

मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल
Maulana Azad National Institute of Technology Bhopal

(भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान)

(An Institution of National Importance under MoE, Govt. of India)



विज्ञापित निविदा पूछताछ

ADVERTISED TENDER ENQUIRY

सामग्री/वस्तु का नाम
Name of Goods/Items

Hostels Mess Services
A- Group-1-Boys Hostel (H-4, H-8AB & H-10 C&D)
B- Group-2-Girls Hostel (H-7 & H-12)

Website

www.manit.ac.in

Fax No:

0755-2670562

Email Address:

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0755-4051000, 0755-4052000

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(भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान)	
(An Institution of National Importance under MoE, Govt. of India)	
No. MANIT/S&P/2026/367	दिनांक / Date: 02/07/2026
विज्ञापित निविदा पृष्ठताछ	
ADVERTISED TENDER ENQUIRY	
सामग्री / वस्तु का नाम Name of Goods/Items	HOSTEL MESS CATERING SERVICES For Below Mention Groups. A- Group-1-Boys Hostel (H-4, H-8AB & H-10 C&D) B- Group-2-Girls Hostel (H-7 & H-12)
<p>उपरोक्त सामग्री / सेवाएँ के लिए ऑन-लाईन निविदाएँ अमंत्रित की जाती हैं। इच्छुक फर्म / एंजिनियर्स, अधिक जानकारी के लिए संस्थान के वेबसाइट www.manit.ac.in और CPPP वेबसाइट https://eprocure.gov.in/eprocure/app पर लाग-इन कर सकती हैं। बोलीदाता द्वारा भारत सरकार के CPP पोर्टल पर पंजीयन करने के पश्चात् निविदा दस्तावेज डाउनलोड किया जा सकता है।</p> <p>सम्पूर्ण निविदा मय दस्तावेज ई.प्रस्तुत करने की अंतिम तिथि 31/07/2026 अपरान्ह 17.00 बजे तक है। संस्थान निदेशक, बिना कोई कारण बताए किसी या संपूर्ण निविदा को पूर्ण या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित है।</p>	
	कुलसचिव
<p>Online Tenders are invited for aforesaid Goods/ Services. Interested Firm/Agencies may log on to the Institute website www.manit.ac.in and CPPP website https://eprocure.gov.in/eprocure/app for further details. Tender Document can be downloaded after registration of bidder on CPP Portal of Government of India.</p> <p>Last date of E-submission of complete tender document is 31/07/2026 up to 17.00 hours. The Director of the Institute reserves the right to accept or reject any or the entire tender in full or in part without assigning any reason whatsoever.</p>	

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Maulana Azad National Institute of Technology Bhopal

एक नजर में महत्वपूर्ण जानकारियाँ
IMPORTANT INFORMATION AT A GLANCE

निविदा का कार्यक्षेत्र Scope of Tender	Hostel Mess Catering Services
निविदा दस्तावेज की उपलब्धता Access of Tender Document	Institute website www.manit.ac.in or CPPP website: https://eprocure.gov.in/ eprocure/app
निविदा की अनुमानित लागत Cost of Tender of	Rs. 8,00,00,000 (Eight Crore) for both groups per year cost.
निविदा दिनांक एवं समय Date & Time of Pre-bid Meeting	13/07/2026 at 11.00 hours Institute Committee Room
बोली सुरक्षा/ बयाना राशि Earnest Money Deposit (EMD)	Rs. 16,00,000 (Sixteen Lacks)
निविदा जमा करने के अंतिम दिनांक एवं समय Last Date & Time of Submission of Tender	31/07/2026 up to 17:00 hours
तकनीकी निविदा खुलने की दिनांक एवं समय Date & Time of Opening of Techno- commercial Bids	04/08/2026 at 12:00 hours
मूल्य बोली खुलने की दिनांक एवं समय Date & Time of Opening of Price Bids	Shall be informed after evaluation of technical bid through website https://eprocure.gov.in/eprocure/app
निविदा वैधता की अवधि Tender Validity period	90 days from the date of opening of the Technical Bid
निष्पादन सुरक्षा राशि Performance Security	5% of Contract Value.
मेस अनुबंध की अवधि Period of Mess Contract	Initially for two semesters in an academic year. Thereafter, the same may be renewed for a further period of two semesters (maximum two times) depending upon the performance of agency and discretion of the Institute. The extension shall be given at the same rates, terms & conditions of the contract.
न्यूनतम उचित मूल्य Minimum Reasonable Price	Rs.120 (Inclusive of all taxes) Bidders who quote below these reasonable prices shall not be considered.

CHAPTER-I

बोलीदाता के लिये निर्देश / अनुदेश / INSTRUCTIONS TO BIDDERS

1	General Preface:
a	<p>मौलाना आजाद राष्ट्रीय तकनीकी संस्थान, तकनीकी शिक्षा के क्षेत्र में राष्ट्रीय महत्व के एक अग्रणी संस्थानों में से एक है। मध्य भारत में उत्कृष्टता केंद्र विकसित करने के उद्देश्य से स्थापित इसका लक्ष्य शिक्षण एवं शोध को सुदृढ़ बनाने के साथ ही ग्रामीण समुदाय, समाज एवं उद्योग की आवश्यकताओं को पूरा करने वाला तकनीकी शिक्षा का बहुविषयी केंद्र बनना है।</p> <p>संस्थान शिक्षा मंत्रालय, भारत सरकार द्वारा वित्त पोषित है तथा इसका संचालन नेशनल इंस्टिट्यूट ऑफ टेक्नोलॉजी, साइंस एजुकेशन एण्ड रिसर्च एक्ट 2007 के प्रावधानों अनुसार गठित संचालक मंडल द्वारा किया जाता है।</p> <p>Maulana Azad National Institute of Technology (MANIT) is one of the leading institutions of national importance in the area of technical education, established with the objective of developing a “Centre of Excellence” in the central region. Its aim at becoming a multi-disciplinary Centre for technical education by strengthening both teaching and research activities besides contributing to the needs of rural community, society and industry at large.</p> <p>Institute is fully funded by Ministry of Education, Government of India and is governed as per provisions made under the National Institute of Technology, Science Education and Research Act 2007. (NITSER Act 2007).</p>
b	<p>Bidders are encouraged to inspect and assess the site and its surroundings before submitting their bids, ensuring they fully understand the nature of the ground and sub-soil (to the extent practicable), the site's layout, access routes, and any accommodation requirements. In addition, bidders should gather all necessary information regarding risks, contingencies, and other factors that may impact their bids. It will be assumed that bidders have complete knowledge of the site, whether they choose to inspect it or not, and no additional charges will be permitted based on any misunderstandings or lack of information.</p>
c	<p>The Basic purpose of this tender is to connect Student Mess Management Committee with the agency for Smooth, Effective and timely compliances of statutory requirement.</p>
d	<p>Hostels at Institute provide full residential accommodation to all its students. There are 10 (Ten) Boys’ and 02 (Two) Girls Hostel at present. The mess of each hostel is managed by a Student’s Committee called Mess Management Committee (MMC) of that hostel under the overall control of respective Assistant Warden/ Warden of respective hostel. The mess runs round the year except during summer vacation (normally 60 days during May-July) and winter vacation (normally 25 days during December-January). To have a general idea about the strength of the hostels, the details are as mentioned below: (Tender Hostel Details & Divided Groups)</p>

