

MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL

CIRCULAR

Ref.: MANIT/Acad./25/1012,

Date:15/04/2025

Financial Assistance from the Poor Student Fund.

Applications will be considered from needy, eligible students seeking financial aid under the institute's "Poor Boys Fund" to be re-named as "Poor Student Fund" scheme w.e.f July 2025 for the following support –

I. Fee Support

S.No.	Support	Extent of support	Remark
1	Tuition Fee	As per the decision of the committee and fund availability	Only if not supported by any other scheme
2	Other Institute Fee		
3	Hostel Fee		

Eligibility criteria and Procedures

SNo	Clause
1	All full-time regular students enrolled in UG and PG courses only are eligible to apply, except M.Tech./M.Plan./Ph.D students getting fellowship/TA/Stipend. MCA/MBA/MSc students not getting scholarships are eligible. Application form – Annexure I
2	The annual family income from all sources should not exceed Rs. 2,50,000.
3	Applicants must have cleared all previous semester examinations.
4	Applicants must fulfil minimum attendance criteria.
5	Students receiving scholarships, stipends, or fellowships from other sources are not eligible to apply.
6	The application must be endorsed by the mess committee, warden of the respective hostel and Proctor followed by the HoD concerned.
7	Financial assistance will be given based on merit and subject to the availability of funds. The decision of the competent authority in this regard will be final and binding.
8	Applicants must submit an undertaking stating that they have not engaged in any form of indiscipline. If found involved, the assistance will be withdrawn with immediate effect, and his case will not be considered in the subsequent semester. Undertaking Annexure II
9	The financial assistance will be applicable only for the current academic year.
10	Students eligible for other government scholarship schemes will be considered only if they attach a copy of their application for the government scholarship. If such students later receive financial assistance from other sources, they must return the entire amount received from this fund. Undertaking Annexure II
11	Incomplete or late applications will not be considered.
12	Duly filled and endorsed applications should be submitted to the Scholarship Cell in the Office of AR (Academic)
13	The support under this scheme will be considered only if students have already explored support from other schemes.
14	Applicants must attach the following documents with their application. <ul style="list-style-type: none">• An income certificate issued by a competent authority.• Form 16, if the student's parents are government employees.• A copy of the application submitted under other government scholarship schemes (if applicable).• Copy of mark sheets for all previous semesters.

II. Revised norms for the Compensation of –

- i. Death of Student/Parent
- ii. Partial/Total Disability due to Accident

Nature of Claim	Head	Amount of Claim (Rs in Lakh)	Remarks/Conditions
Parent's Death Case	Poor Boy Fund	Annual Tuition/ Institute Fee Waive	Subject to the Annual Family Income (either Father or Mother) will be less than 5.00 lakhs on production of income certificate issued by competent authorities.
Student Death Case	Medical Fund	2.00	After the submission of the Death Certificate by the Parents, the amount will be disbursed to the parents.
Total Disability due to Accident (of student)	Medical Fund	2.00	To claim this amount, the student must submit a Total Disability Certificate from a Competent Medical Authority.
Partial Disability due to accident (of student)	Medical Fund	0.50	To claim this amount, the student must submit a Partial Disability Certificate from the Competent Medical Authority,
Medical Facility in case of Accident or illness	Medical Fund	0.50	Acceptable in cases of accident, but for serious illness only. The serious illness will be considered like Cardiac Arrest, Cancer, or other diseases as covered under medical attendance rules. Students may take medical facilities from the Institute Dispensary for normal illnesses.

Students are required to submit application form as per Annexure III

Authority: Director Approval dt. 04/04/2025


Asstt. Registrar (Academic)

Copy to:

All Deans/HODs/HOCs
COW/Proctor/Wardens/ARC
DR/AR (Accounts)
All Notice Boards
P/Ic Website – with a request to upload on the Institute Website
PA to Registrar – for the information of Registrar
PA to Director - for the information of Director

Annexure I**MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL**
Application Form for Financial Aid under Institute Poor Student Fund

Sl.No	Description	Details	Enclosure (Pg. No)
1	Student Name		(attach admission slip/ Identity card copy)
2	Scholar No		
3	Degree/Course (B.Tech/ B Arch/ B Plan/ MCA/ MBA/M.Sc & Integrated courses)		
4	Father's Name		
5	Form 16, if students parent are government employee	Yes/No	
6	Current semester registered (attach registration copy)		
7	Income Certificate issued by a Competent Authority (attach copy)	Amount (Rs.)	
9	Mark Sheets of all previous years (attach copy)		
10	Application submitted under other Government scholarship schemes (attach copy)	Scheme Name & Amount	
11	Undertaking stating non engagement in any form of indiscipline and refund of entire amount if scholarship from any source is received. As per Annexure II		

Signature of Student :

Name :

Cont: Page 2

Note: Endorsement by Mess Committee/Warden/Proctor/HoD overleaf

**MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY,
BHOPAL**

UNDERTAKING

I S/o

Scholar No..... pursuing Degree course in the
department of I have registered for semester
and hereby undertake that ;

- i) I have explored various financial support schemes under Government/private scholarship schemes but not yet received any assistance.
- ii) In case I receive any financial aid, from any source later, I shall return the entire amount received from this scheme (Poor Student fund) to the Institute.
- iii) I hereby confirm that I have not been engaged in any form of indiscipline. I also understand that if found involved at any stage, this assistance will be withdrawn with immediate effect.

Signature :

Signature :

Student Name:

Parent Name:

Scholar No :

MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL
Application form for Financial Compensation from Poor Student Fund

- i) Death of Student/ Parent
 ii) Partial/Total Disability due to Accident

Sl.No	Description	Details	Documents submission Pg. No
1	Student Name		(Attach admission slip/Identity card copy) -----
2	Scholar No		
3	Degree		
4	Fathers Name		
5	Caste certificate (for SC/ST/OBC/EWS)		
6	Income Certificate at present (attach copy)	Amount (Rs.)	
7	Current semester registered (attach registration copy)		
8	Death Certificate in case of Student/Parent (only in case of death)		
9	Medical Certificate in case of Accident/Illness/Partial Disability/ Total disability due to accident (Duly verified by CMO of MANIT Bhopal)		

Signature of Student /Parent
Name:

Recommended/Not recommended

Sign & Seal
Concerned HoD