

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	18-09-2026 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	18-09-2026 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	150 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Education
विभाग का नाम/Department Name	Department Of Higher Education
संगठन का नाम/Organisation Name	National Institute Of Technology (nit)
कार्यालय का नाम/Office Name	462003
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :arstores@manit.ac.in Buyer Email id: amarjeetpal@manit.ac.in
वस्तु श्रेणी /Item Category	Manpower Outsourcing Services - Minimum wage - Highly-Skilled; As Mentioned in the scope of work; Others , Manpower Outsourcing Services - Minimum wage - Skilled; As Mentioned in the scope of work; Others , Manpower Outsourcing Services - Minimum wage - Semi-skilled; As Mentioned in the scope of work; Others , Manpower Outsourcing Services - Minimum wage - Unskilled; As Mentioned in the scope of work; Others , Manpower Outsourcing Services - Fixed Remuneration - Category - I; As mentioned in the scope of work; As mentioned in the scope of work , Manpower Outsourcing Services - Fixed Remuneration - Category - II; As mentioned in the scope of work; As mentioned in the scope of work
अनुबंध अवधि /Contract Period	3 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	9000 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation

बिड विवरण/Bid Details	
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Partial Experience - 2 year (s) Turn over value - 6000 (in lakhs)
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Partial Experience - 2 year (s) Turn over value - 6000 (in lakhs)
विक्रेता से मांगे गए दस्तावेज़/ Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/ RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	241747065
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	5000000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	38

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Director
462003, Department of Higher Education, National Institute of Technology (NIT), Ministry of Education
(Director, Manit Bhopal)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.
10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting

bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work & Job description:[1787213550.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per complied with The Code on Wages Act:[1787901811.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
02-09-2026 13:00:00	Through Online Mode: You are requested to join the meeting through the link provided below at 12:30 PM on 02.09.2026. Pre-Bid meeting 02.09.2026 Wednesday, September 2 · 12:30 – 1:30pm Time zone: Asia/Kolkata Google Meet joining info Video call link: https://meet.google.com/hpp-jqfw-frf PIN: 659 728 018#

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; As Mentioned In The Scope Of Work; Others (13)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Highly-Skilled
Educational Qualification	As Mentioned in the scope of work
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA

विवरण/ Specification	मूल्य/ Values
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	13	• Minimum daily wage (INR) exclusive of GST : 1008 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 32.76 • Provident Fund (INR per day) : 131.04 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; As Mentioned In The Scope Of Work; Others (11)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Highly-Skilled
Educational Qualification	As Mentioned in the scope of work

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	11	• Minimum daily wage (INR) exclusive of GST : 1008 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 32.76 • Provident Fund (INR per day) : 131.04 • Number of working days in a month : 23 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Minimum Wage - Skilled; As Mentioned In The Scope Of Work; Others (89)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Skilled

विवरण/ Specification	मूल्य/ Values
Educational Qualification	As Mentioned in the scope of work
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	89	• Minimum daily wage (INR) exclusive of GST : 918 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 29.835 • Provident Fund (INR per day) : 119.34 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Minimum Wage - Skilled; As Mentioned In The Scope Of Work; Others (38)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Skilled
Educational Qualification	As Mentioned in the scope of work

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	38	• Minimum daily wage (INR) exclusive of GST : 918 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 29.835 • Provident Fund (INR per day) : 119.34 • Number of working days in a month : 23 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; As Mentioned In The Scope Of Work; Others (34)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Semi-skilled

विवरण/ Specification	मूल्य/ Values
Educational Qualification	As Mentioned in the scope of work
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	34	• Minimum daily wage (INR) exclusive of GST : 781 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 25.3825 • Provident Fund (INR per day) : 101.53 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; As Mentioned In The Scope Of Work; Others (5)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Semi-skilled
Educational Qualification	As Mentioned in the scope of work

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	5	• Minimum daily wage (INR) exclusive of GST : 781 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 25.3825 • Provident Fund (INR per day) : 101.53 • Number of working days in a month : 23 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Minimum Wage - Unskilled; As Mentioned In The Scope Of Work; Others (51)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Unskilled