SI	Name of Hostel	Group	Student Strength
1	CV Raman Boys Hostel No-4	1	297
2	APJ Abdul Kalam Boys Hostel No-10-C	1	266
3	Ramanujan Boys Hostel No-8AB	1	512
4	APJ Abdul Kalam Boys Hostel No-10-D	1	266
Total of Group-1		-	1341
1	Kalpana Chawala Girls Hostel No-7	2	926
2	Bhagini Nivedita Hostel No-12	2	590
Total of Group-2		-	1516
Total of Both Group			2857
The above-mentioned capacity of Hostels is at maximum strength.			
2	Scope of Supplies & Services:		
a.	Cooking and serving meals (Breakfast, Lunch, Evening Tea Snacks/ Tiffin and Dinner).		
b.	Providing 24 hours Drinking water with RO/ UV standard.		
c.	Managing and controlling stock and inventories for running the mess.		
d.	Cleaning of Serving and Kitchen Utensils.		
e.	Cleaning of Cooking, Dining, Auxiliary Areas and maintain hygiene.		
f.	Proper disposal of Garbage / Leftover food.		
g.	Security of the Equipment, Utensils and other items in the kitchen and dining areas.		
h.	Repair & Maintenance of the Equipment in the Kitchen and dining areas.		
i.	Maintenance of Books of Accounts and other records for compliance with statutory requirement.		
j.	Display of food bill in respect of each boarder at the end of each month.		
k.	Deployment of required manpower and their statutory compliance like PF, ESI, Gratuity and labor welfare provisions etc.		
l.	Any other activities may be considered by the Institute on merits.		
3	Pre-bid Information:		
a	Bidders may attend the pre-bid meeting scheduled as mentioned at IMPORTANT INFORMATION AT GLANCE sheet. Techno-commercial queries may also be submitted through email only on or before pre-bid meeting for consideration.		
4	Period of Contract:		
a	This contract shall be initially for two semesters in an academic year. Thereafter, the same may be renewed for a further period of two semesters (maximum two times) depending upon the performance of agency and discretion of the Institute. The extension shall be given at the same rates, terms & conditions of the contract.		
5	Timing/Food Quality/ Health & Hygiene		
a	The catering services in hostels shall be operated from first week of July in odd semester and first week of January in even semester in co-ordination with Assistant Warden/ Warden, failing which the EMD money will be forfeited, and the next eligible vendor will be offered services. If required, instruction may be given to operate catering services in between the semesters (during the vacation) also. While giving such instructions, catering services may group or re-group looking to convenience of agency and student both.		

b	The agency (s) shall engage in and provide requisite number of well-trained cooks and service personnel to run the mess and serve meals to the students 04 (four) times a day as per the tentative schedule given below:	
	Breakfast	From 07.00AM to 08.30 AM
	Lunch	From 12.00PM to 02.00 PM
	Evening Snacks	From 05.00PM to 06.00 PM
	Dinner	From 07.30 PM to 09.30 PM
c	The agency(s) must display Today's and Tomorrow's Menu in the mess in consultation with respective Assistant Warden/Warden and Mess Management Committee (MMC). The agency(s) shall serve only specified foods as per ANNEXURE-1 and ANNEXURE-2 of contract document. [or sometimes as suggested by the Mess Management Committee with the consensus of Assistant Warden/Warden]	
d	Raw material/ commodities for preparation of food should be of good quality as specified in ANNEXURE-3 .	
e	The agency(s) shall be solely responsible to provide safe and hygienic food to the students at all times. A Mess Management Committee (MMC) appointed by the Chairman- CoW will monitor hygiene condition time to time. Any preparation not found to be wholesome or hygienic is liable to be rejected without any compensation.	
f	The agency(s) shall provide light food to the sick student(s) during his/her sickness period, and no extra charge will be recovered for the same.	
g	The agency(s) shall also provide Fasting (Upwas) food to the student (s) during Navaratri, Shivaratri, Janmashtami etc. as decided by Mess Management Committee and no extra charge will be recovered for the same.	
h	The agency(s) shall maintain neat & cleanliness in the mess premises at all times. No trash is to be thrown inside or outside the mess premises except in properly covered bins.	
i	The agency (s) shall maintain the Mess Area/ Dining Hall/ Wash area/ adjoining Toilets etc. in top condition. All floors and counter tops are to be scrubbed regularly with non-corrosive detergent or soap, and all vertical surfaces are to be dusted regularly. The period of cleaning should be such that there are no visible dirt or marks at any time.	
j	The agency(s) must make its own arrangement for housekeeping of the dining and kitchen area allotted and disposal of kitchen and dining waste material. Housekeeping of common areas shared by the agency must be done by the agency itself.	
k	The Agency shall be solely responsible for any unforeseen accident or mishap occurring in the mess area during cooking, serving, or other related activities, and shall bear all consequential liabilities arising therefrom.	
l	The agency (s) shall enquire about the character of worker to be employed and ensure that there is no criminal case pending or contemplated against that person. The Agency shall deploy only female workers in the Girls' Hostel mess and dining areas. No male worker shall be engaged or permitted to perform duties within the Girls' Hostel premises. Agency should deploy FoSTAC certified Food Safety Supervisors as per FSSAI.	
m	The workers employed by agency (s), should be free from any contagious disease or sickness or any other kind of disease that is considered unacceptable for handling	

		food. Starting of each semester Medical Certificate from Institute Doctor shall be produced by agency to Assistant Warden/Warden of the respective hostel and be forwarded to Chairman- CoW (Council of Warden) within a week time without fail.		
	n	The agency(s) must provide uniform to its workers during the service hours as per ANNEXURE-4 . Agency(s) must ensure that its staffs are always dressed up in clean and tidy uniform while on duty. The agency should also issue Photo Identity Card to its staff.		
	o	Burning of fuels except cooking gas (LPG) is forbidden. Use of electricity for cooking is strongly prohibited (Allowed only in case of prior permission with reason).		
	p	Storage/ supply/ consuming of any alcoholic drinks, Cigarette/bidi and any type of tobacco sachet (Gutkha) are prohibited in mess premises.		
	q	Apart from Mess operation, agency(s) has to run paid Canteen at space allotted by Mess Management Committee (MMC) which will remain open up to 02.00 o'clock daily in the morning in each mess except mess operational timings.		
		i	The agency(s) has to provide commodities/items as per ANNEXURE-5 in said paid Canteen. All the items shall be sold on Maximum Retail Price (MRP) or nearest present market price whichever is less.	
		ii	Addition and removal of items at paid Canteen shall be sole discretion of Mess Management Committee (MMC)	
	r	No serving utensils/ crockery, available in messes, shall be used outside the mess and dining area. If any boarder wants to take the food in his/her room, he/she has to use their own utensils. If any boarder is found taking utensils outside the mess and dining area, the cost of utensil (s) shall recover through their mess bill. The agency(s) should monitor and persuade the boarder not to do so.		
6	Earnest Money Deposit:			
	a	The EMD amount as mentioned at IMPORTANT INFORMATION AT GLANCE sheet, shall be remitted through DD/FDR/RTGS/NEFT/BG/Bank deposit into Institute bank account as under:		
		Account Name	Bank Name	Bank A/c No.
		Maulana Azad National Institute of Technology Bhopal	State Bank of India	10020150107
				SBIN0001608
		The bidder is instructed to submit the RTGS/ NEFT/ Demand Draft/ Bank Guarantee and Bank deposition slip in along with Techno-commercial Bid to prove the transfer of payment to the purchaser's Account. The offers without EMD from the bidders shall be rejected.		
	b	The Purchaser shall not be liable for payment of any interest on EMD.		
	c	Any request by the bidders to consider their EMD already furnished by them to any of the other offices of the purchaser, for any other contract/ tender will not be considered as EMD for this tender.		
	d	The EMD will be returned to the unsuccessful bidders soon after the orders are placed on the successful bidder.		
	e	The EMD will be returned to the successful bidder soon after supply of material at Institute.		
	f	Bidders registered under MSME/SSI/NSIC Industries are exempted from submission of EMD. But they must enclose the exemption certificate for the same services in this contract. If certificate not attached and no EMD is found enclosed, the offer shall be rejected. Traders are excluded from the purview of this policy.		

