)	20,000
23	Dean (R&C)	20,000
24	Dean (IR&ID)	20,000
25	Chairman Council of Warden & Hostels	1,50,000
26	Green Cover & Horticulture	2,00,000
27	Professor Incharge (Water Supply)	50,000
28	Professor Incharge (Vehicle)	50,000
29	Professor incharge (AC & Refrigeration)	10,00,000
30	Institute Guest House	1,50,000
31	MANIT Dispensary	2,50,000
32	Electrical Maintenance	70,00,000
33	Civil Maintenance	70,00,000
34	Vehicle Maintenance	2,50,000
35	Convocation	20,00,000
36	Central Computing Facility (CCF)	3,00,000
37	Printing and Stationery	40,00,000
38	Advertisement	10,00,000
39	Central Research Facility (CRF)	50,000
40	Academic & Examination	13,00,000
Total Budget Allocated Under OH-31		3,41,70,000
Budget Allocated Under OH-31 Only For Lab Raw Material/Contingency Exp. Above includes Rs.10,000/- maximum budget for meeting & hospitality for the departments.		
The Allocation shall be reviewed half yearly based on the process of the expenditure		


Registrar
 08/11/2024