विवरण/ Specification	मूल्य/ Values
Educational Qualification	As Mentioned in the scope of work
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	51	• Minimum daily wage (INR) exclusive of GST : 693 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 22.5225 • Provident Fund (INR per day) : 90.09 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Minimum Wage - Unskilled; As Mentioned In The Scope Of Work; Others (9)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Unskilled
Educational Qualification	As Mentioned in the scope of work

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	9	• Minimum daily wage (INR) exclusive of GST : 693 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 0 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 22.5225 • Provident Fund (INR per day) : 90.09 • Number of working days in a month : 23 • Tenure/ Duration of Employment (in months) : 36

Manpower Outsourcing Services - Fixed Remuneration - Category - I; As Mentioned In The Scope Of Work; As Mentioned In The Scope Of Work (5)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Category - I

विवरण/ Specification	मूल्य/ Values
List of Profiles	As mentioned in the scope of work
Educational Qualification	As mentioned in the scope of work
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	5	• Basic monthly pay (INR) exclusive of GST : 90000 • Bonus (INR Monthly) : 0 • EDLI (INR Monthly) : 0 • EPF Admin Charges (INR Monthly) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • Optional Allowances 1 (INR Monthly) : 0 • Optional Allowances 2 (INR Monthly) : 0 • Optional Allowances 3 (INR Monthly) : 0 • Provident Fund (INR Monthly) : 0 • ESI (INR Monthly) : 0 • Tenure/ Duration of Employment (In Months) : 36

Manpower Outsourcing Services - Fixed Remuneration - Category - II; As Mentioned In The Scope Of Work; As Mentioned In The Scope Of Work (5)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Category - II
List of Profiles	As mentioned in the scope of work
Educational Qualification	As mentioned in the scope of work

विवरण/ Specification	मूल्य/ Values
Specialization	As mentioned in the scope of work
Post Graduation	Optional
Specialization for PG	As mentioned in the scope of work
Experience	As mentioned in the scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Pal	462003,Maulana Azad National Institute of Technology Main Road no-3, Near Mata Mandir	5	• Basic monthly pay (INR) exclusive of GST : 57000 • Bonus (INR Monthly) : 0 • EDLI (INR Monthly) : 0 • EPF Admin Charges (INR Monthly) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • Optional Allowances 1 (INR Monthly) : 0 • Optional Allowances 2 (INR Monthly) : 0 • Optional Allowances 3 (INR Monthly) : 0 • Provident Fund (INR Monthly) : 0 • ESI (INR Monthly) : 0 • Tenure/ Duration of Employment (In Months) : 36

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

2. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Director MANIT

Account No.
10020150107
IFSC Code
SBIN0001608
Bank Name
State Bank of India
Branch address
MANIT, Bhopal

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Director MANIT
Account No.
10020150107
IFSC Code
SBIN0001608
Bank Name
State Bank of India
Branch address
MANIT, Bhopal

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Additional Terms and Conditions (ATCs)

1. MANIT Bhopal reserves the right to alter, add, omit, or modify any part of the scope of work during the contract period without affecting the validity of the contract. The decision of MANIT Bhopal regarding quality of services, manpower requirement, interpretation of scope, penalties, and performance assessment shall be final and binding on the Contractor.
2. The Service Provider should not have been blacklisted by any Government Department, Ministry, PSU, Autonomous Body, or similar organisation during the last three years. A declaration to this effect shall be submitted with the technical bid.
3. The Service Provider must have an office in Bhopal. If no office is functional in Bhopal then it shall establish one within 30 days of award of the contract.
4. The bidder must possess a valid ISO 9001 Certification.
5. Rates of wages shall be governed by the latest orders issued by the Ministry of Labour & Employment, Government of India. The service provider should seek approval of the revised rates from the institute with 30 days of release of the order from the Ministry of Labour & Employment, Government of India.
6. Workers shall be deployed in 8-hour shifts from 09:00 AM to 5:30 PM, including a half-hour break. Attendance shall be monitored through a biometric system provided by the Service Provider.
7. Any Service Provider currently involved in any dispute, litigation, arbitration, or legal proceedings against MANIT Bhopal shall not be eligible to participate in the tender.
8. The Service Provider shall comply with all applicable statutory deductions including TDS and other taxes. The Service Provider shall be liable for deduction of applicable taxes (TDS, etc.) of the manpower.
9. In case of engagement of manpower on monthly consolidated wages basis, MANIT Bhopal may consider monthly wages as per the following range:
Category I – ₹ 90,000 - 95,000
Category II – ₹ 57,000 - 60,000

4 % annual increment in the monthly wages may be considered for the manpower engaged on consolidated wages basis.