7	Validity of offer:	
	a	Agency (s) shall agree to keep the tender open for ninety (90) days from the due date of submission thereof and not to make any modifications in its offered rate and terms & conditions.
8	Tender & its Clarification:	
	a	The tender document can only be downloaded free of cost after registration of bidder on website: https://eprocure.gov.in/eprocure/app between start date and end date of tender.
	b	A prospective bidder requiring clarification on the tender document may notify the concerned HOD/ Sectional head in writing, well before the prescribed date for clarification and a response will be sent in writing to the clarifications sought prior to the date of opening of the tenders.
9	Amendment & Corrigendum:	
	a	At any time prior to the date submission of bids, the purchaser, may, for any reason, whether at its own initiative or in response to a clarification sought by a prospective bidder, amend bid document by issuing corrigendum.
	b	The corrigendum will be notified/ published in e-tendering website https://eprocure.gov.in/eprocure/app & Institute website only. Any corrigendum, addendum etc. issued shall be part of this tender document and shall be made available on this e-tending portal.
	c	In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the purchaser may, at its discretion, extend the last date for the receipt of bids if required.
10	Techno-commercial Bid Submission:	
	Bidder should submit following documents sequentially duly signed along with technical bid:	
	a	ANNEXURE-1, 2, 3,4,5,6,7, 8,10, and 11 duly filled & signed.
	b	Copy of other documents as mentioned in Chapter-II- “ELIGIBILITY & QUALIFICATION CRITERIA.
	c	The person signing the tender form or any other documents on behalf of the bidder shall be deemed to warrant that he has authority to bind the bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the bidder liable for all costs, charges and damages.
	d	The bidder is expected to examine all Instructions, Forms, Terms & Conditions and Specifications in the tender document and to furnish with its bid all documents or information as required in tender document through e-tendering website i.e. https://eprocure.gov.in/eprocure/app . No documents shall be submitted in hard copy (s).
	e	The bidder is instructed to give their online offer through two bid systems for this tender. i.e. Techno-commercial Bid and Price Bid.
	f	The Techno-commercial bid cover shall include/ contain illustrated leaflet giving technical details & technical specifications of offered Services and also the commercial documents as mentioned in tender document for the supplies to be made and the services to be rendered EXCLUDING ANY PRICE DETAILS THEREOF.
	g	The Price bid cover shall contain only prices of the goods/Services offered for supply and the charges for the services to be rendered.

	h	Tenders received in open covers/ letters/ fax/ email will not be considered.
	i	Complete & concise bids (Techno-commercial & Price) must be uploaded on the website https://eprocure.gov.in/eprocure/app within the stipulated time frame of the tender.
	j	The Institute may, at its discretion, extend the deadline for the submission of bids by amending the tender documents, in which case all rights and obligations of the Institute and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are advised to remain in touch with website for any update in respect of their tender.
11	Price Bid Submission:	
	a	The Prices should be quoted in ANNEXURE-9 .
	b	Bidder shall prepare price bid as per the format in .xls format and upload the same in CPPP. In case of any difficulty, may contract on toll free numbers on CPPP.
	c	The bidder would have to quote the prices for the total scope of work in the Bill of Quantity and Technical Specification. Partial quote is liable to be rejected.
	d	The bidder shall consider all costs including unloading at the location of purchaser, cartage etc. for delivery of material at site(s) before quoting the rates. In this regard no claim whatsoever shall be entertained.
	e	The bidders are advised not to indicate any separate discount. Discounts, if any, should be merged with the quoted unit prices. Discounts of any type, indicated separately, will not be considered for evaluation purposes. However, in the event of such an offer, without considering discount, is found to be the lowest, the purchaser shall avail such discount at the time of award of contract.
	f	The price quoted in price bid shall be final subject to change in rate of applicable taxes if any.
	g	No extra payment shall be paid on account of any discrepancy in nomenclature of items. The bidder shall seek clarifications if any before submitting the tender.
	h	No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained.
12	Opening of Techno-commercial & Price Bid:	
	a	The Techno-commercial Bid of tenders will be opened as per schedule mentioned at Important Information at a glance sheet.
	b	The Price bid of only techno-commercially qualified bidders will be opened on the stipulated due date. The date & time for opening of Price Bid shall be intimated to the techno-commercially qualified bidders through website https://eprocure.gov.in/eprocure/app or telephonically or email, after the evaluation of Techno-commercial Bid.
13	Withdrawal & re-submission:	
	a	The bidder, after submitting the tender, is permitted to withdraw and re-submission as per laid down the procedure given on Government CPPP up to the date and time of the tender through on-line only. Any such request received after prescribed date and time of receipt of tender will not be considered. No bid shall be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity. Withdrawal of bid during this period will result in forfeiture of the bidder's EMD and imposition of other sanctions.

14	Evaluation criteria:	
	a	First, Techno-commercial evaluation shall be performed as per the eligibility & qualification criteria as specified at ANNEXURE-8 and selection method as mentioned in ANNEXURE-12 . Minimum eligibility marks under technical bid are 40 marks (Forty). Thereafter, price bid shall be opened for techno-commercial eligible bidders who got minimum 40 marks in technical criteria.
	b	During the period of termination of contract in any of the situation contemplated above; the Agency shall keep discharging its duties as before till the expiry of notice period. It shall be the duty of the contractor to remove all the persons and / or resources deployed by him on termination of the contract on any ground whatsoever and to ensure that no person creates any disruption/ hindrance/ problem of any nature to the Institute.
15	Mess Bill & its Payment:	
	a	The Agency(s) is responsible for correctly identifying the students with their room numbers. If required, agency may engage its staff for the same at the entrance of the dining hall.
	b	50% Rebate in food bill shall be given to boarders in case of continuous absence of five days and more subject to proper permission of Assistant Warden/ Warden and information to Agency three days in advance. No rebate on the food bill shall be given in case of absence less than 5 days or without information.
	c	Food bill for each student should be notified through the Assistant Warden/ Warden on 2nd day of the successive month. Any dispute arises with the food bill of individual student may be addressed and corrected within 5 th day of the same month. The final mess bill will be displayed by agency through office of the respective Assistant Warden/Warden on the same day (i.e. 5 th day of that month) for payments.
	d	The agency(s) shall claim actual monthly Mess bill in the first week of next month. This said bill shall be passed by Chairman-CoW after proper verification by the Mess Management Committee. All relevant papers in respect of statutory compliances (Copies of Challan and Tax related to previous month) must be submitted along with monthly Mess bill.
16	Miscellaneous	
	a	All safety measures must be taken care of, in order to avoid any theft/accident, fire and other safety hazards. Any type of loss/damage of assets due to any such incident is the sole responsibility of the agency(s). The Institute shall in no way be liable for any such incident occurring during or in connection with the services.
	b	Agency(s) shall not appoint sub-contractor to carry out any obligation under this contract.
	c	The agency(s) shall make payment of remuneration/ salary to its employee. Agency(s) shall also be responsible for the statutory obligations of such personnel and shall indemnify the Institute in the matter. It is the duty of the agency(s) to explain these terms to its employees
	d	The agency(s) shall directly/indirectly be responsible for statutory compliance such as Payment of Wages, PF, ESI, Bonus, Gratuity and other labour welfare provisions to its employees engaged for the services.
	e	The agency(s) shall directly/indirectly be responsible for collection of different applicable Taxes and its remittance to respective authorities in time.

