

MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL

Training & Placement Cell

No:TPC/2022/

Dated: 21/02/2022

Norms for UG Internship

1. Eligibility: The eligibility criteria for Internship will be as follows:

- i. The candidature will be considered for internship only after 6th Sem.
- ii. Min. CGPA shall be 7.5 without any backlog.
- iii. A total number of upto 10% of class strength may be considered for internship. Any further Increase in number shall be considered with due approval of Chairman, Senate, maximum upto 15% of class strength.
- iv. Only B.Tech/B.Plan students shall be eligible for Internship, as B.Arch Program already has provision of one sem internship in the final year.

2. Procedure for recommendation:

- i. The process of applying for internship should be through the HOD concerned, in the prescribed format.
- ii. The proposal will be considered with due recommendation of the DUPC.
- iii. Company profile shall be evaluated by the DUPC.
- iv. Intimation of commencement of internship shall be submitted to the HOD concerned before the commencement of the ongoing semester.

3. Category: Internship will be considered for evaluation under following categories:

- i. Within India: In Industry/R&D organization.
- ii. Within India: In Academic Institution/University for project work.
- iii. Within India: In Academic Institution/University for course work.
- iv. Outside India: In Industry/R&D organization.
- v. Outside India: In Academic Institution/University for project work
- vi. Outside India: In Academic Institution/University for course work.

4. Evaluation Criteria:

Category	Evaluation Criteria
3(i & ii)	*Candidate has to appear in End Term Exam with regular students. *Max. marks will be scaled to 100. *Project work done will be considered equivalent to major project. *Candidate has to submit satisfactory attendance on monthly basis.
3(iii & vi)	*Credit transfer in equivalence as recommended by DUPC on case to case basis.
3(iv & v)	*Candidate has to appear in End Term Exam preferably with regular students (if possible). Otherwise a special exam shall be conducted for such students. *In case of special exam, the evaluation will be done for 100 marks on absolute grading Basis. *Project work done will be considered equivalent to major project. *Candidate has to submit satisfactory attendance on monthly basis.

5. Duration:

- i)The candidates may opt for internship after 6th Sem.
- ii)The candidate must report back to the Institute by 30th Dec. (during Odd Sem) or by 30th June (during Even Sem)

6. General Conditions:

- i. Two guides will supervise the internship work. One internal supervisor will be from the parent department and the external supervisor will be from the industry/institute.**
 - ii. Industry/Institute where student pursuing internship program must submit month wise attendance and work progress to the parent department (to Internal supervisor) via electronic mail/hard copy whichever is feasible.**
 - iii. Candidate should register with MANIT Bhopal as per norms.**
 - iv. The final project presentation will be evaluated on the basis of recommendations of supervisors (External and Internal), DUPC members and external examiner(s) (if appointed by higher authority). If the internship project, as evaluated by the committee formed in this regard, is found to be unsatisfactory, then, student will have to re-register for all the regular/current semester courses in the upcoming semester.**
 - v. Industry/Institute should permit internal supervisor, at times if required, to visit premises for the industry/institute to discuss progress and related issues.**
 - vi. On successful completion of the internship project, the candidate, in consultation with supervisor(s), is required to submit a project report of the work done during internship to the DUPC.**
 - vii. Publishing internship work in conference/journal will be on the discretion of the candidate/supervisors.**
 - viii. If for any reason, the student leaves the internship project incomplete, he/she has to re-register for current semester in the upcoming academic session. However, if the student wants to discontinue/leave the internship, he/she must join the institute within 21 days of commencement of ongoing semester, so as to enable the condition of 75% attendance. To join back he/she may request, with valid justification, for the continuation of his/her current semester at MANIT, DUPC meeting may be called for recommendation in such cases.**
 - ix. There shall be no financial liability on the part of the Institute.**
 - x. The candidate has to submit an undertaking to honor rules and regulations of the Institute, in the prescribed proforma before leaving for internship.**
 - xi. Industry/Institute should allow to produce results obtained during project/internship period in the project report. The written certificate to this effect from the industry/institute is mandatory before consideration of the proposed project/internship.**
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MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY, BHOPAL
APPLICATION FORM FOR INTERNSHIP

NAME					
Scholar No					
Degree		Department			
Current Semester		CGPA up to last semester		Semester	
Course (for M Tech/M Plan)					
Category of Internship (Ref Norms)					
Name of Company/ Institute were applying					
Period of Internship					
Brief profile of the company/ Institute (attached separate sheet, if required)					
Area of internship					
Fellowship available	YES/NO		Amount: Rs.....		
Any other relevant information					

UNDERTAKING

I have read the norms for Internship and shall abide by the rules and regulations of the Institute, if selected.