10. **OPTION CLAUSE 50% :** The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity and/or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration. For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider.
11. The partial relaxation provided to MSEs & Startup shall only be applicable for the Minimum Average Annual Turnover of the bidder (For 3 years) and Years of past experience required for same/similar Services.

A. Pre-qualification criteria

1. **Legal Valid Entity:** The Bidder should necessarily be a legally valid entity either in the form of a Limited Company or a Private Limited Company registered under the Companies Act, 2013 or a Partnership firm or Proprietorship firm or Corporation. Bidder in the form of Joint Venture/Consortium is not permitted (Enclose a self-attested copy of the registration certificate/ relevant document)
2. **Valid License for deploying Manpower:** The bidder must have a valid license/Certificate of Registration for deploying Manpower services from the concerned Registering Authority under Contract Labour (Regulation & Abolition) Act - 1970/labour codes/any other prevailing regulation of Government of India. The license/Certificate of Registration must be valid as on the date of submission of their bids. (Enclose a self-attested copy of the document).
3. **Registration:** The bidders must be registered with the Employees' Provident Fund Organisation (EPFO), Employees' State Insurance Corporation (ESIC), and such other Tax Authorities as Income Tax, Goods & Services Tax (GST) [Enclose copies of registrations such as EPFO, ESIC, GST, PAN etc.]
4. The bidder must have provided /supplied a minimum of 250 manpower services except security services, to an organization for a single campus exclusively to any Centrally Funded Educational Institutions/Central or State funded Universities/PSU/Government/Semi Government Departments/Government Autonomous Bodies in at least any one of the three financial years (2022-23, 2023-24, &2024-25). A copy of the Experience/Performance Certificate having mention of number of manpower, nature of work, period of contract and annual value of contract must be enclosed. All the bidders must note following:
 - a) The work executed in the own name of the bidder only will be considered for meeting the eligibility criteria.
 - b) **Certificate of Experience:** The Bidder must produce certificate of experience from the clients. The certificate should clearly mention the following details:

Sl. No.	Description
1	Name of the client and full address
2	Telephone number of the client
3	Nature of work

4	Number and type of Manpower for providing Manpower except for Security Services
5	Period of work (starting and ending)
6	Annual Value of work completed in Contract for providing Manpower except for Security Services

I. The certificate of experience should be exclusively for providing Manpower except for Security Services.

II. Certificates containing the value of contract work and not clearly specifying the value of the work of providing Manpower except for Security Services completed during the period of contract, **WILL NOT BE ACCEPTED.**

III. Copy of work order/agreement and/or self-certified certificates **WILL NOT BE ACCEPTED** as certificate of experience. If any document other than certificate of experience is produced, such document **WILL NOT BE ACCEPTED.** Bids not accompanied by certificate of experience issued by the client **WILL AUTOMATICALLY STAND DISQUALIFIED.**

Note:- Bidders meeting the Pre-Qualifications criteria will only be considered for further evaluation. Bidders not meeting the Pre-Qualification Bid criteria will be summarily rejected.

