



मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल-462003
(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY BHOPAL- 462003
(An Institution of National importance under Ministry of Education, Govt. of India)

No:-MANIT/F&A/2026/68

Dated:22.07.2026

Notice

Subject: Deposit of Fine Amounts Collected from Students through SBI -I-Collect.

It has been observed that the amount of fine collected from students are being deposited at the hostel level in their respective mess accounts. In order to ensure financial transparency, proper accounting control, and maintenance of institutional financial records, the following instructions are hereby issued:

1. With immediate effect, all types of fines imposed on students shall be deposited only through **SBI -I-Collect** directly into the Institute's authorized bank account.

SBI-I-Collect Payment Process:

Open SBI-I-Collect → Choose Category: **Educational Institutions** → Select **State (Right-hand Side)** → Go to **Page No. 5** → Select Payee: **DIRECTOR - MANIT** → Choose Fee Type: **Other Fee/Fine** → Enter Your Details → Verify Payment Details → Complete the Payment Process → Print the Receipt.

After making the payment, please take a printout of the receipt and get them verified by the Accounts Section for certification. Thereafter, submit the certified receipt to the CoW Office/Dean SW office.

2. Under no circumstances any fine amount shall be deposited in cash or through any other mode with the hostel or any other unit/office of the Institute or any other account.
3. The concerned officers/officials shall ensure that every fine payment is received only through SBI-I -Collect and that proper accounting records of such receipts are maintained in the Institute's financial records.
4. Strict compliance with this order shall be ensured, this order shall come into force with immediate effect.

This notification issued with the approval of the competent authority.


22/07
कुलसचिव/Registrar

Copy to:-

1. All HoDs/HoC.
2. Dean Student Welfare.
3. Chairman, Council of Chief Wardens.
4. All Wardens/Asst. Wardens
5. All Assistant Registrars/Joint Registrar.
6. PA to Registrar, for record.
7. PA to Director, for kind information.


27/07
कुलसचिव/Registrar