	f	The agency(s) shall not employ any minor for the above contract work as prohibited under Labour Act and shall comply with the clauses of the Act.	
	g	The Institute may provide living accommodation to the staff engaged by the agency, if available. Such accommodation shall be handed over to the Institute in vacant state on expiry/ termination of the contract in any manner whatsoever and at any time earlier at the instruction of the Institute. In case premises are not handed over in the manner as referred herein above, the Institute shall be entitled to remove the possession treating as unauthorized occupants.	
	h	The Institute reserves the right to amend the rules of operation whenever and wherever they are considered necessary and appropriate. The same shall be intimated to the vendor in due course.	
17	Integrity Pact:		
	a	Government of India, Ministry of Education through its OM No: C-34014/03/2021-Vig. Dated 03/01/2022 has decided the threshold limit i.e. 1.00 Crore for major procurement activities including Works, Goods and Services. In compliance of said OM Integrity Pact as per ANNEXURE-11 shall be signed between the prospective Vendors/ Bidders and buyer committing the persons/ officials of both sides, not to resort to any corrupt practices in any aspect/ stage of contract. In compliance with the Central Vigilance Commission vide its letter No: 023/VGL/122/20794 dated 05/03/2024, Institute authority has appointed Independent External Monitor (IEM) who are as under:	
		Shri OM Prakash Dadhich IRS Retd	Shri Yogendra Tripathi, IAS Retd.
		Email: opdadhich@hotmail.com	Email: yogendratripathi@yahoo.com
18	Assets & Articles Provided by Institute:		
	a	The assets and articles provided by the Institute shall be property of the Institute and the agency(s) shall be merely the custodian of such assets and articles. On expiry/termination of the contract, all such property shall properly be handed over to the Institute in good & working condition.	
	b	Equipment provided by Institute such as Water Purifier, Insect killer Machines, Dry & Wet Cleaning Machines, Water Cooler, Refrigerator, Microwave, Gas Connection & Stoves and Grinder & Mixer has to be got repaired by agency (s) immediately from reputed company Dealer/ Service Centre.	
	c	Broad list of Assets and Articles provided by Institute:	
		1	All required cooking Utensils serving Utensils with Cutlery.
		2	All Necessary Furniture in the Dining Hall.
		3	Commercial LPG/PNG Connections only with stoves for running the Mess.
		4	Kitchen Equipment (Mixer &Grinder, Vegetable cutting Machine, Dough kneading Machine and Wet Grinder etc.
		5	Deep fridges & Water Purifier-cum-Cooler.
		6	Insect Killer Machines, Desert Coolers
		7	Dry & Wet Cleaning Machines.
		8	All necessary bins for kitchen waste management.
		9	Standard fire Safety equipment and its refilling.
		10	All necessary water for cooking and other purposes.
		11	Electricity Connection→ only for proper Lights, Fans, Exhaust Fans, Water Purifier, Insect killer Machines, Dry & Wet Cleaning Machines, Refrigerator, Microwave and Grinder & Mixer only.
		12	The cost of refilling and bill charges for PNG/LPG shall be borne by the agency

19	Performance Security Deposit:			
	a	The bidder has to deposit performance security for contract period plus two months as mentioned at IMPORTANT INFORMATION AT GLANCE sheet through DD/FDR/RTGS/NEFT/BG/Bank Deposit within a week after award of contract:		
		Account Name	Bank Name	Bank A/c No.
		Maulana Azad National Institute of Technology Bhopal	State Bank of India	10020150107
				SBIN0001608
b	In case of breach of contract, performance security shall be forfeited and the bidder shall be blacklisted for such period as decided by the competent authority in addition to cancellation of order.			
c	Performance Security shall be returned to the bidder without any interest, whatsoever, after completion contract period as specified in the tender.			
d	In case of failure of submitting Security Deposit within the said period, the work order shall be treated as cancelled.			
20	Award of Contract:			
	a	If the rates of two or more bidders are found to be same, preference will be given to the firm having better credentials as mentioned in Annexure-12. Decision taken by Institute shall be final and binding.		
	b	Contract shall be awarded to agency (s) for maximum of one Group of Hostels (Either Group-1 & Group-2) on the basis of selection criteria as mentioned ANNEXURE-12 . In special circumstances, contracts may be awarded to more than one Group.		
	c	If other techno-commercial eligible bidders who are willingly accept the lowest rate and revise the offer at par with L-1 bidder, they may also be awarded work subject to fulfillment of other criteria mentioned in tender document.		
	d	Allotment of Hostels to successful bidder (s) shall be sole discretion of Director and shall have the binding to agency(s).		
21	Penalty Clause:			
	Agency (s) has to follow timing and duration of the mess. Failure to supply food in terms of quality, quantity and as per the menu indicated in ANNEXURE-1, and 2 will attract penalty. The Mess Management Committee (in consultation with Assistant Warden/Warden) shall be free to impose monetary fine as mentioned below on the agency (s). Fines imposed may be adjusted against payment due to the agency (s): Mess Management Committee (MMC) will impose any of the penalties on the agency (s). The agency (s) may appeal to the Chairman-CoW for reduction/waiver of penalty. The decision of the Chairman-CoW shall be final.			
	a	Mess should remain opened and operational as per the academic calendar or on instruction of Chairman-CoW failing which the EMD/ Security Deposit money will be forfeited and the next eligible vendor will be offered to run the mess.		
	b	Vegetables used should be fresh and of good quality. If vegetables kept for use are found to be rotten or of poor quality, then a fine of Rs.10,000 for each occasion will be imposed.		
	c	Storage/ Supply of any alcoholic drinks, Cigarette/bidi and any type of tobacco Gutkha etc. is noticed in mess premises, a fine of Rs.20,000 for each occasion will be imposed.		
d	Storage/ Supply of any type banned drugs like Charas/ Ganja/ Bhang/Smack/ Brown Sugar etc. is noticed in mess premises, a fine of Rs. 50,000 for each occasion			

		will be imposed, simultaneously FIR shall also be lodged by the Institute against agency(s).
	e	Items like Aji-no-moto, Tiwada or Khesari Dal, Chemical Colors and Essence are banned and they should not be used. If they are found in the kitchen premises penalty of Rs. 20,000 for each occasion will be imposed.
	f	Kitchen/Dining areas should be kept clean. If it is not kept clean, a fine of Rs.10,000 for each occasion will be imposed.
	g	Kitchen Equipment, PNG/LPG connections, other equipment and vessels supplied by Institute should be maintained operational at all time. If found to be damaged a fine equal to the cost of equipment will be imposed.
	h	Any complaint of foreign object such as insect found in cooked food would attract fine of Rs. 5,000 per complaint.
	i	Any complaint about foreign objects such as rope, soft plastic, hair, cloth, stones/pebbles etc., found in cooked food would attract a fine of Rs. 5,000 per complaint.
	j	Utensils must be cleaned on daily basis. If today's utensils are found unclean the next day, penalty of Rs. 5,000 per occasion would impose.
	k	Fresh food shall be prepared and cooked properly using only fresh ingredients. The use of any leftover food in the preparation or serving of meals is strictly prohibited. If the use of leftover food is detected, a penalty of Rs.20,000 shall be imposed on the agency for each such instance.
	l	Workers in the mess should be well dressed and well behaved. If any discrepancy is found a fine of Rs. 1,000 per occasion would be imposed.
	m	Adulteration found in the items purchased for mess shall invoke a hefty fine beyond the limit of any fine mentioned above which shall be decided by the Mess Management Committee with consent with respective Assistant Warden/ Warden.
	n	If any damage to building or other Institute property because of willful or negligent act or poor maintenance a fine of Rs. 10,000 and repair cost of it shall be recovered from agency(s).
22	Termination of Contract:	
	This contract can be terminated under any one of the following circumstances:	
	a	If in the opinion of the authorities such termination is in the interest of the Institute by giving one month notice by the Institute, without assigning any reason. This termination will not be challenged by the contractor.
	b	The Vendor/Agency not performing his duties properly as per the agreed terms and conditions of the contract. The Institute shall decide whether the performance of the vendor meets specification or is deficient and to what degree. In such a case the notice period shall be one week.
	c	For committing breach of the terms & conditions of the contract or assigning the contract or any part thereof by the agency to any third party or subletting whole or part of the contract or the premises to any third party. The notice period shall be one week.
	d	The Firm/Agency being declared as insolvent by the court of law. The notice period shall be one week.
23	Disputes and Jurisdiction:	
	a	The Institute decision shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Director of Institute is the sole arbitrator to decide the same and his decision is final and binding on both the