Following details shall be compulsorily uploaded along with duly signed scanned copies of all documents in .pdf format on the GeM portal for Pre-Qualification:

Sl. No.	Particulars	Details	Attached (Yes/No)
1	Name of Tendering Company/ Firm/ Agency (Attach Certificate of Registration)		
2	Name of Director/Proprietor of Company/Firm/Agency		
3	Full Address of Registered Office with (i) Mobile No. (ii) E-mail		
4	Full Address of operating/ Branch office with (i) Mobile No. (ii) E-mail		
5	Legal Valid Entity: The Bidder should necessarily be a legally valid entity either in the form of a Limited Company or a Private Limited Company registered under the Companies Act, 2013 or a Partnership firm or Proprietorship firm or Corporation. Bidder in the form of Joint Venture/Consortium is not permitted (Enclose a self-attested copy of the registration certificate/ relevant document)		

6	Valid License for deploying Manpower: The bidder must have a valid license/Certificate of Registration for deploying Manpower services from the concerned Registering Authority under Contract Labour (Regulation & Abolition) Act - 1970/labour codes/any other prevailing regulation of Government of India. The license/Certificate of Registration must be valid as on the date of submission of their bids. (Enclose a self-attested copy of the document).		
7	The bidder must have provided /supplied a minimum of 250 manpower services, except security services, to an organization for a single campus exclusively to any Centrally Funded Educational Institutions/Central or State funded Universities/PSU/Government/Semi Government Departments/Government Autonomous Bodies in at least any one of the three financial years (2022-23, 2023-24, & 2024-25). A copy of the Experience/Performance Certificate must be enclosed.		
8	PAN (Attach self attested copy)		
9	GST No. (Attach self-attested copy)		
10	E.P.F. Registration No. (Attach self-attested copy)		
11	E.S.I. Registration No. (Attach self-attested copy)		
12	Details of Earnest Money Deposit (i) DD/Cheque No./NEFT/RTGS (ii) Date (iii) Amount (iv) Drawn Bank		
13	Any other details		

Note:- Bidders meeting the Pre-Qualifications criteria will only be considered for further evaluation. Bidders not meeting the Pre-Qualification Bid criteria will be summarily rejected.

B. Buyer must ensure compliance with the below mentioned criteria for technical evaluation:-

1. All bidders must have provided manpower services, except security services, under at least one single work order for deployment of not less than 150 manpower to IITs, NITs, IIITs, or State/Central Universities for a minimum period of one year in any one of the three financial years: 2022-23, 2023-24, or 2024-25.

An Order must cover at least Seven (07) Months of Service in a Financial Year in order to qualify for consideration for evaluation for that particular Financial Year.

2. Past Experience of Similar Services: The bidder must have successfully executed/completed similar services involving manpower supply, excluding security services, over the last three years i.e. the current financial year and the last three financial years (ending month of March prior to the bid opening): -

- a. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
- b. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
- c. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

An Order must cover at least Seven (07) Months of Service in a Financial Year in order to qualify for consideration for evaluation for that particular Financial Year.

3. Mandatory Seven Years- The Bidder must have at least 07 years experience of providing manpower services, except security services, to organization (to be considered from the date of registration, supported by relevant documents). However, 2 years of relaxation shall be granted to MSEs & Start Ups i.e. MSEs & Start Ups must have at least 05 years experience of providing manpower services, except security services, to organization (to be considered from the date of registration, supported by relevant documents).

An Order must cover at least Seven (07) Months of Service in a Financial Year in order to qualify for consideration for evaluation for that particular Financial Year.

4. The Bidders must have an average Annual Turnover of **₹90 Crores** in the three financial years - 2022-23, 2023-24, & 2024-25, in the books of account, from the work of providing manpower services, except security services. However, relaxation of ₹50 Crores shall be granted to MSEs & Start Ups i.e. MSEs & Start Ups must have at least an average annual turnover of **₹40 Crores** in the three financial years - 2022-23, 2023-24, & 2024-25. Specific certificates regarding the Turnover from providing manpower services, except security services, are required to be furnished from the Chartered Accountant Firm which had undertaken Audit of the bidder during these three financial years.