Phone No.:.....	Signature:
Email:.....	Name:.....
Add.:.....	Sch No:.....
.....	

Acceptance letter of Industry/Institute Ref. No.....dated.....(copy enclosed) ----- Recommendation of DUPC/ DPPC: 1.....2.....3..... HOD.....
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TPO

ACCEPTANCE OF INTERNSHIP

(On institute/ industry letter head)

This is to certify that Mr./Ms.....
Scholar No..... Sem..... Branch..... of
Maulana Azad National Institute of Technology, Bhopal, has been selected for
internship at our Institute/Industry from to.....

We have gone through the rules/norms of the internship of the institute
and are acceptable to us. Also, candidate is allowed to produce results obtained
during project/ internship period for his project report.

Date: Place: Phone No: Email: Address:	Name and Signature of Authorized Person
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To,

HOD
Department ofEngg.
MANIT, Bhopal

Item S-39.2019-V-2.5 Internship of UG students to remove minimum CGPA requirement and limit on maximum number of students in a class.

In the last Senate Meeting the item was discussed vide S-38.2019-IV-2.9. It was decided that not to relax the requirement of minimum CGPA i.e 7.5. However the limit of maximum 10% students in a class may be enhanced to 15% in the class.

During the recent visitor's conference emphasis was given in industry institution relations as well as internship and placement of the students.

The representations from students have been received as well as minutes of training and placement committee is also received to reconsider the decision.

Keeping in view it is proposed to allow students who have secured internship in reputed companies/industries/institutions subject to student have passed all courses till seventh semester. Senate may decide the same.

Decision it was decided to remove the restriction of CGPA and limit of maximum number of students permitted in a class. Now only requirement will be without any backlog in previous semesters (7th or 9th). The students will be permitted to opt for NPTEL course in the semester in which they are going for internship. The CGPA of NPTEL courses will not taken into account and GGPA will be calculated based on performance till 7th / 9th semester as.

Item S-46.2021-III-3.3: Regarding PG Internship

A meeting was held on 14th June 2021 in Institute Committee Room called by Director, MANIT, Bhopal to resolve the issues related with PG Internship, following is resolved and approved by Chairman Senate.

1. The students are allowed to submit the synopsis within 3 weeks from the date of relieving from MANIT Bhopal for internship.
2. Students are required to submit an undertaking with reference to point No. 1 above in the enclosed format.
3. The letter of acceptance of internship by the industry/company/institute is to be submitted along with the synopsis in the revised format enclosed.
4. If the student is unable to fulfil the above requirement he can either join back the institute for completion of his thesis work or he will be treated as a part time student for completion of his thesis work.

Submitted for ratification by the Senate. Annexure-9

DECISION: Approved by the Senate with correction of “as a part time student” to be replaced by “as per PG Ordinance Clause 3.6 and further amendment in 26th Senate Dated 04/03/2017.

Appreciation to Dr. P.K Agarwal Professor (Project Investigator), Dr. Siddhartha Rokhade, Associate Professor (Co Project Investigator) & Dr. Pritikana Das, Assistant Professor (Co Project Investigator) for receiving the collaborative research project of MANIT Bhopal with Madhya Pradesh Rural Road Academy Bhopal (MPRRA), project titled “Proactive Safety Evaluation of Rural Roads. A Surrogate Safety Assessment” sanctioned amount of the project is Rs. 23.28 Lakhs

Decision: Noted and appreciated by the Senate.

Item S-48.2021-V-3.4:

Appreciation to Dr. Fozia Z. Haque for receiving a certificate for her exceptional contribution as a Primary Evaluator in “Toycathon, 2021” by AICTE.

Decision: Noted and appreciated by the Senate.

Item S-48.2021-V-3.5: Norms of UG Internship

1. Norms of UG Internship vide Dean (Acad)/2016/733 dated 09.0-1.2017
2. Decision of 39th Senate dated 18.12.2019 (item S-39.2019-V-2.5) regarding removal of restriction of CGPA and limit of maximum number of students permitted in a class. It was decided that CGPA of NPTEL courses will not be taken into account and CGPA will be calculated based on performance till 7th / 9th semester.

Decision: Senate decided that the SGPA/CGPA of VIII Sem. / X Sem. shall be taken into account to compute CGPA/GGPA. The modified norms, after incorporating decisions of 39th and the present senate, shall be circulated.