		agency and the Institute as per the provisions of the Arbitration and Conciliation Act 1996. Even if differences persist, it will be decided under the court of law in Bhopal jurisdiction only.	
24	Address for communication:		
	a	All the communication with respect to the tender shall be addressed to: The Office of Chairman CoW. Maulana Azad National Institute of Technology Bhopal MANIT Campus Bhopal- 462 003	
25	Details of Contact Persons for Techno-commercial Query through email.		
Details of Contact Person for Technical Query	1	Name	Dr. Juned Raheem
		Designation	Chief Warden Boys
		Department	Department of Civil Engineering
		Contact No	8718064067
		Email	cowmanit2017@gmail.com
	2	Name	Dr. Pushpendra Yadav
		Designation	Associate Professor
		Department	Department of Humanities
		Contact No	9407301479
		Email	cowmanit2017@gmail.com
	3	Name	Dr. Laxmi Kumre
		Designation	Chief Warden Girls
		Department	Department of Electronics & Communication
		Contact No	9406533670
		Email	cowmanit2017@gmail.com
Details of Contact Person for Commercial Query	1	Name	Anilkumar Mistri/Manav Kumar Singh
		Designation	Assistant Registrar
		Department	Stores & Purchase
		Contact No	0755 4051040
		Email	arstores@manit.ac.in

CHAPTER-II

Techno-Commercial Qualification Criteria

A-Pre-Qualification:		
No	Parameters	Criteria
1	Establishment of Agency Years.	Bidder should be a Company/Partnership firm/ Proprietary firm/ Agency with registered office in India and operational from at least 05 (Five) Years as on close date of tender. Copy of Shops & Establishment License shall be attached. <i>(NSIC/MSE bidders seeking exemption from establishment, they shall submit NSIC/MSE UDYAM certificate)</i>
2	EPF/ESIC Certificates & Manpower	Bidder should have PF and ESIC numbers and have at least 20 registered employees on roll. Copy of last statutory return/challan shall be provided duly signed by bidder.
3	FSSAI Certificate	Valid FSSAI License/Certificate must have with agency as on close date of tender.
4	GST Certificate	The agency must possess valid GST registration.
5	FoSTAC	Agency must have at least 5 numbers of FoSTAC certified manpower.
6	ISO22000/ISO9001	The agency must possess valid ISO22000/ ISO9001 certificate as on close date of tender.
7	EMD	Bidder shall remit The EMD through DD/FDR/RTGS/NEFT/BG/Bank deposition into Institute bank account as mentioned at IMPORTANT INFORMATION AT GLANCE sheet. (Proof should be attached). <i>NSIC/MSE bidders seeking exemption from EMD, they shall submit NSIC/MSE UDYAM certificate.</i>
8	Track Record	The bidder should have a clean Track record, i.e. The Bidder should not have been blacklisted by any Central/State government Organizations, PSU's, Government research Institute or Public listed companies in India at any point of time.
9	Disqualification	The bidders who have refused to execute any work order issued by MANIT in the past are disqualified from participating in this tender.
A-Post-Qualification:(Evaluation only for bidders who has qualified in pre-qualification)		
No	Parameters	Criteria (70% Weightage)
1	Work Orders	The bidder should have successfully executed at least three work orders each having a minimum contract value of Rs.4.00 crore , during the last five financial years for providing catering/mess services to Central/State government Organizations, PSU's, Government Autonomous Institutes/CFTIs./PSUs. Copies of Work orders as documentary evidence for the same shall be furnished with customer details. The value of each work order should consist of the following: i. One Work order of Rs.4 crore -(Total 3 works orders require) ii. Two Work orders of Rs.2 crore each -(Total 6 works orders required) iii. Four Work orders of Rs 1 crore each -(Total 12 works orders required) Following information should be provided as proof: Work orders copies without erasing consideration price. Extended Work Order shall be considered as a single number of Work Order.
2	Experience	Experience of managing at least one such mess catering service contract in Hostels of NIT, IIT, IIM, IIIT, IISER, AIIMS, central universities, and CFTIs with more than 500 diners per day during the previous three years (ending March 31, 2026).
3	Turnover	The bidder must have an average financial turnover, i.e., Rs. 8,000,0000 (eight crore) during the last three consecutive financial years. Relevant supporting documents like a profit & loss account & CA certification shall be submitted for the year (2025-26, 2024-25, 2023-24).

CHAPTER-III

GENERAL CONDITIONS OF CONTRACT

1	Abbreviations & Acronyms:	
a		Abbreviations & Acronyms and Definitions used in this tender document shall be in accordance with GFR 2017 and Manual for procurement of Goods 2017 as amended from time to time.
2	Language of Bids:	
a		The bids prepared by the bidder and documents relating to the bids exchanged by the bidder and the Purchaser, shall be written in the English language only. Moreover, the printed literature/Technical details may be furnished in English/Hindi.
3	Standards of Performance:	
a		The bidder shall perform the Services and carry out its obligations under the contract with due diligence, efficiency and economy, in accordance with generally accepted techniques and practices used in the industry and with professional engineering and consulting standards recognized by international professional bodies and shall observe sound management, engineering practices. It shall employ prudent technical and engineering practices. It shall employ advanced technology and safe and effective equipment, machinery, material and methods. The bidder shall always act, in respect of any matter relating to this contract, as faithful advisors to the client and shall, at all times, support and safeguard the client's legitimate interests in any dealings with third Parties.
4	Force Majeure:	
a		In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.
5	Code of Ethics:	
a		The purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the Supply & Installation or execution of such contracts. If the bidders are found in bid pooling or against law against fraud and corruption then their firms may be blacklisted.