5. All the prospective bidders shall be required to sign and submit the Pre-Contract Integrity Pact (as uploaded under the Generic Clause of Buyer Added Bid Specific Terms and Conditions) on a ₹100/- (Rupees One Hundred only) Non-Judicial Stamp Paper, duly executed by the authorized signatory of the bidder. Non-submission of the same shall render the bid liable for rejection. The details of the Independent External Monitors (IEMs) of MANIT Bhopal are as follows:

- A. Shri Yogendra Tripathi, IAS (Retd.) (yogendratripathi@yahoo.com)
- B. Shri Om Prakash Dadhich, IRS (Retd.) (opdadhich@hotmail.com)

6. The Service Provider should not have been blacklisted by any Govt./Semi Govt./Dept./ Ministry or any other organization in the last three years. A declaration to this effect shall be given by the firm along with a technical bid, failing which the bid shall be rejected.

7. Any Service Provider/Company currently having any dispute/legal case against MANIT Bhopal shall not be considered for participation and the same will be considered to be disqualified, if participated in the tender bid.

8. The successful bidder shall be required to sign and submit the integrity pact as per format provided by the Buyer, within the stipulated time as prescribed by the MANIT Bhopal after issue of work order.

9. The bidder must possess a valid ISO 9001 Certification.

Following details shall be compulsorily uploaded along with duly signed scanned copies of all documents in .pdf format on the GeM portal for Technical evaluation:

Sl. No.	Particulars	Details	Attached (Yes/No)
1	Name of Tendering Company/ Firm/ Agency (Attach Certificate of Registration)		
2	Name of Director/Proprietor of Company/Firm/Agency		
3	Full Address of Registered Office with (iii) Mobile No. (iv) E-mail		
4	Full Address of operating/ Branch office with (iii) Mobile No. (iv) E-mail		
5	Banker of Company/ Firm/Agency with full Address (Attach a certified copy of Bank Statement)		
6	The Bidder must have at least 07 years experience of providing manpower services, except security services, to organization (to be considered from the date of registration, supported by relevant documents). However, 2 years of relaxation shall be granted to MSEs & Start Ups i.e. MSEs & Start Ups must have at least 05 years experience of providing manpower services, except security services, to organization (to be considered from the date of registration, supported by relevant documents). (Attach self attested copy of all relevant documents) An Order must cover at least Seven (07) Months of Service in a Financial Year in order to qualify for consideration for evaluation for that particular Financial Year.		

7	All bidders must have provided manpower services, except security services, under at least one single work order for deployment of not less than 150 manpower to IITs, NITs, IIITs, or State/Central Universities for a minimum period of one year in any one of the three financial years: 2022-23, 2023-24, or 2024-25. (Attach self attested copy of all relevant documents) An Order must cover at least Seven (07) Months of Service in a Financial Year in order to qualify for consideration for evaluation for that particular Financial Year.		
8	The Bidders must have an average Annual Turnover of ₹90 Crores in the three financial years - 2022-23, 2023-24, & 2024-25, in the books of account, from the work of providing manpower services, except security services. However, relaxation of ₹50 Crores shall be granted to MSEs & Start Ups i.e. MSEs & Start Ups must have at least an average annual turnover of ₹40 Crores in the three financial years - 2022-23, 2023-24, & 2024-25. Specific certificates regarding the Turnover from providing manpower services, except security services, are required to be furnished from the Chartered Accountant Firm which had undertaken Audit of the bidder during these three financial years.		
9	Proof of successful execution/completion of similar Services over the last three years i.e. the current financial year and the last three financial years (ending month of March prior to the bid opening)		
10	Pre-Contract Integrity Pact (as uploaded under the Generic Clause of Buyer Added Bid Specific Terms and Conditions) on a ₹100/- (Rupees One Hundred only) Non-Judicial Stamp Paper, duly executed by the authorized signatory of the bidder.		
11	The Service Provider should not have been blacklisted by any Govt./Semi Govt./Dept./ Ministry or any other organization in the last three years.		
12	Declaration for not having any dispute/legal case currently against MANIT Bhopal		
13	ISO Certification: 9001		
14	Any other details		

Note: Bidders may annex separate sheets wherever required for furnishing above details. However, such sheets must be duly signed with seal and uploaded in .pdf format. Unsigned documents may lead to reject

ion of bids.

