

Maulana Azad National Institute of Technology, Bhopal

Invitation for Expression of Interest (EOI) for Empanelment of Intellectual Property Firms for Handling of IP Applications and Other IP Related Work of MANIT Bhopal

MANIT Bhopal wishes to set up a new panel of **Firm/Company** to predominantly handle its patent applications and also for other forms of IP in India as well as in abroad and invites expression of interest. The selection and empanelment of the IP firm will be based on an internal evaluation process. The advertisement does not constitute and will not be deemed to constitute any commitment on the part of MANIT Bhopal for the empanelment. MANIT Bhopal reserves the right to reject any EOI if it is not in the given format, at any time, a material misrepresentation is made or uncovered, or the firm does not respond promptly and thoroughly to requests for supplementary information required for the evaluation of the EOI.

No visiting/meeting charges or any other charges will be paid to the company/firm/agent except above said fee. Draft towards Tender Fee of Rupees 2000/- (non refundable) in the name of Director, MANIT Bhopal, should be attached with this application. The details of the draft/electronic transfer should be mentioned in the application. *The firms who have participated/submitted EOI against the advertisement No. MANIT/IPR/01, Dated: 08-07-2022 earlier are not required to pay the tender fees.*

Kindly send the EOI in attached format and submit it with all relevant certificates to below address by 22nd May 2023:

Dr. Vinita Mohindra,
Chairperson IPR Cell &
Head of the Department of Humanities and Social Sciences,
Maulana Azad National Institute of Technology,
Link Road No. 3, Bhopal,
Madhya Pradesh - 462003
Contact Details: vinitamohindra@gmail.com
Mobile No. 9425008518

IPR Firm Registration Application Form

1. Name of the Firm/Company: _____
2. Registered address (Attach Copy of Certificate) and contact details of the firm/Company:

3. Registration details of the firm/Company: (Attach Copy of Certificate)

4. Date of Registration: _____ (Attach the copy of government certificate/ documents to confirm the date of registration claimed)
5. Total Year of Experience: _____ (Attach all the self-attested documents for this point)
6. Number of National and International IP handled by the Firm/Company:
(a) National (b) International
7. Expertise in handling the patent applications in the Area of Engineering/ Science/ Technology by the Firm/ Company: Yes/No
8. International Networking by the Firm/Company: Yes/No Number of Countries.....
9. Details of the DD/electronic transfer: _____
10. Intellectual Property Professional Service Charges for filing and maintaining patents.

Services	Government Fee (INR) (As applicable from time to time)	Professional Fee (INR) (Including GST)
[A] Utility Patent		
Patentability Search report		
Complete specifications drafting & filing (upto 30 pages and 10 claims)		
Provisional specifications drafting & filing (upto 30 pages and 10 claims)		
Complete after Provisional specifications drafting & filing (upto 30 pages and 10 claims)		
Submission of Request of Examination		
Filing Request for early publication		
Drafting and Filing Response to (FER)		
Hearing Charges (per hearing)		

Maintenance Charges (till Grant)		
[B] Trademark		Professional Fee (INR) (Including GST)
Drafting and Filing of Trademark (per mark/per class)		
Response of the Trademark		
Hearing of the Trademark		
[C] Design Patent		Professional Fee (INR) (Including GST)
Drafting and Filing of Design Patent		
Drafting and filing Response of the Design Patent		
Hearing of the Design patent		
[D] Copyrights		Professional Fee (INR) (Including GST)
Drafting and Filing of Copyright		
Drafting and Filing Response of the Copyright		
Draft/undertake legal vetting of all documents/Agreements for transfer of technology/Intellectual Property Rights (IPR)/Public Private Partnership (PPP) etc.		

11. Undertaking in attached format at **Annexure -1**

Following items shall not be included in the above schedule of rates.

- a) The Govt. / Statutory fee as applicable shall be reimbursed on submission of proof of payment.
- b) Above professional fees excluding GST.
- c) GST on above professional fee shall be paid as per prevailing dues time to time.

Dated: _____

Authorized Signatory with stamp
(Name and signature)

ANNEXURE-1

Undertaking

(to be given on the letter head of Firm/ Company duly signed by authorised signatory with seal)

1. (name of the Firm/Company) is able to provide services for Filing, prosecution, maintenance, opposition, litigation, revocation, restoration and any other proceedings in respect of patents and all other forms of IP related work comprising services for copyright matters, design, trademark , layout design etc.
2. (name of the Firm/Company) is able to provide services for other IP related work comprising drafting of agreements, MOU, Freedom to operate searches, assistance in licensing and other IP management matters like IP audit, IP valuation, commercialization strategy and opinion/advice relating to IP matters.
3. (name of the Firm/Company) has an established network of foreign attorneys to handle the assigned work with respect to MANIT Bhopal's patent applications and other forms of IPs.

**Signed by authorised signatory
(with seal)**