ANNEXURE-1

Weekly Menu Card for Hostel (s)-Pure-Veg

Meal	Quantity	Name of Items	Remarks
Breakfast (07.00AM - 08.30AM) (Monday- Sunday)	Limited	Bread toast with butter/ Jam-Jelly Masala Puri with Sabji Paratha with Dahi Pav- Bhaji/ Chola-Bhatura Dosa/Uttapam Sambhar & Chatani Idli/Vada with Sambhar & Chatani Poha with Jalebi & Sev (Namkeen) Upma with Bhajiye/Pakode	Any two alternatives Not below 200grms
		Milk- Dalia-Oats-Cornflakes-Muesli Sprouted mixed beans (75ml)	Any one alternate
		Seasonal Fruits Salad	Daily
		Tea & Nescafe Coffee 100ml	Daily
Lunch (12.00PM - 02.00PM) (Monday- Sunday)	Unlimited	Steamed Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	As per consumption
	Limited	Pickles- (as per choice) Mixed green Salad Curd (100ml) and Jaggery Papad (as per choice)	
Evening Snacks (04.45PM - 06.00PM) (Monday- Sunday)	Limited	Samosa/ Kachouri/ Allo bada/ Vada-Pao/Dahi Bada (Two Piece) with Chatni Vegetable Chowmi ½ Plate (100grms)	One alternate day as per Choice
		One Glass Milk (200ml)/ Seasonal Fruits Salad Tea/Nescafe Coffee 100ml	
Dinner (07.30PM - 09.30PM) (Monday- Saturday)	Unlimited	Fried Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	As per consumption
	Limited	Pickles- (as per choice) Mixed green Salad Raita Papad (as per choice) Any sweets	
Feast Dinner (07.30PM - 10.00PM) Sunday	Unlimited	Veg-Pullao Puri (Sadi & Masala) Dal/Rajma/Chhole/Kadi (as per choice) One→ Seasonal Vegetable (as per choice) Two→ (Palak Paneer/ Mutter Paneer/ Masala Paneer/ Kaju Curry/ Mushroom Masala)	As per consumption
		Limited	
	Sweet → Custard/ Gulab-Jamun/ Besan-Laddu/ Halwa/Ice-cream (75grms)		
	Chakka-Curd (75ml)		

Note :-Minor variation as per the choice of Mess Management Committee be applicable.

ANNEXURE-2

Weekly Menu Card for Hostel (s)-Veg & Non-Veg

Meal	Quantity	Name of Items	Remarks
Breakfast (07.00AM - 08.30AM) (Monday-Sunday)	Limited	Bread toast with butter/ Jam-Jelly Masala Puri with Sabji Paratha with Dahi Pav- Bhaji/ Chola-Bhatura Dosa/Uttapam Sambhar &Chatani Idli/Vada with Sambhar &Chatani Poha with Jalebi & Sev (Namkeen) Upma with Bhajiye/Pakode	Any two alternate Not below 200grms
		Two Boiled Eggs & Milk- Dalia Sprouted mixed beans (75grms)	Any one alternate
		Seasonal Fruit Salad (150 grms)	Daily
		Tea & Nescafe Coffee (100ml)	Daily
Lunch (12.00PM - 02.00PM) (Monday-Sunday)	Unlimited	Steamed Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	As per consumption
	Limited	Pickles- (as per choice) Mixed green Salad Curd (100ml) and Jaggery Papad (as per choice)	
Evening Snacks (04.45PM - 06.00PM) (Monday-Sunday)	Limited	Samosa/ Kachouri/ Allo bada/ Vada-Pao/Dahi Bada (Two Piece) with Chatni Vegetable Chowmi ½ Plate (100 grms)	One alternate day as per Choice
		One Glass Milk (200ml)/ Seasonal Fruits Salad Tea/Nescafe Coffee100ml	
Dinner (07.30PM - 09.30PM) (Monday-Saturday)	Unlimited	Fried Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	As per consumption
	Limited	Pickles- (as per choice) Mixed green Salad Raita /Papad (as per choice) Any Sweets	
			Chicken/ Fish (75 grms) and Paneer/Kaju Curry/Mushroom Masala
Feast Dinner (07.30PM - 10.00PM) Sunday	Unlimited	Veg-Pullao Puri (Sadi & Masala) Dal/Rajma/Chhole/Kadi (as per choice) One→ Seasonal Vegetable (as per choice) Two→ (Palak Paneer/ Mutter Paneer/ Masala Paneer/ Kaju Curry/ Mushroom Masala)	As per consumption
		Limited	
	Sweet → Custard/ Gulab-Jamun/ Besan-Laddu/ Halwa/Ice-cream (75 grms)		Any one
	Chicken/Fish (75 grms)		
	Chakka-Curd (75 ml)		

Note :-Minor variation as per the choice of Mess Management Committee be applicable.

ANNEXURE-3**Permissible Brands to Be Used By Catering Agency**

Sn.	Name of Commodities	Brand/ Quality
1	Salt	Iodised salt such as Tata, Annapurna, Ashirvad
2	Atta	Aashirvad, Pillsbury, Bhagyalakshmi, Annapurna, Samrat, Shaktibhog, Patanjali
3	Besan, Dal, Suji	Rajdhani, Tata, India Gate, MTR, Bhagyalakshmi, Patanjali packed materials from Best price/D-Mart/ Big Basket/Metro Wholesale
4	Rice Basmati	India Gate, Dawat, Kohinoor, Fortune, D-Mart/ Metro Wholesale Or Branded, Brown/Red Rice (on request of the Student Committee)
5	Oil	Refined oil such as Sundrop, Sunpure, Nature Fresh, Saffola, Patanjali- Fortune Mustard oil,. Vanspati oil is strictly prohibited
6	Paneer	Amul/Mother Dairy/Gowardhan/Nandini/Milky Mist/Akshay Kalpa
7	Spices	Everest, MDH, MTR, Catch or equivalent quality brands or Agmark brand
8	Milk	Mother Dairy/Nandini/Amul
9	Sugar	Packed materials from Best price/D-Mart/Big Basket/ Metro Wholesale, Madhur
10	Tea	Brook Bond, Lipton, Tata, Tetley, Red Label, Wagh Bakri, Mohini, Three Roses
11	Coffee	Filter Coffee, Nescafe, Bru, Tata
12	Bread	Britannia, Top & Town, Modern
13	Butter/Ghee	Amul, Britannia, Mother Dairy, Kwality, Nandini
14	Jam	Kissan, Nafed, Topsrozen, Cremica, Noga
15	Ketchup	Maggi, Kissan, Heinz
16	Biscuits	Britannia, Parle, Priya, Unibic, Cadbury, Sunfeast, etc.
17	Ice Cream, Lassi, Curd	Nandini/Mother Dairy/Amul/Cream Bell/Arun/Kwality/Milky Mist
18	Cold Drinks	Pepsi, Coca-Cola, Paper Boat, Parle
19	Flavored Drink	Rasna, Roohafza, Patanjali, Amul, Nandini
20	Juices	Real, Tropicana, B Natural, Paper Boat, Patanjali
21	Instant Noodles	Maggi, Top Ramen, Yippee, Ching's, Patanjali
22	Sauces	Chings. Heinz, Maggi, Kissan
23	Pickle	Mother's, Priya, Tops, Nillons, MTR, Bedekar
24	Mixtures/Chips	Haldiram/Bikanerwala or any top brand
25	Mineral Water	ISI marked Kinley/Bisleri/Ganga/Patanjali/KF/Aquafina
26	Non-Veg (Chicken, Mutton, Fish) and Egg	These items must be purchased as fresh one and on the day of use. The service provider will be responsible for the quality and hygiene of these items.

Brand/ Quality/ Type of edible items shall be as per choice of Mess Management Committee.

Items which will be used should not be below the (FSSAI) standard given under Food Safety and Standards Act, 2006.