C. Proforma for annual turnover exclusively for providing Manpower services, except security services (to be issued by a Practising Chartered Accountant)

Description	Financial Year (Figures in ₹)		
	2022-23	2023-24	2024-25
Annual Turnover	—	—	—
Profit before Tax	—	—	—
Profit after Tax	—	—	—
Current Assets	—	—	—
Current Liabilities	—	—	—

Signature (in ink, with date) and Seal of Bidder/Tenderer
(Company Letterhead of Bidder/Tenderer)

—
—
—
—

Declaration

I, Son/Daughter/Wife of Shri..... Director/Partner/Proprietor/Authorised signatory of the Company/Firm/Agency.....is competent to sign this declaration and execute this tender document;

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide to them;

3. The information/ documents furnished for this tender are true and authentic and are to the best of my knowledge and belief. I/ We, am/are aware of the fact that furnishing of any false information/ fabricated documents would lead to rejection of my/our tender at any stage besides any liabilities towards prosecution under the appropriate law.

Date:

Seal Signature of the authorized person

Place:

Full Name

6. Buyer Added Bid Specific SLA

Text Clause(s)

Service Level Agreement

This agreement is made at Bhopal on _____ between the **MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, MAIN ROAD NO.3, NEAR MATA MANDIR, BHOPAL, MADHYA PRADESH - 462003 (the "Buyer")** and **M/s _____ (the "Service Provider")**.

WHEREAS "Buyer" desires to outsource its **Manpower Services** as per its **Contract order No: GEMC/---dated: - XX/XX/2026** and Terms & Conditions as mentioned in the GTC, STC and ATC of GeM. Now, therefore this **Manpower Agreement** witnessed, and it is hereby agreed by and between the parties hereto as follows:

1	The Service Provider shall deploy its manpower in 08 hours shift to offer their services. Timing shall be from 09:00 AM to 05:30 PM including half an hour specific break between the working hours. Buyer reserves the right to change the duty hours of all or few manpower as per the requirement of the Buyer.
2	The contract shall remain valid for a period of three (3) years, subject to satisfactory annual performance evaluation of the Service Provider and the requirements of the Institute. The contract may be reviewed annually for assessment of performance and continuation. The Buyer reserves the right to terminate the contract at any time by giving one (1) month's prior written notice to the Service Provider without assigning any reason.
3	In the event of the appointed service provider failing to fulfill or committing any breach of any of the terms and conditions of this contract or indulge in omission or commission as detailed in the terms & conditions and scope of work of the tender document, then without prejudice to the Institute's rights and remedies to which otherwise, the Institute shall be entitled, the contract shall be terminated without notice; the performance bank guarantee shall be forfeited and encashed; the service provider shall be blacklisted and the manpower for office upkeeping and technical services shall be hired from any third party at the absolute discretion of the Institute without prejudice to any other action which may be taken by the Institute. The cost of such hiring together with all incidental charges or expenses may be recoverable from the service provider at the absolute discretion of the Institute.
4	The service provider may discontinue the contract at any point of time, by giving a notice at least 30 days before the intended date for discontinuation. However, in case of discontinuation without a notice or a notice less than 30 days prior to the intended date of discontinuation the performance bank guarantee shall be forfeited. In addition to forfeiting the performance bank guarantee of the service provider the Institute shall have the right to claim damages and recover them from the service provider
5	The Service Provider shall maintain a list of all persons engaged by it, along with their Aadhaar Number, residential address, and contact number

6	In the event of any unforeseen circumstances directly interfering with the supply of service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the buyer may, decrease/increase the deployed manpower strength within two weeks from the commencement thereof, notify the same in writing to the Service Provider.
7	The Service Provider shall not assign or delegate or transfer or make consortium or sublet the contract assigned to any other firm.
8	The Service Provider shall provide/issue to its workers necessary ID Card. required for the effective discharge of their duties.
9	The Service Provider shall obtain prior formal approval of the Buyer before withdrawal/removal or deployment of person/persons in the premises of the Buyer. Further, if in the opinion of the Buyer any person(s) is/are found no longer desirable to work in the premises of the Buyer, the Service Provider shall remove them forthwith on a written intimation by the Buyer. The Service Provider shall comply with the procedure intimated by the Buyer for deployment as well removal/withdrawal of the manpower.
10	The persons deployed for work should not be involved in any police case. Police verification certificate for the persons deployed for work has to be submitted by the Service Provider. A verification report in respect of all the manpower of the Service Provider from the concerned police station of concerned residential areas should be submitted and also list of employees with bio-data of each employee posted to the Institute along with photo and thumb impression should be handed over to the designated officer of MANIT Bhopal. Any changes should be informed immediately.
11	The Service Provider shall maintain all records and registers concerning attendance and wages of persons engaged by them as required by the various Labour Legislations in force from time to time.
12	The Service Provider shall carry out supervision/overseeing of persons deployed in the Buyer premises. The Buyer shall not have any direct control over them. The Service provider will have the right and discretion to ensure that work is carried out as per the contract and complete satisfaction of the Buyer. The Service Provider will ensure that these workers remain confined only to the assigned jobs and they should not involve or interfere in any other activities of the Buyer.
13	The Service Provider will ensure that persons deployed by the Service Provider, who have to perform the work, shall not join any union or interfere with internal working of the establishments of the Buyer.
14	The manpower deployed by the Service Provider at the premises of the Buyer shall not have claim to become employees of the Buyer and there will be no Employee and Employer relationship between the manpower engaged by the Service Provider for deployment at the Buyer.
15	The Service Provider shall be responsible for the compliance with regard to minimum wages, ESI, PF, Workmen Compensation Act, Labour codes etc. and for payment for any liability(ies) under such acts, and any other law of the land. The Service Provider shall be responsible for submission of revised rates from time to time as communicated by competent authority. On revision of minimum wages by the Govt. of India, the Service Provider shall be responsible for seeking approval of the revised rates from the Buyer along with the copy of the order of competent authority for such revision. Any liability arising on account of delay in the same will lie on the Service Provider.
16	The Service Provider shall first pay the wages of the month to its workers by 1st week of next month and thereafter submit the monthly bill to the Institute, in duplicate along with necessary verifications/documents in support of attendance, payments made, statutory deductions as per Govt. of India rules and service charges, for reimbursement of the same. The payment of the same will be made by the Buyer after all deductions such as T.D.S., EPF, ESIC, etc. as per rules, modified from time to time.

17	The Service Provider shall coordinate with PF, ESI office to get registration numbers of deployed workers and the same numbers/ cards shall be supplied to them within a month time. Failing which penalty @ 500/- per manpower per week shall be imposed.		
18	The Service Provider shall obtain all requisite licences/permissions from the concerned Labour Department and submit copies thereof to the Institute within one month of commencement of the contract. The Service Provider shall be solely responsible for compliance with all applicable labour and statutory laws and shall indemnify and keep indemnified the Institute against any claims, liabilities, penalties, losses, damages, awards, and litigation costs arising from any non-compliance or violation thereof		
19	The Service Provider shall not charge fee or recover any expenses incurred on account of training, registration or any other charges for or during deployment of manpower.		
20	Penalty And Termination.		
	S NO.	Service level agreement	Penalties for non-compliance
	1	In the event of any loss, damage, or destruction to the movable or immovable property of the Buyer caused by any act, omission, negligence, or misconduct of the manpower deployed by the Service Provider in connection with the execution of the Services	The Service Provider shall be liable for the same. Immediate payment in actual/replacement, equivalent to the value of the article theft/lost/damaged as decided by the buyer depending on the gravity of the act. Also, the manpower responsible to be replaced.
21	The buyer shall deploy manpower as per its requirement at any place in Institute without advance notice to service provider.		
22	The Service Provider shall be responsible for any accident/death during deployment of all the workers by the Service Provider at the premises of the Buyer or outside the premises for the work of Buyer.		
23	This Agreement is subject to the jurisdiction alone/only the court at Bhopal.		

In witness where of the parties hereto have subscribed their signature and set their hands on the XX day of Month 20XX.

Authorized Signatory	Registrar
	MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY- BHOPAL
	MAIN ROAD NO:3, NEAR MATA MANDIR, BHOPAL-462003

Witnesses	Witnesses
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1.		1.	
2.		2.	

7. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/

additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---