UNIFORM PATTERN TO BE ADOPTED BY AGENCY



White half sleeve Coat



Black Trousers in above fabric



White Cap in above pattern



Black Apron in Trousers fabric



White Shoes

Female worker shall also wear Cap, Apron and Shoes as per same standard. Other uniform clothes shall be decided by MMC

ANNEXURE-5**Paid Canteen**

SN	Name of Items	Make/Brand	SN	Other Items
Bakery & Confectionery			Cosmetics & Toiletries	
1	Pastries	Choice of MMC	1	Toothbrush
2	Patties	Choice of MMC	2	Toothpaste
3	Biscuits	Parle/ Britannia/ Patanjali/sun feast	3	Tongue Cleaner
			4	Hair Oil
4	Gajak	Choice of MMC	5	Shampoo Sachet
	chocolates / Toffees	Parle/Amul/Nestle/ Candyman/Cadbury	6	Toilet/Bath Soap
			7	Soap Bar
5	Tetra-pack Juices	Godrej/Real/ Safal/ Tropicana/Natural/ Paper-boat/Minute- Maid	8	Shaver & its Cream
			Medical first-aids	
			1	Vicks Vepo-rub
			2	Amratanjan/ Bam
6	Tea/Coffee	Vending Machine	3	Earbuds
Namkeens			4	Bandage & Cotton
1	Namkeens	Bikaner/Haldi ram	5	Eno- Sachet
2	Chips	Lays/ Kurkure	6	Glucose
3	Other	Branded only	7	Dettol /Sevlon
Milk & its Products			Stationery & General	
1	Flavored milk	Sanchi/ Amul	1	Long-Copies
2	Lassi	Sanchi/ Amul	2	Project Papers
3	Shrikhand	Sanchi/ Amul	3	Project File Covers
4	Butter Milk/Mattha	Sanchi/ Amul	4	Pens &Pencils
5	Ice-Cream	Top-N-Town/ Amul/ Vadilal/ Denshaw	5	Eraser &Sharpener
			6	Door Locks & Keys
			7	Mosquito repellent machine & Its refills
1	This counter shall remain open up to 02.00 o'clock daily in the morning in each mess except mess operational timings.			
2	Other essential items may be sold by the bidder with prior approval of the CoW with the recommendation of the Mess Committee.			
3	The selling price for running paid canteen items shall be at par with maximum retail price or below.			
4	The sale, storage, of cigarettes, tobacco products, alcohol, and other intoxicating substances is strictly prohibited. If any such item is found being sold, stored, or distributed, a penalty of ₹20,000/- shall be imposed on the agency immediately for each instance.			

ANNEXURE-6

Technical Evaluation Criteria- (70% Weightage)

S N	Particular	Allocation of Marks	Maximum Marks	Remark
1.	<p>Three work orders each having a minimum contract value of Rs.4.00 crore, during the last five financial years for providing catering/mess services to Central/State government Organizations, PSU's, Government Autonomous Institutes/CFTIs in India.</p> <p>Copies of work orders as documentary evidence for the same shall be furnished with customer details.</p> <p>The value of each work order should consist of the following:</p> <p>i. One Work order of Rs. 4 crore (Total 3 works orders required)</p> <p>ii. Two Work orders of Rs.2 crore each (Total 6 works orders required)</p> <p>iii. Four Work orders of Rs 1 crore each (Total of 12 works orders required)</p>		40	
	-Up to three work orders: (As mentioned below in note)	10		
	-04 to 7 Work orders: (As mentioned below in note)	25		
	-8 & Above Work orders: (As mentioned below in note)	40		
	<p>Note: One single work order shall be considered as follows.</p> <p>1. One order: - Single work order of Rs. 4 crore and above.</p> <p>2. One order: - Two work orders of Rs. 2 crore each.</p> <p>3. One order: - Four work orders of Rs. 1 crore each.</p>			
2.	<p>Experience of managing at least one such mess catering service contract in Hostels of NIT, IIT, IIM, IIIT, IISER, AIIMS, central universities, and CFTIs with more than 500 diners per day during the previous three years (ending March 31, 2026).</p>		30	
	-500 dinners per day.	10		
	-501 to 1000 dinners per day.	20		
	-1001 & above dinners per day.	30		
3.	<p>The bidder must have an average financial turnover, i.e., Rs. 8,000,0000 (eight crore) during the last three consecutive financial years. Relevant supporting documents like a profit & loss account & CA certification shall be submitted for the year (2025-26, 2024-25, 2023-24)</p>		30	
	-Rs.8.00 crores	10		
	-Rs.8.00 crores to Rs.12.00 crores	20		
	-Rs.12.00 crores & above	30		
Total Technical Score→			100	
<p>Note: -The evaluation criteria shall only be evaluated for the bidder who fulfils the pre-qualification criteria.</p>				

**BIDDER INFORMATION
FORM**

	Name of Agency →	
	Registered Complete Address →	
Year of Establishment →		
Type of Agency → Proprietary Firm/ Partnership Firm/ Private Company/ Limited Company/		
Name of Owner / Authorized Person →		
Contract No with e-mail ID →		

Details of Statutory compliances and its valid Numbers:

SN	Particular	Number	Photocopy (Yes/ No)
1.	Firms/ Society Registration → <i>(In operation more than 05 years)</i>		
2.	Income Tax PAN →		
3.	Labour License Number →		
4.	EPF Registration Number →		
5.	ESI Registration Number →		
6.	GST Number →		
7.	ISO22000/ISO9001 Certificate →		
8.	Food License Number (FSSI) →		
9.	FoSTAC Certified 5 no. Manpower →		

DECLARATION

It is certified that the information furnished in this form is complete and correct to the best of our knowledge & belief. **Photocopies of these above-mentioned registration numbers are being attached sequentially.**

Signature of authorized Person and Seal

ANNEXURE-8**BIDDER
EXPERIENCE/TURNOVER
FORM**

Name of Agency→	
Registered Complete Address→	

Name of Owner / Authorized Person→	
------------------------------------	--

Contract No with e-mail ID→	
-----------------------------	--

Details of Work Orders: Three works orders of Rs. 4 cores each in last five years.

SN	Name of the organization with address	Period of Contract		Nature of Work	Contract Value Rs.
		From	To		
1.					
2.					
3.					
4.					
5.					

Details of Experience: In Last 3 Years

SN	Name of the Institute (IIT, IIM, IIIT, IISER, NIT, AIIMS, central universities, and CFTIs)	Period of Contract		Dinners Per Day (Minimum 500 P/D)	Value Rs (At least one contract)
		From	To		
1.					
2.					
3.					

Details of Turnover: Last 3 Consecutive Financial Years

SN	Turn Over	BS/PL/CA Certificate	2025-26	2024-25	2023-24
1.	Average annual turnover of Rs. 8,000,0000 (eight crores) in last three consecutive financial years.				

DECLARATION

It is certified that the information furnished is complete and correct to the best of our knowledge & belief. Nothing has been concealed.

Signature of authorized Person and Seal

Note: Extra sheet may be attached if bidders information is more.

1 Please attach all the above-mentioned documents for evaluation purposes.

ANNEXURE-9

(This quotation shall be opened only for those agencies which are technically qualified)

**PRICE BID
FORM**

	Name of Agency→	
	Registered Complete Address→	
Name of Owner / Authorized Person→		
Contract No with e-mail ID→		

Average rates quoted are as under:			
SN	Name of menu	Per Day Per Student Rate (Inclusive of all taxes and service charges as levied for Break-fast, Lunch, Evening Snack and Dinner)	
		In figure	In Words
1	Veg-Menu as per Annexure-1 <i>(Inclusive of Taxes)</i>		
2	Non-Veg-Menu as per Annexure-2 <i>(Inclusive of Taxes)</i>		

DECLARATION

It is certified that I have gone through the complete documents carefully. I have also read the Menu Card in the Tender document (**ANNEXURE-1 and ANNEXURE-2**) and accordingly upon assessment the above-mentioned average per Day per Student rates are being quoted by me. I understand that in case any negligence in quoting the rates my Earnest Money Deposit may be forfeited by Institute.

Signature of authorized Person and Seal

ANNEXURE-10**CERTIFICATE
-cum-
UNDERTAKING**

Name of Agency→	
Registered Complete Address→	

Name of Owner / Authorized Person→	
Contract No with e-mail ID→	

Details of manpower deployment on the date of submission of tender.

SN	Particular	Number	Remarks
1.	Permanent/ Regular Employee		
2.	Contractual Employee		
3.	Employee from any other source		

SN	Name of Month (Last three month)	Number of Employees as per		Photocopy Yes/No
		EPFO Challan	ESIC Challan	
1.				
2.				
3.				

DECLARATION

It is certified that the information furnished in this form is complete and correct to the best of our knowledge & belief. **Photocopies of last three-month Challan are being attached sequentially.**

Signature of authorized Person and Seal

DECLARATION OF TRACK RECORD & DISQUALIFICATION

It is certified that we have a clean track record, i.e., we have not been blacklisted by any central/state government organizations, PSUs, government research institutes, or public listed companies in India at any point of time.

It is certified that we never refused to execute any work order issued by MANIT in the past.

In the event of such a wrong declaration, they are disqualified from participating in this tender and the cancellation of the work order immediately without assigning a reason and forfeit the performance security at the same time.

Signature of authorized Person and Seal

सत्यनिष्ठा समझौता/INTEGRITY PACT

The INTEGRITY PACT is made and executed aton this day of2026

By and Between

The REGISTRAR Maulana Azad National Institute of Technology having its office located at Main Road No-3 Mata Mandir Bhopal 462 003 (hereinafter referred to as “The Principal” which terms or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the First Part;

AND

M/s a entity incorporated under the relevant Act,.....through its representative/authorized signatory..... (Insert name and designation of the officer) vide resolution dated..... passed by the Board of Directors, having its office at, (hereinafter referred to as “The Bidder/Contractor” which term or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the Second Part.

PREAMBLE

The Principal intends to award, under laid down organizational procedures, contracts forThe Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section-1 Commitments of the Principal

1	The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
a	No employees of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
b	The principal will, during the tender process treat all Bidders(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
c	The principal will exclude from the process all known prejudiced persons.
2	If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there is a substantive suspicion in this regard, the principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section-2 Commitments of the Bidder(s)/Contractor(s)

1	The Bidder(s)/Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.
a	The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal’s employees involved in the tender process or the execution of

	the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
b	The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
c	The Bidder(s) / Contactor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of completion or personal gain, or pass on to other, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
d	The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s) /Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the “Guidelines on Indian Agents of Foreign Suppliers” is placed at (page no. 6).
e	The Bidder(s)/Contractor(s) will, when presenting their bid, disclose any and all payments made, are committed to or intend to make to agents, brokers or any other intermediaries in connection with the award of the contract.
f	Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
2	The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
Section-3 Disqualification from tender process and exclusion from future contracts	
If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of section-2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings”. Copy of the “Guidelines on Banning of business dealings” is placed at (page nos. 7-13)	
Section-4 Compensation for Damages	
1	If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
2	If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.
Section- 5 Previous transgression	
1	The Bidder declares that no previous transgression occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
2	If the Bidder makes incorrect statement on his subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in “Guidelines on Banning of Business dealings”.
Section-6 Equal treatment of all Bidders / Contractors / Subcontractors	

1	In case of Sub-contracting, the Principal Contractor shall take responsibility of the adoption of Integrity Pact by the Sub-contractor.
2	The Principal will enter into agreement with identical condition as this one with all Bidders and contractors.
3	The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate this provision

Section-7 Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive in this regard the Principal will inform the same to the Chief Vigilance Officer.

Section-8 Independent External Monitor

1	The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively whether and to what extent the parties comply with the obligations under this agreement.
2	The Monitor is not subject to instructions by the representative of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders/Contractors as confidential. He / She reports to Director- MANIT.
3	The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his / her request and demonstration of valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractor.
4	The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date. The IEM shall inform The Director- MANIT.
5	The Principal will provide to the Monitor sufficient information about all meeting among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
6	As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-bidding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
7	The Monitor will submit a written report to the Director, Maulana Azad National Institute of Technology Bhopal within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situation.
8	If the Monitor has reported to the Director- MANIT a substantiated suspicion of an offence under relevant IPC/PC Act, the Director- MANIT has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9	The word ' Monitor ' would include both singular and plural.

Section-9 Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded.

Any violation of the same would entail disqualification of the bidders and exclusion from future business dealing.

Section- 10 Other provisions

1	This agreement is subject to Indian Law. Place of performance and jurisdiction is the Office of the Principal, i.e. Bhopal.
2	Changes and supplements as well as termination notices need to be made in writing. Slide agreements have not been made.
3	If the Contractor is a partnership or a consortium, this agreement must be signed by all partner or consortium members.
4	Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intention.
5	Issues like Warrant / Guarantees etc. shall be outside the purview of IEMs.
6	In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.
7	The action stipulated in this Integrity Pact is without prejudice to any other legal action(s) that may follow in accordance with the provision of the extant law in force relating to any civil or criminal proceedings.

IN WITNESS WHEREOF, The parties hereunto set their hands and seals and executed this INTEGRITY PACT as of the day/month/year first above written:

For and on behalf of Maulana Azad National Institute of Technology- Bhopal (First Party) SIGNED, SEALED AND DELIVERED by		For and on behalf of M/s..... (Second Party) SIGNED, SEALED AND DELIVERED by	
Signature		Signature	
Name		Name	
Designation		Designation	

In the presence of Witness:			Signature
1	Name		
2	Name		

Evaluation & Contract Award Method**Only for those bidders who are techno-commercially qualified.**

1. **Techno-Commercial Criteria Marks Weightage** : 70%
 2. **Financial Price Bid Weightage (Avg. Rate of Veg & Non-Veg)** : 30%
- Base Price Formula** = $\frac{(\text{Minimum Reasonable Price} - \text{Avg. Price Quoted}) \times 100}{100}$

100

Example:- Total 4 bidders are qualified and their financial bid also opened.

1. Bidder-A. 2-Bidder-B. 3-Bidder-C. 4-Bidder-D

Bidder (a)	Techno-Commercial Marks Earned (b)	70% Weightage Marks (c)	Financial Price Bid-Quoted by Bidders (Avg Rate of Veg & non-Veg Menu) (d)	Value Arrived on Base Price Formula (e)	30% Weightage of Base Price (f)	Higher One Bidder g=c+f
A	80	56	Veg Rs.120 <u>Non-Veg Rs.140</u> Avg Rs.130 (L-2)	-(10)	-(3)	53 H-2
B	60	42	Veg Rs.120 <u>Non-Veg Rs.120</u> Avg Rs.120 (L-1)	(0)	(0)	42 H-4
C	70	49	Veg Rs.130 <u>Non-Veg Rs.140</u> Avg Rs.135 (L-3)	-(15)	-(4.5)	44.5 H-3
D	90	63	Veg Rs.120 <u>Non-Veg Rs.140</u> Avg Rs.130 (L-2)	-(10)	-(3)	60 H-1

Award of Contract :-

1. The institute will offer to the **H-1** bidder for the selection of either Group-1 or Group-2 hostels and to match the **L-1** price.
2. The institute will offer the **H-2** bidder for the leftover group hostel and match the **L-1** price.
3. In case **H-1** denies the offer, then the institute offers to the **H-2** bidder for the selection of either Group-1 or Group-2 hostels and to match the **L-1** price.
4. In case **H-2** denies the offer as mentioned in 2., then the institute offers the **H-3** bidder to match the **L-1** price.
5. In case both **H-1 & H-2** deny offers, the same cycle as mentioned above follows till the end of the lower one, **H** selection.
6. In case there are two or more H-1 bidders, the institute gives first preference to the bidder who has a greater number of Hostels mess contracts in NIT, IIT, IIIT, IISER, IIM, AIIMS, CFTIs in the last three years.
7. The institute's decision will be final on final selection.